

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
November 8, 2017, San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Trustee Karen Schwarz

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Mohr said that during closed session, the Board will hold a conference with legal counsel regarding four cases of existing litigation and two cases of potential litigation as listed on the printed agenda. The Board will also consider one case of student discipline and public employee discipline, dismissal, release.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

None

RECESS TO CLOSED SESSION

The Board recessed to closed session at 5:01 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 6:15 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Trustee Karen Schwarz, Student Trustee Alfredo Olguin Jr.

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore, District Academic Senate President Leigh Anne Shaw

PLEDGE OF ALLEGIANCE

DISCUSSION OF THE ORDER OF THE AGENDA

None

President Mohr said it was with great sadness that the Board learned that CSM students Ricardo Torres and Matthew Cruz were involved in a fatal car accident, which occurred on Highway 35 on Halloween night. Both Ricardo and Matthew started at CSM this fall semester. President Mohr said the Board offers sincere condolences to their families and asked that this meeting be adjourned in their memory. The Board agreed to do so.

MINUTES

It was moved by Vice President Holober and seconded by Trustee Goodman to approve the minutes of the regular meeting of October 25, 2017. The motion carried, with Trustee Mandelkern abstaining and all other members voting Aye.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, announced that Joe Fullerton, Energy and Sustainability Manager, was nominated for a Board of Governors Leadership in Sustainability award.

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (17-11-1A)

President Mohr said staff has requested that the item under Section E, Changes in Staff Allocation, recommending a change in title at Cañada College, be removed from consideration. It was moved by Trustee Schwarz and seconded by Vice President Holober to approve all other items in the report. The motion carried, all members voting Aye.

STUDY SESSION

AMICUS BRIEF IN SUPPORT OF LITIGATION OPPOSING THE RESCISSION OF DACA (17-11-1C)

Eugene Whitlock, Vice Chancellor of Human Resources and General Counsel, said California and several other states have joined together to sue the U.S. Department of Homeland Security in connection with the September decision to rescind DACA. He said the brief asserts that this action violates the federal Administrative Procedure Act because it did not undergo judicial review and did not allow for a public comment period. The brief also argues that the action violates due process because it breaks the promise that information acquired about DACA students would not be used for purposes of immigration enforcement. Vice Chancellor Whitlock said the brief describes the impact of the loss of DACA students' contributions and talents on colleges and universities. He said the District will have the opportunity to join additional amicus briefs in the future.

PUBLIC SAFETY STUDY OVERVIEW AND PRELIMINARY RECOMMENDATIONS (17-11-2C)

Vice Chancellor Nuñez discussed the Public Safety report prepared by Margolis Healy, the consultant that was hired to conduct a public safety services study. He said the study was undertaken within the context of:

- The District's campuses are safe learning environments where minimal criminal activity occurs
- The Department of Public Safety is not a police department and has limited authority
- The Department utilizes an Observe and Report model and works in partnership with local law enforcement
- There is a nationwide decline in trust and confidence of law enforcement in many underrepresented communities

Vice Chancellor Nuñez said a Public Safety Study Committee was formed to coordinate broad engagement with various stakeholders to discuss all aspects of public safety districtwide. The committee is comprised of faculty, staff and student representatives. All stakeholders had multiple opportunities to participate in discussions through open forums, interviews, visioning workshops, District and student questionnaires, and an anonymous feedback survey.

Vice Chancellor Nuñez said Margolis Healy made 71 recommendations over the following areas: clarify the District's role, mission and strategy; develop a written directive system; develop a strategy for engaging with the campus community; develop a comprehensive physical security program; and enhance emergency management planning. The overarching recommendation was to transition the Department of Public Safety to a sworn and armed police department. Two options were provided:

1. Transition of a hybrid campus safety model, with arming decision after transition
2. Transition to a hybrid campus safety model, with concurrent arming decision

Vice Chancellor Nuñez said that staff does not agree with this recommendation. He said there is a portfolio of factors that led staff to the decision not to accept Margolis Healy's recommendation:

1. Our campuses are safe places to learn, work and visit. The criminal activity on the three college campuses is – and has been – extremely low. There are very few felony crimes on our campuses.
2. The relationship we have and want to maintain with local law enforcement is very important. Past response rates from these agencies has been fast (generally within 4 – 5 minutes). The three policing agencies who serve our colleges had expressed concerns about creating a new police department within their jurisdictions and do not support the District transitioning to its own police department.
3. The cost of establishing a new police department is very cost prohibitive. With new staff, equipment, vehicles, facilities, insurance, professional development, etc. this would have a significant initial investment, as well as ongoing costs of several millions of dollars each year.
4. The environment in which we operate has shifted, as there has been a nationwide decline in trust and confidence of law enforcement in many underrepresented communities. Having uniformed and armed officers on our campuses only reinforces this lack of confidence and mistrust.
5. There are other opportunities to work with local law enforcement to get to a more feasible solution to enhancing safety that were not addressed in the Margolis Healy Report. Staff wants to further explore those possibilities, such as a School Resources Officer (SRO) model.
6. Having a sworn and armed police department at this point is not congruent with the approach staff recommends on having a public safety department that is more integrated in the campus community and sheds the formal posture and appearance of an intimidating law enforcement presence.

Vice Chancellor Nuñez said the District's Public Safety officers will change uniforms to one that is more casual, with the intent to make the officers more approachable and able to interact with the campus communities more effectively.

Vice Chancellor Nuñez outlined the preliminary staff recommendations: clarify the mission and role of the Public Safety Department; reject the recommendation to create a sworn and armed police department; implement, as directed by the Board of Trustees, the remaining recommendations of the Margolis Healy study; and explore alternatives to enhance local law enforcement services on or near the campuses. Based on Board feedback, staff will share these recommendations with the various participatory governance groups in the coming months. After the Public Safety Study Committee reviews all feedback, staff will develop final recommendations for Board consideration. It is anticipated that feedback will be solicited during the remainder of this semester and into the next semester and the revised recommendations will be brought to the Board in the spring.

Vice President Holober said the District has spent a considerable amount of time and money on the development of the report by Margolis Healy. He said it would be helpful to hear from Margolis Healy regarding some of their recommendations that are different than the staff recommendations, mainly on the question of sworn and possibly armed officers. He asked if there are other areas of disagreement between the Margolis Healy and staff recommendations. Chancellor Galatolo agreed that the major difference is around sworn vs. not sworn officers. He said Margolis Healy also recommended that the District renumber the campus buildings; however, this is not practical and the District will work with local law enforcement agencies to make sure they are knowledgeable about the maps of the campuses.

Vice President Holober said the Margolis Healy report addresses training and while it dovetails with the sworn vs. not sworn officers issue, it also stands on its own. For instance, Margolis Healy recommends that people who work in the Public Safety Department be POST trained or have similar training whether or not they are sworn officers. The report pointed out that the majority of officers are either not trained or their training is more than three years old and has expired. Vice President Holober said he believes this warrants further discussion. Vice Chancellor Nuñez said that since 2009, any new employee in the Public Safety Department has been required to have POST training. Director Woods pointed out that the Department does not have access to all training opportunities because not all POST training is available to civilians.

Trustee Goodman asked if Margolis Healy addressed the issue of accountability, not just of Public Safety staff but of all faculty and staff who might come into contact with students, to undergo training on de-escalation, interpersonal skills and cultural sensitivity. Executive Vice Chancellor Blackwood said the report did not address these issues. Trustee Goodman noted that an assailant coming onto campus will generally not go to a Public Safety officer. He said faculty and staff who are in contact with students should have training to identify situations that they might be able to de-escalate before they become an issue. Director Woods said Trustee Goodman's point is well taken and he would like to have training for students as well. He said the Department will roll out a comprehensive communications plan and a crime prevention campaign and will emphasize that everyone is responsible for his or her safety and security.

Trustee Mandelkern said there have been discussions about providing educational materials/training to students during registration and orientation, particularly around issues of domestic violence and sexual assault prevention and reporting as well as overall safety. He also suggested that training on mandatory reporting requirements be provided for faculty and staff. Trustee Goodman said Skyline College has had numerous events for students over the past few months to address relationship and domestic violence issues. President Claire said awareness is integrated into orientation sessions but agreed that it should be more strategic and consistent.

President Mohr asked about the plan for Public Safety officers to engage more broadly with the campus communities. He also asked how extensive the conversations with local law enforcement agencies have been, not only on the issue of armed officers but on engagement regarding ongoing training opportunities. Director Woods said the major obstacle in terms of campus community engagement is staffing. He said many duties currently performed by Public Safety officers can be done by other employees such as dispatchers. He said more dispatchers will be hired soon. Vice Chancellor Nuñez said there is a need for four to five additional Public Safety officers. Regarding training opportunities, Director Woods said local law enforcement agencies have been somewhat reticent because they see the District's officers as security guards and are quick to see the differences in mission. He said the Public Safety Department has invited them to use campus facilities for training and a San Mateo Police Department investigator and dispatcher have participated in training of District officers. Vice Chancellor Nuñez said the Public Safety study has been a stimulus for more discussion with local law enforcement agencies regarding District needs.

President Mohr asked for information about the recruitment and hiring process for Public Safety Department employees. Director Woods said it is very difficult statewide to find people who are interested in a career in law enforcement and those who are interested and trained are finding jobs quickly. Trustee Mandelkern said the Margolis Healy report included staffing recommendations such as adding dispatchers, supervisors on each campus and training officers. Director Woods said two of the District's Public Safety officers are certified POST training officers and work with new officers for several weeks. He said the District is close to hiring two dispatchers and a Public Safety sergeant and will be opening the new Communications Center. Trustee Mandelkern noted that the Margolis Healy report's recommendations on staffing would be very expensive. He asked for a summary of the District's hiring plan including the budget. Vice Chancellor Nuñez said this will be provided to the Board.

Vice President Holober said the report does not address the District employing school resource officers. He said this would eliminate the jurisdictional concerns of local law enforcement agencies. He said he would be interested in exploring this option including the cost and samples of where it has worked and not worked.

Vice President Holober said that of the ten community college districts in the Bay Area, the District is the only one that does not have sworn officers. He said that knowing what the costs and experiences of the other nine districts have been is another element that is missing from the report. Trustee Mandelkern said it would also be helpful to know how the District compares with other community colleges across the state in terms of sworn and armed/unarmed officers.

Trustee Mandelkern said it would be helpful to see an analysis of whether having armed officers on campus made a difference in the outcome when there have been shooter or other attacks. Director Woods said Steven Healy of Margolis Healy told him that there is not a significant difference. Trustee Goodman said a recent report conducted by the Johns Hopkins School of Public Health and the University of Massachusetts, with assistance from Stanford University, concluded that of the 111 mass shootings with six or more fatalities since 1966, only thirteen were on campuses where there were no armed officers. Vice President Holober said that in most cases in which campus shootings resulted in fatalities since the Virginia Tech shooting, there were sworn and armed officers. He said this would suggest that it did not make a difference. He added that in the case of a shooter who is expecting to be killed, having armed officers could be an incentive rather than a deterrent.

Trustee Schwarz said she remembers that Student Trustee Olguin, prior to becoming a trustee, said that some students come to the colleges to get away from encounters with police similar to what they have experienced in their communities. Student Trustee Olguin said his opinion has not changed. He said he does not believe that bringing guns onto campus is a positive step, particularly with the nationwide climate regarding policing. He said he is in favor of the change in uniforms and looks forward to seeing more interaction between students and Public Safety officers.

Trustee Schwarz said her impression is that local law enforcement agencies would arrive at the campuses very quickly if a situation was beyond the scope of the District's Public Safety officers' expertise. Director Woods said it is difficult to define response times because of other situations that local enforcement might be involved in at any given time. However, he said he is confident that local law enforcement agencies would be at the campuses very quickly in an emergency situation.

Trustee Mandelkern said he supports the District's recommendations regarding sworn and armed officers because of the cost, ongoing training requirements, level of responsibility and risk, and the climate created on the campuses. He said he supports the further investigation of a cooperative model with local law enforcement agencies, such as having a resource officer on campus. He said that having someone from an existing law enforcement agency would be more cost effective and would ensure adequate training and supervision. He said that there may be ways to create an environment that is not seen as hostile, but is seen as community based and cooperative.

Trustee Mandelkern said there was previous discussion with the San Mateo Police Department about sharing communications technology. Director Woods said radios with the same frequency as the local law enforcement agencies are now in place at each campus. Trustee Mandelkern said his conclusion is that having an armed officer on campus does not make a difference in terms of time, duration and severity of armed shooter incidents, but being able to have quick response times is critical.

Student Trustee Olguin, noting that safety is everyone's issue and responsibility, asked if there are initiatives in place to address this. Director Woods said Public Safety staff want to provide people with the knowledge and ability to recognize

unsafe practices, such as walking while listening through headphones or talking on telephones or noticing behavior that causes concern. Student Trustee Olguin asked if there is currently de-escalation training for faculty and staff who interact with students. Director Woods said this is not addressed in the report. He said Public Safety will look at addressing the issue. Trustee Mandelkern said the environment has changed in terms of issues of speech. He said Public Safety officers have done an excellent job of de-escalation but everyone, including faculty, has a responsibility for preventing dangerous situations from occurring in the first place.

Student Trustee Olguin said he would like to see the One Love model, which addresses domestic violence and relationships, be used more broadly and be used for other instances of safety.

Trustee Mandelkern said the Margolis Healy report addressed four areas that spoke to the need for improvement: development of more written policies/guidelines, ongoing training, communications technology, and changing the environment in terms of interaction with the community. He said officers should be seen not just as people who write parking tickets, but as people who are on the campuses for the common purpose of helping students succeed.

President Mohr said safety must be weaved into every aspect of student life everyone must work together. He said he looks forward to the next discussion.

CONTINUED EXPLORATION OF COMMUNITY, CONTINUING AND CORPORATE EDUCATION PROGRAMS (17-11-3C)

Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, said that at previous Board meetings, information was provided on signature programs such as SVIEP which now has matriculated 24 students to the District's colleges, the successful summer program for youth, and CCCE's alignment with the District strategic plan. At this meeting, the discussion will continue and the team will seek input from the Board on the direction they believe CCCE should take. A white paper has been prepared which includes a statement of the mission of CCCE: "Community, Continuing and Corporate Education (CCCE) seeks to educate and enhance the lives of San Mateo County residents, families, businesses, nonprofits, government agencies, and internationals through self-supporting innovative educational programs and partnerships, renowned signature programs, and global impact initiatives."

Vice Chancellor Bauer said that letters from SAMCEDA, the Center for Excellence in Nonprofits, and NOVA Workforce Development expressing support for CCCE programs are attached to the written report. He said that NOVA previously approached Jonathan Bissell, Executive Director of Community, Continuing and Corporate Education, about a digital advertising program to serve displaced people in the workforce. The program ran as a not-for-credit pilot program, was offered as a credit program the following semester, and continues today.

Vice Chancellor Bauer said that the vast majority of CCCE programs are the result of ideas brought to them. A recent concept that was brought directly by industry is the DevJobs Academy which seeks to provide coding training for diverse individuals currently underrepresented in the tech industry. He introduced Aditi Goel who has conducted external research with companies in relation to the DevJobs Academy. He said letters from Omidyar Network and Lex Machina expressing support for the DevJobs Academy are attached to the report. Vice Chancellor Bauer said this initiative is in the early stages. He said he is sharing information on the initiative earlier than he would normally do so that the Board can see the process of how CCCE staff responds to the needs of the community when they are approached.

District Academic Senate President Shaw said she was asked by faculty at College of San Mateo and Cañada College to clarify similarities between the DevJobs Academy and existing coding programs at the colleges and how the program would operate when it appears to be somewhat similar. Monica Malamud, Professor of Spanish at Cañada College, confirmed that this concern was raised within the Cañada College Academic Senate.

Fred See, a member of the public who works with technology companies and clients in the Bay Area, said there are many challenges in terms of finding the right talent to fill positions. He said he is interested in exploring how the community colleges can help teach the skills that are needed to meet demand beyond the traditional four-year degree.

Trustee Schwarz asked for more information about the coding program that is offered at the colleges, e.g. who designs the programs, do they work with industry to determine demand, and how many students are involved. President Shaw said she does not have details about the program because she is not in charge of it. However, she was contacted by faculty of the programs to say that many basics of the DevJobs program appear to be similar. She said faculty have asked to discuss opportunities to work on mandates through the Strong Workforce program and the Adult Education block

grant and to connect it with the Guided Pathways program in order to better respond to community needs through the existing programs. She said there also may be opportunities to work together with CCCE programs to better serve community needs. Trustee Schwarz said it was her understanding that CCCE does work with accredited programs. Vice Chancellor Bauer said the digital advertising program is a good example. CCCE worked with a College of San Mateo faculty member and with the College to design this new, not-for-credit program and it subsequently became a for-credit program. He said that generally speaking, CCCE programs are offered on a not-for-credit basis. He said there are examples around the state of successful hybrid programs and he would like to work toward that in the District. Vice President Holober asked if the digital advertising program was running for some time as a not-for-credit program or if it became a for-credit program as it was developed. Mr. Bissell said the program was developed by College of San Mateo faculty as a not-for-credit pilot program but was designed as if it would be for-credit. While the pilot program was running, it went through the Curriculum Committee process, was approved, and was offered as a for-credit program the following semester.

Trustee Mandelkern said that under the leadership of Vice Chancellor Bauer and Mr. Bissell, CCCE has made great strides and they deserve credit for saving lifelong learning programs during the economic downturn as well as for developing innovative programs and gateway programs, such as SVIEP, which fill a gap. However, he said he shares concerns about potential conflicts with existing programs and it appears that DevJobs might be an example of this. He said the Board has previously discussed the Clinical Medical Assisting programs offered by CCCE and by Cañada College which differ in terms of cost and the length of time it takes to complete. Trustee Mandelkern said the concern is whether we are competing among ourselves and how potential conflicts are being negotiated. Vice Chancellor Bauer said the Clinical Medical Assisting program offered by CCCE is also an accredited program. He said it was designed for people who need training on weekends and nights and whose initial goal is to get a job in medical assisting. He said Cañada College's program is far more robust, requiring a year's worth of prerequisites and a year to complete the program. He said the cost of the two programs is almost equal. Vice Chancellor Bauer said that in response to concerns expressed at a Board study session that the CCCE program was suppressing enrollment in the Cañada College program, he put the CCCE program on hiatus in the fall. He said the enrollment numbers in the college program did not reflect a change. He said he reached out to two students who would have enrolled in the CCCE program and found that they enrolled in a for-profit institution. Vice Chancellor Bauer said CCCE programs are designed to meet needs that are not being met currently. He said he is always open to engaging with others about the programs.

Trustee Mandelkern said that if there is a perception that a current college program is not meeting the needs of the community, perhaps that program should be adapted or improved to meet those needs rather than creating a parallel universe where different versions of the same program are offered. He said there is also sensitivity around outsourcing instruction.

Trustee Goodman said the students being served by both CCCE and academic programs are all District students and are all members of the community. He said their needs are being served in different ways. He said he has been on the Board for a few years and has heard the same questions over again and nothing has happened. He asked President Stanback Stroud, in her previous experience in workforce development, where she believes the disconnect is and how it can be addressed. President Stanback Stroud said she believes setting up a dichotomy between CCCE and college programs is a false dichotomy because while they may have the name of a program in common, the depth, goals, design and impact of the programs are different and they meet different community members' needs in different ways. She said it is important for faculty to look at whether a program is set up so that it will result in jobs for students and whether the prerequisites and years of instruction are necessary to get them to the jobs or are necessary to connect to transfer education or whatever other function or goals the programs might have that will be distinct from the CCCE program that might be shorter term. President Stanback Stroud said the Biotechnology program at Skyline College was developed in response to changes in the airline industry. It was designed for people who did not have the luxury of coming to the institution and spending one or two years in order to get a certificate that the new program could provide in sixteen weeks. Faculty were responsive and designed the program, working with Genentech. President Stanback Stroud said that if faculty had not been responsive, she would have gone to Community Education because people were in peril of losing their jobs and their homes. She said she believes the District must have all of the avenues available to serve people, particularly in a community-supported institution. She said it comes from a position of privilege to say that people should go through a two-year program if indeed they are not able to do so. She said the reality is that the needs of individuals or families will be met if there is another option available. She said she believes collaboration and coordination need to take place so that programs do not inadvertently harm other programs; however, she feels that many times the conversation is around the political impact of the programs and is sometimes more about the individual constituency's interest than about community needs.

President Stanback Stroud said she has been in the community college system for 30 years and has not experienced Community Education being such a great issue anywhere else in the state. She said she is not sure where the mismatch is in the District but suspects there is a need to be more open and to listen more.

President Stanback Stroud said she would challenge the notion that the District is not connecting with the community. She said there are strong, robust CCCE programs and the District serves as the major supplier of workforce preparation in the County. She said there are opportunities to increase or update workforce development programs and work is going on at each campus in this regard.

Vice President Holober said he has raised concerns since the adoption of the District Strategic Plan. When goal #4 was adopted, he noted that there would be an ongoing tension. He said CCCE stands alongside the for-credit programs. He said it has made tremendous strides and he gives Vice Chancellor Bauer and Mr. Bissell credit for the innovative programs and the work that is going on. He said the for-credit side, while also innovative, moves more slowly and may not be as nimble in terms of responding quickly. The for-credit programs are also subject to a long list of regulations put into place in the public interest. Because of this, the tension will exist and that is why he and other trustees ask questions when programs are brought forward about whether the programs are complementary and add greater value or whether they would be more appropriate as for-credit programs.

Vice President Holober said he believes the cost to participants in CCCE programs should be considered; for example, the cost for the prospective DevJobs Academy is \$14,000 for the equivalent of three full-time semesters.

Vice President Holober said he would like to see programs such as the Biotechnology program at Skyline College occur more often, not only in CCCE but within the colleges where he would hope faculty and administrators would recognize the need for intensive programs to respond to real world needs for employable skills.

Vice President Holober said he has some concerns about some of the suggested changes to Policy 6.90, Community Education Classes, and believes they deserve scrutiny by the Board. Specifically, he is concerned that (1) the phrase “are not appropriate for college credit” is stricken when outlining when CCCE classes may be offered, and (2) the language regarding collaboration with stakeholders is stricken and is replaced with a review by the college presidents. Vice President Holober said these changes are troubling and should not be necessary in order to continue to develop innovative programs in a way that is collaborative and that allows concerns of faculty to be addressed during the development of a program. He said he is also concerned about the terms and conditions of employment for instructors who are contract workers. He said he would like to see the uplifting of the community and this includes what people earn when they are engaged with the District, whether they are direct employees or contract workers.

Trustee Schwarz said the questions that have been raised repeatedly and the answers that have been provided indicate that CCCE staff are available to talk with faculty about programs that might be similar. She said she is confident that faculty can work with CCCE staff to work through any questions. She said she is a firm believer that community colleges must serve the entire community and members of the community have different ideas about what kind of education they want to have available. She said CCCE has been resurrected and will continue to flourish as long as there is communication about programs that may seem to be similar. Trustee Schwarz said she does not want to lose sight of the fact that the District is here to educate the entire community, whatever their needs may be. She said she hopes that the same questions will not continue to recur because she believes they have been answered. She said she is proud that the District has CCCE along with accredited classes to respond to all needs. Trustee Schwarz said she believes programs need to be marketed more effectively so that members of the community know what is available.

President Shaw said that at no point has she been approached by faculty to try to shut a program down. She said faculty want to collaborate and as stewards of curriculum, want to be included in discussions regarding creation of programs. She said faculty found out about the DevJobs program through reading the board packet. Regarding the Clinical Medical Assisting program that was put on hiatus, President Shaw said that time could have been used to reach out to Clinical Medical Assisting faculty at Cañada College to have a discussion on a collaborative effort. She said faculty have been told that the only conduit of communication is through the college presidents. She said that by engaging directly with faculty, they can better understand the needs of the community and can also collaborate on marketing of programs, transitions and pathways.

President Claire said CCCE can play a vital role in determining whether to offer a program as a for-credit program. He said that some years ago, College of San Mateo spent a significant amount of money to develop an avionics program with United Airlines. United walked away from the program and left the College with a significant capital investment and investment in faculty. He said it would make sense to offer programs that require significant investment through CCCE first to see how they go.

President Moore said CCCE classes can fill a gap. For instance, the Silicon Valley Intensive English Program filled a gap for international students who wanted to come to the District's colleges and then transfer to a UC or CSU but could not get through the colleges' English programs. President Moore said she has never seen an instance where there was not an opportunity for cooperation with CCCE. She said she has brought Vice Chancellor Bauer to the Cañada College campus twice when there have been issues of concern.

Regarding Clinical Medical Assisting, President Moore said that when the CCCE program was put on hiatus, Cañada College did not have a full-time faculty member in Clinical Medical Assisting and did not hire one until yesterday. Therefore, there was a group of students who were not served at all. She said JobTrain, with which Cañada College works, also has a Clinical Medical Assisting by exam program which deals with a different population that needs a truncated program to address their immediate needs. President Moore said that program will not cross paths with what Cañada College is doing but is filling a gap in the community.

President Stanback Stroud said there is a need to address the concept that something is being taken away from faculty and being outsourced. She said CCCE programs may need instructors to work at night and on weekends. She said the collective bargaining agreement limits the ways and amount of time in which faculty engage. She said faculty also have their own preferences and she does not believe there is a great desire on the part of faculty to work on nights and weekends.

Trustee Mandelkern said the Biotechnology program is a shining example of where the institution stepped in to respond to a need in the community. He said it was led by faculty and was a great success. He said the CCCE programs are generally tremendous and have been a great step forward. He said the reason the same conversation is being heard over and over again is around the need for collaboration, not only at the level of the college presidents but at the faculty level. He said there must be adequate communications among CCCE, faculty and administrators. Chancellor Galatolo said his recollection is that the curriculum for the Biotechnology program was actually designed by Genentech and Genentech brought in their own adjunct faculty. President Stanback Stroud said the Biology Department identified the newest faculty member, Nick Kapp, to work on the program. Professor Kapp was introduced to Genentech and Genentech helped develop the curriculum and their Chief Operations Officer became a Skyline College adjunct faculty member.

Trustee Mandelkern said his suggestion on policy revisions is that CCCE offerings should be coordinated not only with the college presidents but with other stakeholders as well. President Stanback Stroud clarified that collaboration is not just at the president level; the presidents triage it throughout the institution.

Chancellor Galatolo said he is concerned about the advent of Kaiser University which received accreditation in Radiologic Technology and Respiratory Therapy because they need to train workers more quickly than the community colleges do. He said education is evolving rapidly, including the use of augmented reality. He said CCCE is trying to ride on the coattails of what other industry movers are doing and he believes it is working.

President Mohr said the Board created a new Community Education program, did it deliberately, and put very capable, hard-driving and assertive people in charge. He said that out of this comes a dialectic; some conflict and controversy is bound to emerge. He said CCCE staff wrote a clear vision and clear goals and pursued them. He said they did a "deep dive" into industry and talked with experts about what might work and not work. He said these industries are the major employers in the County and are having to go outside the County to hire people. President Mohr said collaboration is absolutely necessary but there will be a dialectic and communication becomes supreme.

President Mohr thanked Vice Chancellor Bauer and Mr. Bissell for their report and for bringing forth a program that is so good that it has raises difficult questions.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Olguin recognized Native American Heritage Month and suggested that people look at other holidays such as Columbus Day and Thanksgiving in the context of what they mean historically. He said some cities have shifted

away from Columbus Day to Indigenous Peoples Day and from Thanksgiving Break to Fall Break. He said it might be wise to explore these issues as a way of educating people.

Trustee Mandelkern requested that an information report on the District's housing efforts for faculty and staff be placed on an upcoming agenda. He said he would also like to have a discussion on possible additional ways to alleviate the housing crisis that would be faster and lower cost than building apartments; these could include providing places for people to park recreational vehicles, providing running water and shower facilities, etc.

Vice President Holober said he is the Governing Board's representative for the election of members to the County Committee on School District Organization. He said the only contested seat on the Committee is for the at-large member and he named the four candidates. Board members expressed support for Dennis McBride who is a member of the governing board of the Redwood City School District and is the President of the District's Educational Housing Board. Vice President Holober said he will cast the District's ballot for Mr. McBride.

Trustee Schwarz said she attended the San Mateo County School Boards Association's legislative session and discussed the effort to expand the state's pilot program for community colleges that offer baccalaureate degrees in certain professional fields, which is supported by Senator Jerry Hill. Chancellor Galatolo said he met with Senator Hill and Assemblymembers Kevin Mullin and Marc Berman who agreed to bring in CSU Chancellor Tim White to discuss this issue in a meaningful way. Chancellor Galatolo said that having no four-year educational institution to serve the 800,000 residents in San Mateo County is a disservice to the community.

Trustee Goodman said he also attended the San Mateo County School Boards Association's legislative session and talked about food insecurity and the continuing conversation about expanding the K-12 food program to include up to two years of community college. He said the conversation with Senator Scott Wiener, who represents San Francisco and the North County went very well and he is considering presenting legislation that would allow the District to be a pilot district for such a program. Trustee Goodman said there was also discussion regarding teacher training and exploring the possibility of a bachelor's degree in education program being offered at the community colleges.

ADJOURNMENT

The meeting was adjourned by consensus at 8:59 p.m. in memory of Ricardo Torres and Matthew Cruz.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the January 10, 2018 meeting.

Maurice Goodman
Vice President-Clerk