

**AGENDA  
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES RETREAT**

**March 5, 2016, 8:30 a.m.**

**College of San Mateo, College Center (Bldg. 10), City View Conference Room, 4<sup>th</sup> Floor**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
  - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
  - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
  - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
  - *Regular Board meetings are recorded; recordings are kept for one month.*
  - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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**8:30 a.m.      ROLL CALL**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**INFORMATION REPORTS**

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|---------|---|
| 16-3-1C | Discussion of Future Study Session Topics                                     |
| 16-3-2C | Discussion of Proposed Allocation of Enterprise Operations Surplus Funds      |
| 16-3-3C | Report on and Discussion of Strategic Plan                                    |
| 16-3-4C | Discussion of District Elections  |
| 16-3-5C | Apprenticeship Opportunities – TIP (Trades Introduction Program) and JobTrain |
| 16-3-6C | Board Goals for 2016  |
| 16-3-7C | Review of Brown Act   |

**ADJOURNMENT**

**BOARD REPORT NO. 16-3-1C**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor  
PREPARED BY: Ginny Brooks, Executive Assistant, 650-358-6753

**DISCUSSION OF FUTURE STUDY SESSION TOPICS**

The Board of Trustees has expressed interest in discussing topics that they would like to address at future Study Sessions. The following topics, listed in random order, have been suggested at previous Board meetings:

- International Education (scheduled for June 8, 2016)
- Closing the achievement gap
- Foundation update
- Involvement with corporate partners
- Promotion of Colleges' success in community
- Underserved populations
- Institutional relationships abroad
- CTE and connections among high schools, businesses and the Colleges
- Graduation requirements uniformity
- Partnerships with for-profit schools
- Professional development
- Transfer Initiative/Workforce Development
- High cost programs
- Enrollment management
- Priority registration
- Update on EPICenter (Educator Preparation Institute) at Skyline College
- Career and Veterans Centers – links to local businesses
- Update on Community, Continuing & Corporate Education
- Marketing
- Future of KCSM-TV (post spectrum sale)
- Transportation
- Distance Education

For the Board's review, attached is a list of topics discussed at study sessions during the current year and the previous five years, along with a list of information reports presented at regular Board meetings during 2015 and 2016.

**2016 Study Sessions** (all at joint meeting with San Mateo City Council)

Update on City Development Projects in the Pipeline  
 Task Force on Affordable Housing and Workforce Housing  
 Status of Freeway Interchange Improvements and Grade Separation Project  
 Former Redevelopment Agency Properties  
 Third Phase of Community College District's Construction Plans for College of San Mateo  
 Update on San Mateo Athletic Center  
 Community Engagement at College of San Mateo  
 San Mateo Police Department and San Mateo County Community College District Partnership for  
 Campus Safety and Security

**2015 Study Sessions**

Draft Facilities Master Plan Update  
 Presentation on Lease-Leaseback Delivery Method for Capital Projects  
 Discussion of Agenda Items for Board of Trustees Retreat  
 Need for and Impact of Remediation in English and Math  
 Report on Districtwide Disabled Students Programs and Services (DSPS) and Extended  
 Opportunity Programs and Services (EOPS)  
 Capital Improvement Program – Phase 3 (CIP3) Update  
 Report on Program Labor Stabilization Agreement  
 Medical and Other Discretionary Employee Benefits  
 A Discussion of Liabilities  
 Incorporating a Local Hire Requirement into the Program Labor Stabilization Agreement  
 Other Pension Employee Benefits (OPEB) Trust  
 Discussion/Update on Strategic Plan (at two meetings)

**2015 and 2016 Information Reports at Regular Meetings:**

Report on San Mateo County Community Colleges Foundation  
 Update on ACCEL  
 Early College Framework Discussion  
 Update on Professional Services Agreement with MediFit  
 Discussion of Bond Investments  
 San Mateo County Community College District Leads in Responding to Drought  
 Update on San Mateo Athletic Center  
 Institutional Effectiveness Goals  
 Update on Nursing Program at College of San Mateo  
 Report on Construction Project Delivery Methods for Capital Improvement Projects

**2014 Study Sessions**

Discussion of Sources of Revenue  
 District investments  
 Districtwide Health Services  
 Report on Business Needs Assessment: Accounting/Digital Arts, Graphics and Media/Districtwide Findings  
 Report on Student Needs Assessment  
 Report on Study Abroad Initiative  
 Joint meeting with San Bruno City Council  
 Discussion of GO Bond Initiative  
 Faculty/Staff Housing Occupancy Limits  
 Middle College Update and Early College Overview  
 Accreditation Follow-Up Reports  
 Discussion of Study Session topics (scheduled)

**2013 Study Sessions**

Udacity – MOOCs

Strategic Planning in a Basic Aid Environment

Internal Controls

Discussion of 2013 Institutional Self Evaluation Process and College Self Evaluation Reports

Districtwide Sustainable Practices

Accreditation Overview

**2012 Study Sessions**

Student Success Task Force Recommendations

Student Education Plans and DegreeWorks

Community college district trustee elections

Update on KCSM-TV

Update on International Education

Community Needs Assessment Update

Public Hearing to Receive Input on “At Large” versus “By District” College Board Elections

Continuing Discussion of “At Large” vs. “By District” College Board Elections

**2011 Study Sessions**

Course Equivalency Matrix

Graduation Requirements

DegreeWorks

Security Procedures and Threat Assessments

International Education-Tianhua Update

Foundation Update

Status Report on KCSM

Update on 2011 Facilities Master Plan

Presentation of Top Line Results from Survey of Voters Conducted by FM3

Report on Unmet Facilities Needs

Budget Overview and Financial Projections

Update on Child Care Centers at College of San Mateo and Skyline College

**There are no printed board reports for the following agenda items:**

- 16-3-2C Discussion of Proposed Allocation of Enterprise Operations Surplus Funds
- 16-3-3C Report on and Discussion of Strategic Plan
- 16-3-4C Discussion of District Elections
- 16-3-5C Apprenticeship Opportunities – TIP (Trades Introduction Program) and JobTrain
- 16-3-6C Board Goals for 2016
- 16-3-7C Review of Brown Act