

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES STUDY SESSION
March 9, 2011, 6:00 p.m.
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*
- *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

11-3-1 [Minutes of the Board Meeting of February 23, 2011](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

11-3-1A [Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

11-3-2A [Re-Employment of Contract and Regular Faculty for the 2011-12 Academic Year](#)

INFORMATION REPORTS

11-3-1C [Security Procedures and Threat Assessments](#)

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items

- A. Public Employment: **Cañada College** – Director of Workforce Development, Business, Workforce & Athletics; **College of San Mateo** – Web Programmer Analyst, President’s Office; **Skyline College** – Office Assistant II, Instruction Office

2. Conference with Labor Negotiator

Agency Negotiator: Harry Joel

Employee Organizations: AFT, AFSCME and CSEA

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 23, 2011, San Mateo, CA**

The meeting was called to order at 6:05 p.m.

Board Members Present: President Richard Holober, Vice President-Clerk Dave Mandelkern, Trustees Helen Hausman, Patricia Miljanich and Karen Schwarz

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Jim Keller, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Tom Mohr, District Academic Senate President Ray Hernandez and Associated Students of Skyline College President Raymond Parenti-Kurttila

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Hausman and seconded by Vice President Mandelkern to approve the minutes of the meeting of January 26, 2011. The motion carried, with one abstention and the remainder of Board members voting "Aye."

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the minutes of the Board Retreat of February 12, 2011. The motion carried, with one abstention and the remainder of Board members voting "Aye."

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

President Stanback Stroud said Skyline College will submit a recommendation for Ray Hernandez to become Interim Dean in the Science/Math/Technology Division. Professor Hernandez is a faculty member in the Respiratory Therapy program and has also served in leadership positions, including President of both the College and District Academic Senates. President Stanback Stroud acknowledged some of the excellent work done by faculty, staff and students at Skyline: Nancy Kaplan-Biegel, Program Coordinator of the award-winning Journalism program; Dr. George Wright, Professor of History and Political Science, who kicked off the Political Science Faculty Forum with a presentation on attacks on public workers' pensions; and Ray Parenti-Kurttila for his representation of students' views and his many other activities at Skyline. The Center for International Trade Development (CITD) has received a grant to promote youth entrepreneurship and establish a Small Business Development Center. The SparkPoint San Mateo Center has opened a Voluntary Income Tax Assistance Center at which people whose 2010 income was less than \$49,000 may receive free tax preparation services. The Skyline College President's Breakfast will be held on March 31.

President Claire said that under the leadership of Louise Piper and her staff at College of San Mateo's Child Development Center, the children made valentine cards for veterans. The cards were presented to Mark Nagales of Congresswoman Jackie Speier's office and they will be distributed to hospitalized veterans. Congresswoman Speier was present at the press conference held in conjunction with the launch of the Volunteer Income Tax Preparation Service which offers free tax preparation to low-income families. President Claire described the new Five-in-Five initiative at College of San Mateo. The goal of the initiative is to focus on the College's core mission and become the best institution in the Bay Area within five years with respect to transfer, career/technical education, and basic skills. Dialog will focus on the five most important actions that can be taken at an institutional level to achieve that goal and the five most important qualitative/quantitative measures to support the assertion that the College is the best community college in the Bay Area.

President Mohr said Cañada College has hired Kay O'Neill to be Director of Workforce Development. She will bring a wealth of experience, insight and knowledge from her position as Director of the San Mateo County Green Jobs Academies. President Mohr congratulated the basketball team and Coach Peter Diepenbrock; the team's record is 19-5 and they will compete in the NorCal playoffs on February 26. President Mohr showed a video of *San Matean* reporter Kayla Figard's reports on President Obama's landing at Cañada College on February 17 and footage of the presidential aircraft's descent and landing. The event was preceded by the presence of Secret Service and Marine Corps personnel for a week to examine every area of the campus and by a dry run the day before the visit. This very complex event went

off without a hitch and President Mohr recognized the outstanding contributions of the team who worked day and night in preparation for the event: Danny Glass, Facilities Manager at Cañada; Gary Hoss, Chief Public Safety Officer at Cañada; and Mike Celeste, District Director of Public Safety. The Commanding Officer of Squadron 1 and the Secret Service Chief told President Mohr that they admired the faculty, staff and students for making them feel comfortable and welcome. President Mohr noted that there were no complaints from students despite the disruption caused by the closure of parking lots.

Executive Vice Chancellor Keller said an IRS audit has been completed. The District passed the audit with no difficulty and was complimented on the preciseness and completeness of its documentation. Executive Vice Chancellor Keller thanked Raymond Chow and his team, Vice Chancellor José Nuñez and his team, and ITS staff for their assistance. The Governor's proposed budget is now in open conference committee and all items are open for discussion.

President Hernandez said the State Academic Senate is working diligently to move things forward with regard to SB 1440. The first group of model transfer curriculum has been approved and a second group is underway for vetting. Degrees for transfer will be specifically designated as Associate of Arts for Transfer (AAT) and Associate of Science for Transfer (AST). As promised, the State Chancellor's Office has moved forward with a fast track process. President Hernandez said his new position as Dean, if approved, will provide an opportunity for him to focus his energies and what he has learned into a new arena. He said he has learned much from colleagues on the Academic Senate and from colleagues across the District. Diana Bennett, Vice President of the District Academic Senate and President of the Academic Senate at College of San Mateo, is ready to assume the role of President and will bring a high level of experience. Chancellor Galatolo thanked President Hernandez for working with him as Academic Senate President. He said he is confident that President Hernandez will do an outstanding job in his new role.

Mr. Parenti-Kurtila thanked fellow student Caroline Chen and Skyline College Coordinator of Student Activities Amory Cariadus for their assistance in preparing his report. Mr. Parenti-Kurtila said there are five new clubs on campus. Events held during the last semester include a teach-in with Congresswoman Jackie Speier held by the Political Science Association; a Pizza and Politics event to familiarize students with election issues; a Second Harvest Food Bank drive; a Veterans Day celebration; a free performance by comedian W. Kamau Bell; a Skyline United Club Rush; and a Donate a Coat drive. The Associated Students provided support to Skyline's Theatre Club, Drama Department, Cosmetology Club and Relay for Life. Associated Student Governing Council elections will be held on March 28-30. Upcoming events include Unity Day, Club Rush and Spring Fling. Trustee Hausman said the activities of the Associated Students of Skyline College are varied and worthwhile.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS: RECOGNITION BY THE BOARD OF NOMINEES FOR THE CALIFORNIA COMMUNITY COLLEGE CLASSIFIED EMPLOYEE OF THE YEAR (11-2-7C)

President Holober asked each College President to introduce the College's nominee. President Mohr said Rachel Corrales is critically important to the College. She began an initiative to rent the College's facilities, actively recruits potential clients, and has singlehandedly brought in \$150,000 per year in rental income over the past three to four years. Ms. Corrales runs the Cashier's Office and is known to train her staff very well. The interaction that she and her staff have with students is warm, nurturing and caring. Ms. Corrales is engaged with shared governance. She is co-chair of the College Planning Council, member of the Crisis Action Team as Captain of Logistics, and member of the College Internal Audit team. Outside of the College, she is a Sunday School teacher. President Holober presented a certificate of appreciation and gift to Ms. Corrales. Ms. Corrales introduced her husband and other family members, friends and colleagues. She said it feels good to do a good job and she appreciates being recognized for it. She said she has the support of President Mohr and other administrators, along with Security and Facilities, and she would not be able to do anything without their help; therefore, she believes they are all being recognized as well.

President Claire said College of San Mateo's nominee, Michelle Schneider, was in Sacramento doing work with the Peace Officer Standards and Training Commission. He accepted the certificate and gift on her behalf. President Claire said Ms. Schneider is a coordinator in the Technology Division. She works in the Administration of Justice and Fire Technology programs and is a key interface with the apprenticeship program. She has worked with the Police Academy as well. Hers is a high profile position as she has direct interaction with San Mateo County law enforcement and fire protection. During the most recent budget cuts, a staff assistant position was eliminated and Ms. Schneider was asked to do two jobs. She never complained and came in every day with a can-do attitude. She has served on committees as the classified representative, including the ad hoc committee formed to evaluate programs. She is a voice of reason, is pragmatic, and is willing to present her opinions. Beyond the College, Ms. Schneider is involved with the Peace Officer

Standards and Training Commission and a number of Statewide committees. She developed a set of course outlines that have been adopted as a Statewide model. President Claire said he and the entire College community appreciate Ms. Schneider's contributions to the College.

President Stanback Stroud introduced Susan Lorenzo, Assistant Registrar at Skyline. She is a product of Skyline and represents the commitment to the mission of community colleges. She wants every first interaction with a student to be a successful one and each successive interaction to be positive. She believes in the power of education to bring about change and believes that all people should have access to education. She has a students-first ethic and enjoys the confidence and respect of faculty and staff. She is described as kind-hearted, dedicated, hard-working and persistent. She has an impact on the environment at Skyline as she is part of a team that works on professional development, retreats and staff appreciation events. She is involved with the governing process, with contributions to the Management Council, Enrollment Services Council, Classified Council and Arts on Campus Committee. She is an accomplished artist and has donated works to the local community. She and her family planted the California native garden at John Muir School. At the time of the San Bruno fire, she was part of a volunteer team that provided support services for victims. President Holober presented a certificate of appreciation and gift to Ms. Lorenzo. Ms. Lorenzo introduced her husband, friend and colleagues. She said Skyline employees are a family whose first priority is to help students and the College touches the community in many ways. She thanked the Board for this recognition.

President Holober said the three nominees are role models for the District. He said the Board appreciates the work of all classified employees and said the District and Colleges are successful in great measure because of the work they do. He said the Board had the difficult task of selecting one of the nominees to forward to the State Chancellor's Office for consideration of a Statewide award. The Board has selected Rachel Corrales. Ms. Corrales thanked the Board for this honor. Trustee Schwarz said this is one of the happiest nights for the Board each year. She said these nominees help to move the District forward during difficult times. She wishes the Board could forward all three names since there are three colleges in the District. She congratulated Ms. Corrales and thanked all of the nominees for what they do.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: CENTER FOR INTERNATIONAL AND UNIVERSITY STUDIES AT CAÑADA COLLEGE (11-2-8C)

Sarah Perkins, Vice President of Instruction at Cañada College, said the Center for International and University Studies (CIUS) brings together functions of the University Center with international student programming. International students are often looking for pathways not only for associate degrees, but for baccalaureate degrees as well. Partnerships with four-year universities bring together the efforts of faculty and staff to bring international students to the District and the effort to provide a pathway for baccalaureate degrees for people in the mid-Peninsula area. The University Center currently has partnerships with San Francisco State University in Spanish/English Interpretation, Childhood and Adolescent Development and Nursing; California State University, East Bay in Health Sciences; California State University, Monterey Bay in Liberal Studies; and Notre Dame de Namur University in Art, Psychology and Business.

Vice President Perkins said global education is critical as students live in a global environment different than previous generations. International programs provide an opportunity for faculty and students to increase their understanding of others in a multicultural and intercultural way. International student programming at Cañada involves building on current international student presence on campus and recruiting in specific countries. There is an international student club and other international activities coordinated with the Student Activities Office. An international student luncheon was held recently; Vice President Perkins thanked Vice President Mandelkern for attending the event.

Current staff at CIUS are: Diane Arguijo, International Student Coordinator; Jeri Eznekier, University Center Program Coordinator; Soraya Sohrabi, International Student Transfer Advisor; and Jeanne Stalker, International Student Admissions Officer. Hiring is in process for an externally-funded Director of the University Center and for a Recruiting and Marketing position.

Vice President Perkins introduced Professor Jessica Einhorn, who recently led a short course study abroad trip to Egypt. Professor Einhorn spoke about the importance of critical thinking experiences to apply toward concepts outside of the classroom. In her anthropology classes, Professor Einhorn teaches the concept of ethnocentrism, the idea that one's own way of doing things is the best. To explain this concept or read about it in a classroom environment can be difficult. Exchanges between students outside of one's immediate area provide an opportunity to apply what is being taught and to foster conversation. The Anthropology Department began sponsoring trips over the last few years and this

led to student interest in seeing other sites and in traveling abroad. With support of the College administration, Professor Einhorn led a group of 28 students to Egypt in January. Prior to the trip, the students attended an international course to learn about and discuss Egypt. Completion of an Anthropology course was a prerequisite for the trip. There was also an honors component to the trip. While in Egypt, students had a chance to witness firsthand the culture of the Egyptian people and their day-to-day lives. Students are still reflecting on their experiences. There will be a student symposium on March 3 at which students will read from their journals and talk about what is going on in Egypt today. In January 2012, Professors Einhorn and Carole Rhodes will lead a short course trip to Costa Rica.

Three students spoke about their experiences on the trip to Egypt. Michael Gonzalez said that, as a future linguistics major, he was interested in the use of language. He said the visit to the Nubian Village was also exciting. Karla Barreiro said she was forced to recognize her own ethnocentrism with regard to the wearing of the veil by Egyptian women and she developed a broader understanding of the culture. Jeff Schneider said both he and his son, Jonathan, went on the trip. Jonathan has been energized by his experiences in Professor Einhorn's classes and has become a better student and more well-rounded person.

Vice President Perkins said study abroad experiences are life-changing for faculty and students. She said the same is true with having international students on the campuses because they bring their culture to us. She said that CIUS is the structure being used at Cañada to enhance international learning.

Trustee Hausman said the study abroad program is an example of the wide-ranging offerings at community colleges. Trustee Schwarz asked if students are limited in participating in the program because of cost. Vice President Perkins said cost is a factor. She said one advantage of the short course program is the lower cost. She hopes to work with the Foundation to assist students who want to study abroad. There are also discussions with an agency that helps with payment plans.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (11-2-1A)

It was moved by Trustee Miljanich and seconded by Trustee Hausman to approve the actions in Board Report No. 11-2-1A. The motion carried, all members voting "Aye."

Other Recommendations

ADOPTION OF RESOLUTION NO. 11-2 AUTHORIZING ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES

It was moved by Vice President Mandelkern and seconded by Trustee Hausman to approve adoption of Resolution No. 11-2. The motion carried, all members voting "Aye."

RATIFICATION OF ELECTRICITY SERVICE AGREEMENT WITH CONSTELLATION NEWENERGY, INC. (11-2-101B)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to ratify the agreement as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF REVISIONS TO DISTRICT RULES AND REGULATIONS: POLICIES 1.05, STUDENT TRUSTEE; 2.06, RULES AND REGULATIONS; 2.07, POLICY DEVELOPMENT; 2.80, RECOGNITION; HONORARY DEGREE, PRESIDENTIAL MEDALLION, NAMING OF FACILITIES; 5.02 NON-REPRESENTED EMPLOYEES: WORK YEAR AND WORKDAY; 5.06, NON-REPRESENTED EMPLOYEES: CONFLICT RESOLUTION

It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the revisions as detailed in the report.

Vice President Mandelkern noted that in item (1) of Policy 1.05, the specification that the student trustee shall serve "a one year term" is deleted; a "term of office" is mentioned later in the policy but the length of the term is not defined.

After discussion, all Board members agreed that the words “a one-year term” should be left in the policy. Staff will make the change. Also in Policy 1.05, Trustee Schwarz noted that there is not a procedure regarding the student trustee’s attendance at and payment for conferences. During discussion, Board members agreed that there are conferences which the student trustee should be allowed to attend and that there should be guidelines written into the policy. Trustee Miljanich said it is important to note that the student trustee represents students Districtwide and should not be reimbursed for expenses related to activities sponsored by the Associated Students at any of the Colleges. Board members agreed to add a statement that the student trustee may be reimbursed for expenses incurred for conference attendance if the attendance is approved by the President of the Board in advance of the conference. Staff will add this to the policy. Regarding transportation allowance to attend Board meetings and other official District business as stated in the policy, Mr. Parenti-Kurttila said he believes this allowance should be maintained. He said the student trustee is taking his or her time to represent students and would not ask for reimbursement for transportation expenses not related to District business. He added that gasoline is expensive, making it difficult for many students to cover added expenses on their own. Trustee Miljanich said it is common practice to reimburse the student trustee for transportation expenses if he/she submits proper documentation. Board members agreed that the allowance should be maintained in the policy.

President Holober said that in several places in Policy 2.06, it is stated that Rules and Regulations changes will be sent to the Board for approval. He suggested that the word “approval” be changed to “action” in all instances. Board members agreed and staff will make these changes.

Trustee Hausman noted that in Policy 2.80, there is no dollar amount specified for “major financial contributions,” in recognition of which the District may name District facilities in honor of said funder. Chancellor Galatolo said this allows the Board flexibility and allows for changing times, differences in building sizes, etc. Vice President Mandelkern suggested that the issue of monetary guidelines could be reexamined at a future date. Vice President Mandelkern noted that in item 2(b) regarding naming a facility for a person who has not made a financial contribution to the District, it is not required that the person be separated from the District/College for at least five years as is required for the awarding of an honorary degree or presidential medallion. Vice President Mandelkern believes this could be problematic because people’s judgment may change over time. Board members agreed to add the same language used in item 1(d); the statement will read: “Current faculty, staff and trustees are not eligible for such naming. Faculty, staff and trustees who have been separated from the District/College for at least five years are eligible.”

The motion to approve the revisions as amended carried, all members voting “Aye.”

ADOPTION OF RESOLUTION NO. 11-3 REGARDING BOARD ABSENCES (11-2-103B)

It was moved by President Holober and seconded by Trustee Schwarz to approve adoption of Resolution No. 11-3. The motion carried, with one abstention and the remainder of Board members voting “Aye.”

ACCEPTANCE OF 2010-11 MID-YEAR BUDGET REPORT AND APPROVAL OF BUDGETARY TRANSFERS AND INCOME ADJUSTMENTS FOR THE PERIOD ENDING DECEMBER 31, 2010 (11-2-104B)

It was moved by Vice President Mandelkern and seconded by Trustee Schwarz to accept the mid-year report and to approve the budgetary transfers and income adjustments as detailed in the report. Chief Financial Officer Kathy Blackwood thanked Budget Officer Rachele Minong for her work in preparing the report. CFO Blackwood said each College’s plans for Measure G funds are included and are reflected in the budget revisions. She noted that revenues from the Health Services Fund and Parking Fund have decreased; this is due to reduced enrollment necessitated by the financial situation. The report contains financial information on the San Mateo Athletic Club (SMAC). It was projected that SMAC would break even this year and CFO Blackwood still thinks it will. Membership growth is considerably above projected levels. Personal training and aquatics revenues are below budgeted expectations and plans are in place to improve both of these areas. The Board directed that the Child Development Centers become self-sufficient in two years time. As a result, actions have been taken to generate revenue and subsidies are being reduced.

Vice President Mandelkern said he did not see budgets and financial statements for KCSM in the report. CFO Blackwood said KCSM is now entirely in the Fund 3 budget for College of San Mateo. Revenues and expenses are not shown in this mid-year report because there are no adjustments. Chancellor Galatolo said a report on KCSM will be presented at the end of the fiscal year.

Vice President Mandelkern said he takes exception to the description of Cañada Vista (page 25) as a “luxury type apartment complex.” He said the housing complex is first class but the District is not spending money on luxury items.

Vice President Mandelkern said he appreciates receiving the financials on SMAC and would like to thank Director of Auxiliary Services Tom Bauer for the progress that has been made. He said there are comments on the Statement of Revenue and Expenses on page 72 that he does not understand, e.g. “MediFit JClement” and “Steve.” CFO Blackwood said these comments refer to the people who provided the information and should have been deleted. Vice President Mandelkern noted that the phrase “- to Board” follows “Net Income/(Loss) for the period” on the last line of the report and asked if different information was provided to others. CFO Blackwood said there is only one set of numbers.

President Holober asked if the irrevocable trust that has been established is separate from the Retirement Reserve shown on page 92. CFO Blackwood said the irrevocable trust is separate and will not be combined with District funds. The transfers out shown are the transfers to the irrevocable trust as approved by the Board. There will be a separate audit every year of the irrevocable trust and the audit will be presented to the Board.

After this discussion, the motion carried, all members voting “Aye.”

APPROVAL OF SUBCONTRACT WITH SAN MATEO COUNTY WORKFORCE INVESETMENT BOARD (11-2-105B)

It was moved by Trustee Schwarz and seconded by Vice President Mandelkern to approve the subcontract as detailed in the report. The motion carried, all members voting “Aye.”

INFORMATION REPORTS

2011 CONTRACTOR PREQUALIFICATION UPDATE (11-2-9C)

Trustee Schwarz said she appreciates the Application Clinics that were conducted in an effort to assist smaller contractors. She also appreciates that firms which were not prequalified were given an opportunity to request an interview for further consideration. Rick Bennett, Executive Director of Construction Planning, said that staff, particularly Yanelly Pulido, go out of their way to procure all necessary documentation.

STATEMENTS FROM BOARD MEMBERS

Trustee Schwarz was happy to attend the CSEA installation dinner in January. She noted that Michael Bilbrey, candidate for the at-large seat on the CalPERS Board of Administration, was a greeter at one of the first State conferences she attended and he was very friendly. Trustee Schwarz referenced the report in the *Skyline View* on the new solar energy trash cans. She said she heard from an employee that some of these trash cans at CSM were broken; President Claire said he has not heard this. Trustee Schwarz asked if the trash cans are working well and are considered worth the expense. Mr. Bennett said they were recently installed. A test was conducted for six months and the data led to the decision to purchase the trash cans. They are present on all of the campuses. Mr. Bennett said the new cans limit the number of times trash needs to be emptied and the payback is very quick. Trustee Schwarz asked if there are plans to purchase more of the cans. Vice Chancellor Nuñez said there are no current plans as the usage must be evaluated. Trustee Schwarz congratulated President Hernandez on his new position. She said she enjoyed working with him and appreciates his time and effort. She also looks forward to working with Professor Bennett.

Trustee Miljanich echoed the congratulations to President Hernandez on his new position.

Trustee Hausman added her congratulations to President Hernandez. She attended the 17th District PTA Founders Day event. One of the honorees was Judy Sleeth, founder and Executive Director of the Art in Action program. Also honored was State Senator Joe Simitian. Senator Simitian was not present but was described as someone who will not take a stand because it will help him get elected or reelected, but will take a stand because it is what he believes is right. A mathematics teacher at Menlo-Atherton High School was named teacher of the year.

Vice President Mandelkern commended President Mohr, staff and students at Cañada College for the warm reception extended to President Obama. Vice President Mandelkern was on the Cañada campus that day to attend the International Students Luncheon. He talked with approximately 12 students and all seemed very happy with the experiences they are having. Vice President Mandelkern attended Senator Simitian’s Education Summit at which the Senator laid out the grave budget situation. Vice President Mandelkern said he suggested that those areas of the State in which State senators and representatives are not willing to approve additional funding for education are the areas in which budget cuts to their educational institutions should be enacted. Vice President Mandelkern said he finds the ongoing assaults on public employee unions, particularly teachers unions, very troubling. He said some people seem to have forgotten the financial origins of the current economic mess. He said it is easy, but not accurate, to single out one

group of employees as the root of the problem and to try to take action by removing people's right to collectively bargain. He said he hopes this idea will not gain strength in California. He complimented AFT's national President, Randi Weingarten, for speaking out in defense of teachers unions. Vice President Mandelkern thanked the District Public Safety staff and the San Mateo Fire Department for their quick response to the scoreboard fire at SMAC. He noted that Ulysses Guadamuz was on site and reacted quickly as well. Vice President Mandelkern congratulated President Hernandez on his well-deserved new position and said he looks forward to working with Professor Bennett. He attended the first Skyline President's Council meeting of the calendar year and said President Stanback Stroud continues the strong leadership of the Council. He reminded everyone of the upcoming President's Breakfast and said it is always an inspirational event.

President Holoher congratulated President Hernandez and said he has done a wonderful job as District Academic President; he was professional, polished and a forceful spokesperson. President Holoher enjoyed attending the CSEA Installation Dinner in January. He also attended the Peninsula Healthcare District meeting, at which money was awarded to the nursing program at College of San Mateo, among other recipients. President Holoher recommended that people visit the superb Black History Month display at 1426 Burlingame Avenue in Burlingame; the display will be open through the end of the month. Carolyn Hoskins is the owner of the display and is always looking for space for the display; President Holoher suggested offering space at one of the Colleges if it is available. President Holoher said he has met many people during his campaign and the majority has told him that they and/or members of their families attend or have attended the District Colleges. President Holoher said there is a request to adjourn the meeting in memory of Walt Owyang and Stan Easter, both Cañada College professors who passed away recently.

COMMUNICATIONS

President Holoher said the Board received a request to support SB 216, sponsored by State Senator Leland Yee in response to the San Bruno explosion and fire. He said he believes the Board should consider this or other bills on the same topic because District students, faculty and staff were victims. Chancellor Galatolo said Barbara Christensen, Director of Community and Government Relations, is working on this and will bring information to the March 9 Study Session.

RECESS TO CLOSED SESSION

President Holoher announced that during Closed Session, the Board will (1) consider the personnel items listed as 1-A on the printed agenda and (2) conduct a conference with District Labor Negotiator Harry Joel; the employee organizations are AFSCME, AFT and CSEA.

The Board recessed to Closed Session at 8:45 p.m. and reconvened to Open Session at 10:02 p.m.

CLOSED SESSION ACTIONS TAKEN

President Holoher reported that at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the items listed as 1-A.

ADJOURNMENT

It was moved by Trustee Miljanich and seconded by Trustee Hausman to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:05 p.m. in memory of Walt Owyang and Stan Easter.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 9, 2011 meeting.

Dave Mandelkern
Vice President-Clerk

BOARD REPORT 11-3-1A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. CHANGE IN STAFF ALLOCATION

Skyline College

1. Recommend a change in staff allocation to increase an Instructional Aide II position (2C0106) in the Physical Education, Athletics, & Dance Division from 48% of full-time (10 months) to 100% of full-time (12 months), effective July 1, 2011.

It is also recommended that the assignment of the incumbent, Lucas Borgo, be adjusted accordingly, effective July 1, 2011.

2. Recommend a change in staff allocation to decrease a Library Support Specialist position (2C0035) in the Social Science/Creative Arts Division from 80% of full-time (12 months) to 48% of full-time (12 months), effective July 1, 2011.

3. Recommend a change in staff allocation to decrease an Office Assistant II position (2C0068) in the Instruction Office, from 48% of full-time (12 months) to 48% of full-time (11 months), effective March 1, 2011.

B. REASSIGNMENT

College of San Mateo

Audra Fernandez Office Assistant II Counseling Services/DSPS

Reassigned from an 11-month Office Assistant II position in the Cosmetology Program to this 12-month position, effective February 22, 2011.

Skyline College

Raymond Hernandez Interim Division Dean Science/Math/Technology

New temporary administrative reassignment, effective March 1, 2011 through June 30, 2012. Employee has been reassigned from faculty status for this temporary position.

BOARD REPORT 11-3-1A

Rita Gulli

Project Director

Science/Math/Technology

Reclassified from a full-time, 12-month per year Program Services Coordinator position in the Science/Math/Technology Division, effective January 1, 2011. The reclassification is the result of increased scope and level of responsibility.

C. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Skyline	Instruction Office/ Workforce Development Program	1	3/10/2011	6/30/2011	Program Services Coordinator: Assist with SparkPoint clients during peak times of services.
Skyline	President's Office	3	2/24/2011	6/30/2011	Office Assistant II: Provide clerical support to administrative offices for the move to Building 4 while simultaneously preparing for the President's Breakfast, ribbon cutting, and other year-end activities.
Skyline	Science/Math/ Technology	1	2/24/2011	6/30/2011	Program Services Coordinator: Occasional assistance during peak student recruitment and program orientations, assist with preparation of required records to Workforce Investment Board, and assist with preparation of grant reports.

BOARD REPORT NO. 11-3-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

**RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY
FOR THE 2011-12 ACADEMIC YEAR**

The academic employees listed below were evaluated during the 2010-11 academic year in accordance with District policy and collective bargaining agreement and are recommended for re-employment pursuant to the Board of Trustee's authority by the California Education Code.

RECOMMENDATIONS

- A. It is recommended that the following Contract I employees be re-employed in Contract II status for the 2011-12 academic year:

Stephen Fredricks	Robert Tricca
Sandra Mendez	Timothy Tulloch
Paul Naas	Jacinda Watts

- B. It is recommended that the following Contract II employees be re-employed in the first year of Contract III/IV status for the 2011-12 academic year:

Danielle Behonick
Jefferson Flowers
Jeanne Gross
Michelle Morton

- C. It is recommended that the following employees be advanced to their second year of Contract III/IV status for the 2011-12 academic year:

Lorraine Barrales-Ramirez	Melissa Michelitsch
Kurt Devlin	Lee Miller
Jane Jackson	Byron Ramey
Colleen Kirby-Banas	Tiffany Schmierer

- D. It is recommended that the following second-year Contract III/IV employees be advanced to Regular (Tenure) status beginning with the 2011-12 academic year:

Maribeck Boosalis-Oler	Catherine Lipe
Anna Budd	Timothy Maxwell
Leonor Cabrera	Ana Miladinova
Jessica Einhorn	Kathleen Sammut
Frederick Gaines	Makiko Ueda
Denise Hum	Alyssa Wong
Ilkka Koskelo	Shana Young

San Mateo County Community College District

March 9, 2011

BOARD REPORT NO. 11-3-1C

SECURITY PROCEDURES AND THREAT ASSESSMENT

There is no printed report for this agenda item.