

**Minutes of the Joint Meeting of the Board of Trustees of the  
San Mateo County Community College District and the  
San Mateo County Board of Education  
April 20, 2016, Redwood City, CA**

San Mateo County Community College District Board Members Present: President Dave Mandelkern, Trustees Maurice Goodman, Richard Holober, Karen Schwarz, Student Trustee Rupinder Bajwa

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College Vice President of Administrative Services Eloisa Briones, College of San Mateo President Michael Claire, Cañada College Interim President Jennifer Hughes, Interim Vice Chancellor of Educational Services and Planning Jamillah Moore

San Mateo County Board of Education Members Present: President Jim Cannon, Vice President Joe Ross, Trustees Susan Alvaro, Hector Camacho, Jr., Beverly Gerard, Rod Hsiao, Ted Lempert

Others Present: Superintendent Anne Campbell, Deputy Superintendent Gary Waddell, Associate Superintendent, Student Services Division Nancy Magee, Deputy Superintendent, Business Services Division Denise Porterfield, Associate Superintendent, Human Resources Sue Wieser, Administrator, Board/Superintendent Support and Community Relations Marco Chavez

**CALL TO ORDER**

The meeting was called to order at 7:06 p.m.

President Cannon welcomed the San Mateo County Community College District (SMCCCD) Board of Trustees to the meeting. He asked the San Mateo County Board of Education members to introduce themselves.

Trustee Camacho said he is completing his second year of service and represents the South San Francisco Unified School District and the San Bruno Park Elementary School District.

Trustee Hsiao said he has served on the County Board for ten years and represents San Mateo and Foster City.

Trustee Lempert said he is serving his fourth term and represents the Redwood City, San Carlos and Belmont School Districts.

Trustee Alvaro said she has served on the Board for 21 years and represents Trustee Area One, which includes Cabrillo and La Honda-Pescadero.

Trustee Gerard said she has served for 23 years and represents Trustee Area Two, which includes Daly City, Pacifica, Colma, Broadmoor and Brisbane.

Vice President Ross said he is serving his fourth term and represents Trustee Area Seven, which includes the Portola Valley, Woodside, Menlo Park, Las Lomas and Ravenswood Elementary School Districts as well as the Sequoia Union High School District.

President Cannon said he is finishing his third term and represents the Burlingame, Hillsborough and Millbrae School Districts.

President Cannon introduced SMCCCD Board President Dave Mandelkern. President Mandelkern said the SMCCCD trustees proudly represent all residents of San Mateo County as at-large trustees. President Mandelkern said he is currently in his fourth term as trustee.

Trustee Goodman said he is serving his first term and previously served on the South San Francisco United School District Board of Trustees for two terms.

Trustee Holober said he is serving his 18<sup>th</sup> year on the Board. He lives in Millbrae and formerly served on the Millbrae Elementary School District Board of Education.

Trustee Schwarz said she recently was reelected to her sixth term as trustee. She was previously a member of the San Mateo County Board of Education representing the South San Francisco Unified School District.

Student Trustee Bajwa said he has served on the Board for two years and will leave to attend a university in the fall.

President Mandelkern said Trustee Thomas Mohr was unable to attend the meeting due to health issues. He said Trustee Mohr is in his third year on the Board. President Cannon said all members of the County Board of Education wish Trustee Mohr the best.

### **APPROVAL OF AGENDA**

It was moved by Trustee Gerard and seconded by Trustee Alvaro to approve the agenda as presented. The motion carried, with all members of the San Mateo County Board and the SMCCCD Board who were present voting Aye.

### **PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS**

There were no persons wishing to address the Boards.

### **INFORMATION REPORTS**

#### **PRESENTATION ON SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT'S STRATEGIC PLAN (16-4-2C)**

President Mandelkern introduced Jamillah Moore, Vice Chancellor of Educational Services and Planning. Vice Chancellor Moore said the Strategic Plan was adopted on September 30, 2015 and is regularly reviewed. The Plan is integrated with and draws from the College Educational Master Plans and Equity Plans as well as the Facilities Master Plan. The title of the Plan is "Students First" and it is built upon student success and access, along with social justice and equity. In developing the Plan, staff looked at student success across four key indicators: academic achievement, student persistence, degree and certificate completion, and transfer achievement.

Vice Chancellor Moore outlined the four strategic goals contained in the Strategic Plan. She said Goal 2 is to establish and expand relationships with school districts, four-year college partners, and community-based organizations to increase higher education attainment in San Mateo County. Of the approximately 29,395 students who graduate from San Mateo County high schools annually, approximately 14,379 enroll in one of the three Colleges within SMCCCD.

Vice Chancellor Moore discussed the Concurrent Enrollment program which provides opportunities for students to take college courses and earn college credit while they are enrolled in high school. There are approximately 3,487 concurrently enrolled students within SMCCCD. Among the classes concurrently enrolled students take are art, music, science, mathematics, accounting, computer applications and English.

Vice Chancellor Moore said that through the Middle College High School programs, students take their classes on one of the College campuses during their junior and senior years of high school. They take high school courses that satisfy high school graduation requirements and complete their schedules with college courses, allowing them to earn both high school and college credits. While the students are still in high school, tuition is free of charge.

Trustee Hsiao expressed concern about the number of students who must take remedial courses because they do not have all the necessary classes in high school; he questioned why the high schools are not able to deliver the correct classes.

President Cannon asked Superintendent Campbell to provide information on "The Big Lift" which focuses on helping children be ready for school at an early age. Superintendent Campbell said The Big Lift aims to increase reading proficiency among third graders in San Mateo County. She said reading proficiency at this level is a critical indicator; students who cannot read at grade level by the end of third grade are more likely to drop out of high school, move

through the criminal justice system, or access a variety of social services. The Big Lift combines two years of high-quality preschool and programs to reduce chronic absence, end summer learning loss, and engage families and the broader community to support learning in school and at home. Four school districts are currently participating in The Big Lift. Funding is now available for two additional districts and the selection process is taking place.

President Cannon asked about the process used by SMCCCD in the development of the Strategic Plan. Vice Chancellor Moore said development of the Plan began in September 2014 and was spearheaded by two committees, the Strategic Plan Steering Committee and the District Strategic Planning Task Force. Multiple forums were held at the District and the Colleges which provided the opportunity for all constituents to engage in the process and provide input. Trustee Holober said he and Trustee Mohr served on the Strategic Plan Steering Committee. He credited Trustee Mohr with focusing on measurable goals and on social justice and equity.

**PRESENTATION ON SMCCCD’S EXISTING PARTNERSHIPS (16-4-3C)**

Vice Chancellor Moore said some existing partnerships were discussed in the previous report and additional partnerships would be addressed during the upcoming item on Current Collaboration Activities.

**UPDATE ON SAN MATEO COUNTY OFFICE OF EDUCATION’S STRATEGIC PLAN (16-4-4C)**

Superintendent Campbell said the San Mateo County Office of Education (SMCOE) has 23 school districts and serves approximately 94,000 K-12 students. She said the last several years have been an unparalleled time in public education with the advent of Common Core, the Next Generation Science Standards, the Local Control Funding Formula, the Local Control Accountability Plan, and the Smarter Balance Assessment Consortium testing of students. With all of these changes, SMCOE determined it was time to survey the landscape, solicit input from stakeholders, develop a clear sense of how to move forward, and chart a path for how to get there.

Superintendent Campbell said that in August of 2014, SMCOE retained the services of Fern Tiger Associates (FTA). FTA collected extensive data, interviewed local districts and communities, and conducted surveys of staff and school districts. FTA also interviewed ten other County Offices of Education throughout the State to ascertain views about the role of County Offices of Education. FTA then analyzed the data and developed the first draft of the Strategic Plan. A new vision statement, “Excellence and Equity in Education – Every Student, Every Teacher and Every School,” was crafted, along with a new mission statement which defines the central purpose of the organization. The new mission statement is:

- Inspiring students
- Investing in teachers
- Invigorating leaders
- Involving communities

Superintendent Campbell said the Strategic Plan will set a strategy for SMCOE for the next five years. She said it is a work in progress and after revisions are made, it will be presented to the San Mateo County Board of Education. She said the structure of the Plan is based on Values, Guiding Assumptions, Program Goals, Strategies, and Management Goals.

Superintendent Campbell discussed potential partnership opportunities envisioned by SMCOE based on the Strategic Plan. She said there is a shortage of teachers in the K-12 system and an even greater shortage of qualified teachers in early childhood education. In response to comments by SMCCCD Board members, Superintendent Campbell said she believes there might be opportunities for the Colleges to partner in this area, including professional development of current teachers, certification of non-traditional teachers, helping classroom aides become teachers, and building alignment into professional development.

Superintendent Campbell said environmental education and environmental literacy are other areas for potential partnerships. She said she believes that Green Career Pathways could be amplified and expanded to integrate content areas that address Common Core, Next Generation Science Standards and Social Studies Standards.

Superintendent Campbell said working with Court and Community Schools students is another area for potential partnerships. She said students who link with the community college system discover that there are different paths

available to them. She said the Colleges offer a number of career/technical programs that can provide opportunities for these students.

**REPORT ON CURRENT COLLABORATION ACTIVITIES (16-4-5C)**

Deputy Superintendent Waddell reported on a number of partnerships with SMCCCD, including the Gene Connection program in collaboration with Cañada College; Middle College students assisting as cabin leaders in the Outdoor Education Cabin Leader Program; and the First 5 San Mateo's EQ+IP Project (Early Learning and Quality Inclusion Partnership). Three of the SMCOE Early Learning Support Services managers are SMCCCD adjunct faculty and SMCCCD Early Childhood Education faculty are members of the San Mateo Child Care Partnership Council. In addition, the Child Development Centers at College of San Mateo and Skyline College are participating in the San Mateo Quality Rating and Improvement System. Deputy Superintendent Waddell said that in addition to these examples, SMCOE's focus on closing the achievement gap, developing a robust environmental education and stewardship program, developing PreK-12 education career pathways, and continuing to build a strong early care workforce are potential areas for partnerships. He said he has many ideas he would like to discuss with SMCCCD. He said he believes these ideas resonate with the overarching themes in the SMCCCD Strategic Plan such as success, equity and social justice, which are at the center of what SMCOE believes is important as well.

Katie Bliss, SMCCCD Program Services Coordinator for Project Change, said that in 2013, SMCOE and SMCCCD created a partnership to provide post-secondary pathways to students in the Court and Community Schools program. She said this partnership provided opportunities for students who are currently incarcerated to receive college credits for courses taken while being concurrently enrolled. Students also participate in a speaker series at the juvenile facilities to discuss career/technical education programming, career opportunities and coursework potential at the Colleges.

Associate Superintendent Magee said Ms. Bliss has brought vision, commitment and talent to her work. She said the collaboration between Court and Community Schools and SMCCCD has been productive under the leadership of Ms. Bliss and Sibané Parcels, Court School Principal.

Associate Superintendent Magee discussed the student populations in the Court and Community Schools, noting that 78% are male and 64% are Latino. She said that each of the five sites serves its population uniquely and that students may cycle through all of the sites. She said SMCOE is developing a trauma informed approach because many students have experienced chronic, long-term trauma in their lives. Associate Superintendent Magee said Court and Community Schools staff is working to bring a personalized learning model to the program in order to allow students to move throughout the various school sites while keeping their education on track without any breaks in academic work. She said computer and online access inside the incarcerated environment has been limited due to security concerns of the Probation Department, but strides are being made. Associate Superintendent Magee said the Court and Community Schools would like to grow its program at the Gateway Community School to address the most at-risk students.

Associate Superintendent Magee said the Bridge to College program was developed for students who have earned their high school diploma or equivalency and still have months left to complete their sentences. As part of the program, students are guaranteed a job when they are released if they successfully complete the Career Readiness Class. In addition, online courses through College of San Mateo are available to these students. Students who have participated in the online courses were the top grade earners in the class. Associate Superintendent Magee said these students are very capable; they need an opportunity and they need for people to believe in them.

Associate Superintendent Magee distributed a report titled "Educational Injustice; Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools." She said the data in the report indicates a failure to address the students in California's juvenile justice system; however, it validates the good work being done in the San Mateo County Court and Community Schools program.

Trustee Schwarz said the SMCCCD Board was privileged to have a recent report presented by Ms. Bliss. She said that having bridges and programs for this student population is very important and she congratulated all who are participating. President Mandelkern said the SMCCCD Board is delighted to partner with SMCOE on this excellent program. Trustee Alvaro said Ms. Bliss is a hero and provides students with hope for their futures. President Cannon said it is satisfying to see the work Ms. Bliss has done.

**ADOPTION OF JOINT RESOLUTION NO. 16-01 ESTABLISHING PARTNERSHIPS TO CREATE PATHWAYS TO POSTSECONDARY EDUCATION (16-4-100B)**

President Mandelkern said this resolution will take concrete steps to expand the relationship between SMCCCD and SMCOE to support the seamless transition to college and to increase pathways for student success. He said the sharing of data will help better prepare students to attain success. For the SMCCCD Board's consideration, it was moved by Trustee Goodman and seconded by Trustee Holober to adopt Joint Resolution No. 16-01. The motion carried, all members present voting Aye.

Vice President Ross commented on the number of high school graduates who are unable to pass the entrance exam. Vice Chancellor Moore said SMCCCD is working with the school districts on this issue, including sharing data so that appropriate interventions can be put in place. Trustee Hsiao suggested setting goals for the future, including data sharing. For the San Mateo County Board of Education's consideration, it was moved by Trustee Gerard and seconded by Vice President Ross to adopt Joint Resolution No. 16-01. The motion carried, all members voting Aye.

**ADOPTION OF JOINT RESOLUTION NO. 16-02 IN SUPPORT OF MEASURE E, THE JEFFERSON UNION HIGH SCHOOL DISTRICT PARCEL TAX MEASURE (16-4-101B)**

President Mandelkern said the SMCCCD Board generally supports other districts' parcel tax and bond measures because they believe they are good for the overall state of education in the County. For the SMCCCD Board's consideration, it was moved by Trustee Schwarz and seconded by Trustee Goodman to adopt Joint Resolution No. 16-02. The motion carried, all members present voting Aye.

Trustee Alvaro said she would support the resolution; however, she expressed a personal concern about publicly endorsing bond or parcel tax measures for districts in which she does not pay taxes. For the San Mateo County Board of Education's consideration, it was moved by Trustee Gerard and seconded by Vice President Ross to adopt Joint Resolution No. 16-02. The motion carried, all members voting Aye.

**BOARD MEMBER COMMENTS**

Trustee Holober thanked the San Mateo County Board of Education, Superintendent Campbell and SMCOE staff for hosting the joint meeting. He said he hopes to continue the successful collaboration and looks forward to meeting again in the future.

Trustee Goodman acknowledged staff from SMCOE and SMCCCD who worked together to prepare for the meeting. He said he looks forward to hearing more about current and future joint endeavors.

President Mandelkern said the SMCCCD Board has a policy of reaching out to partner districts, including the feeder high schools, as well as the cities in which the Colleges are located. He said the Board thought it appropriate to meet with the County Board of Education to discuss areas of common interest. He thanked the County Board members, Superintendent Campbell, Chancellor Galatolo and the SMCOE and SMCCCD staff for helping to arrange the joint meeting. President Mandelkern said it was a pleasure to meet everyone and he looks forward to future collaboration.

President Mandelkern cited an excellent Op Ed piece in the April 20<sup>th</sup> edition of the *Daily Journal*, co-authored by Chancellor Galatolo and San Mateo Union High School District Superintendent Keven Skelly, which highlights some of the cooperative opportunities between the districts.

President Mandelkern said he, along with Trustee Goodman, attended the Base 11-Skyline College partnership launch event at Skyline College. He said Base 11 is designed to help support Science, Technology, Engineering and Math (STEM) opportunities for disadvantaged students. He said the launch event coincided with the ribbon cutting for the Fabrication Lab at Skyline College. This Fab Lab will be a dedicated space in which STEM students will have access to state-of-the-art technology to create start-up ventures using their STEM ideas and innovation. Four Skyline College students have been selected for Base11 paid internships. Two of the students will work on research projects at CalTech and the other two will work on their projects at the Smithsonian National Air and Space Museum in Washington, D.C. President Mandelkern commended Skyline College President Regina Stanback Stroud for making this program possible.

President Mandelkern said the next meeting of the SMCCCD Board is scheduled to take place on May 11 in the District Office Board Room.

Vice President Ross thanked Vice Chancellor Moore for her presentation. He thanked the SMCCCD Board for putting children first and said he is pleased that they set the bar high. He said he looks forward to seeing what the future brings.

Trustee Gerard said she enjoyed learning about the great things that each organization is working on and she looks forward to many possible collaborations in the future. She thanked everyone who was involved in coordinating the meeting.

Trustee Alvaro thanked staff who coordinated the meeting. She congratulated Associate Superintendent Magee on two Special Education programs that have been selected to receive Kent Awards this year. The programs are Project Friendship and Adventure Activities.

Trustee Lempert thanked the SMCCCD Board for participating in the joint meeting. He said he believes such meetings can be a model for districts seeking to work together. He said SMCOE and SMCCCD play essential roles but are probably the least understood educational entities in the County. Trustee Lempert said he is pleased with the focus on the Early Childhood Education workforce and hopes SMCOE and SMCCCD can work together to develop, support and train this workforce.

Trustee Hsiao thanked SMCOE and SMCCCD staff for reaching out beyond organizations to discuss how they might collaborate and build stronger student outcomes. Trustee Hsiao said he, along with Vice President Ross, attended the ASU GSV Education Summit in San Diego. He said he attended a session related to charter schools and heard about the success of schools which are addressing education through personalized learning.

Trustee Camacho thanked SMCCCD for suggesting and helping coordinate this joint meeting. He said he wished to publicly thank the SMCCCD Board and staff for their support of the Project Change program. He said he believes societies are judged by how they work with their most at-risk and needy populations; he said the students in the Court and Community Schools fit that profile. Trustee Camacho said the Board Policy Subcommittee met prior to this joint meeting and he thanked Trustees Alvaro and Ross for their support. He said the group provided staff with direction and hopes to bring policies to a future meeting for discussion.

President Cannon said the joint meeting was a positive experience. He said he was struck by the importance of collaboration when he attended a past event at College of San Mateo called “Beyond Newtown” and saw many agencies in the County collaborating for the good of many.

President Cannon said the next meeting of the San Mateo County Board of Education will be held on May 4 at the County Office of Education.

Superintendent Campbell thanked both Boards for participating the joint meeting. She said she looks forward to enhancing partnerships and working with Vice Chancellor Moore and others at SMCCCD.

#### **ADJOURNMENT**

The meeting was adjourned by consensus at 9:10 p.m.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the May 11, 2016 meeting.

Thomas Mohr  
Vice President-Clerk