

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
January 13, 2016, San Mateo, CA**

The meeting was called to order at 6:02 p.m.

Board Members Present: President Dave Mandelkern, Vice President Thomas Mohr, Trustees Maurice Goodman, Richard Holober and Karen Schwarz, Student Trustee Rupinder Bajwa

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire

DISCUSSION OF THE ORDER OF THE AGENDA

President Mandelkern said that in order to accommodate the auditor, it was requested that items 15-1-100B through 15-1-103B be placed first on the agenda. There were no objections from the Board.

RECEIPT AND ACCEPTANCE OF THE 2014-15 DISTRICT AUDIT REPORT (16-1-100B)

It was moved by Vice President Mohr and seconded by Trustee Schwarz to accept the audit report as presented. Auditor Heidi White of Vavrinek, Trine, Day & Co., LLP, said the purpose of the audit is to examine the financial statements provided by management and determine if they are accurate. She said the auditor issued an unmodified opinion that the District's financial statements are fairly stated. There were no proposed audit adjustments and no findings or areas of non-compliance. She said this is the best report that can be provided. Trustee Holober noted that page 28 shows a restatement of net position at the beginning of the year; he asked what occurred to cause the restatement. Ms. White said that in accordance with GASB 68, the District's proportionate share of pension liabilities for employees, including future liabilities, must be put on the District's own books; she said this caused the beginning net position to be restated. Chancellor Galatolo said he believes this change goes against generally accepted accounting practices and does not reflect the true health and well-being of the District. Executive Vice Chancellor Blackwood said the information on page 10 shows what the statement of net position would have been without the GASB pension adjustment. After this discussion, the motion carried, all members voting Aye.

RECEIPT AND ACCEPTANCE OF THE 2014-15 KCSM AUDIT REPORT (16-1-101B)

It was moved by Vice President Mohr and seconded by Trustee Schwarz to accept the audit report as presented. Ms. White said that in accordance with Corporation for Public Broadcasting requirements, separate reports are provided for activities within KCSM-FM and KCSM-TV. She said it is the auditor's opinion that the financial statements are fairly stated for each station and there are no proposed adjustments. Vice President Mohr said the report shows cash assets of \$1.5 million for KCSM-FM; he said he assumes these funds are held in reserve and could be used to meet various needs. Ms. White said the cash assets are a result of operations over the last several years. She said the funds are held in the County Treasury and are managed in accordance with the investment policies. She said the funds can be used for KCSM-FM activities. President Mandelkern asked what items comprise the indirect costs for the stations. Executive Vice Chancellor Blackwood said the indirect costs are for staff and some other expenses. She said she will provide more clarity to the Board on the composition of indirect costs. Ms. White noted that the costs are shown as both revenue and expense, resulting in no impact on the bottom line. Given the revenue received from LocusPoint, both stations covered all of their costs for the year. After this discussion, the motion carried, all members voting Aye.

RECEIPT AND ACCEPTANCE OF THE 2014-15 GENERAL OBLIGATION BOND FINANCIAL AND PERFORMANCE AUDITS (16-1-102B)

It was moved by Trustee Holober and seconded by Vice President Mohr to accept the audits as presented. Regarding the financial audit, Ms. White said the auditor issued an unmodified opinion that the financial statements are fairly stated. There were no findings or adjustments. Ms. White said the performance audit is required to verify that expenditures were made for authorized bond projects as approved by voters. The conclusion was that the District expended funds only for projects approved by voters for both Measure A and Measure H. After this discussion, the motion carried, all members voting Aye.

RECEIPT AND ACCEPTANCE OF THE 2014-15 RETIREMENT FUTURIS PUBLIC ENTITY INVESTMENT TRUST AUDIT REPORT (16-1-103B)

It was moved by Trustee Schwarz and seconded by Trustee Goodman to accept the audit report as presented. Ms. White said it is the unmodified opinion of the auditors that the financial statements are fairly stated. She said the report

reflects the fact that the District has very prudently moved to a trust fund to make sure funds are available to pay benefits to retirees as promised. As of June 30, 2015, there is approximately \$67.7 million in the trust fund, with \$12 million being transferred to the fund during the year. Ms. White said the District is approximately half-way to being fully funded which likely puts it in the top one percent in the state. Chancellor Galatolo said the District also has set aside internal funds for this purpose. In response to a question from Trustee Holober, Chancellor Galatolo confirmed that there are current employees who will be eligible for lifetime benefits when they retire, but costs have been capped for new employees. After this discussion, the motion carried, all members voting Aye.

MINUTES

It was moved by Vice President Mohr and seconded by Trustee Schwarz to approve the minutes of the Regular Meeting of December 9, 2015. The motion carried, all members voting Aye.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo commended Executive Vice Chancellor Blackwood and Chief Financial Officer Raymond Chow and their team on the exceptional audit reports. He welcomed back President Stanback Stroud after her absence. Chancellor Galatolo said that, in order to expedite statements from executives going forward, the presidents' written reports will continue to be provided but oral statements will be given only if requested by an executive. Student reports will continue to be provided when available. Chancellor Galatolo asked that this meeting be adjourned in memory of Pete Katsumis who passed away recently; Mr. Katsumis was a former Chief of Public Safety at Cañada College.

Skyline College President Stanback Stroud congratulated President Mandelkern and Trustee Schwarz on their reelection and welcomed Trustee Goodman.

College of San Mateo President Claire said planning is going well for the Wounded Warrior Bowl to be held on campus on February 6. He acknowledged Jan Roecks, Vice President of Administrative Services, for her work on this event. He said there is a heightened sense of security because the event is connected to the Super Bowl. The College is working closely with the San Mateo Police and Fire Departments and the Office of Emergency Services. Preventive measures are being implemented and planning has taken place for all possible scenarios. President Claire thanked José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations; Rob Dean, Interim Director of Public Safety; and Tom Maloney, Emergency Preparedness Coordinator, for their work on the security issue.

Executive Vice Chancellor Blackwood said she will be going to Sacramento to get more information on the recently released State budget and will provide an update to the Board. She said the bulk of the money in the budget appears to have gone into categorical programs, of which the District receives a portion. Executive Vice Chancellor Blackwood said that for the past three years, students who owe a balance prior to the start of the semester have been dropped for non-payment. She said extensive outreach to students has been conducted, including email notices, telephone calls and text messages. She said that only 3% of students were dropped this semester instead of 7% which is the standard percentage of students who are dropped. In response to a question from President Mandelkern, Executive Vice Chancellor Blackwood confirmed that the District's bad debt has dropped considerably. Executive Vice Chancellor Blackwood said that based on the first period report, non-resident FTES have increased approximately 26% over last year. Non-resident students account for approximately 6% of the total FTES and international students account for 70 to 75% of non-resident FTES.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (16-1-1A)

It was moved by Trustee Holober and seconded by Vice President Mohr to approve the actions in the report. The motion carried, all members voting Aye.

APPROVAL OF CONSENT AGENDA

President Mandelkern said the consent agenda consists of Board Reports 16-1-1CA through 16-1-3CA as listed on the printed agenda. It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the items on the consent agenda. The motion carried, all members voting Aye.

Other Recommendations**NOMINATIONS FOR MEMBERSHIP ON THE CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD, 2016 (16-1-1B)**

It was moved by Trustee Holober and seconded by Trustee Schwarz to discuss and approve any nominations. Vice President Mohr said he will consider running for the CCCT Board; if he decides to run, this item will be put on the agenda for the next meeting.

ADOPTION OF RESOLUTION NO. 16-1 IN SUPPORT OF THE KINDERGARTEN THROUGH COMMUNITY COLLEGE PUBLIC EDUCATION FACILITIES BOND ACT OF 2016 (16-1-104B)

It was moved by Vice President Mohr and seconded by Trustee Holober to adopt Resolution No. 16-1. The motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 16-2 IN SUPPORT OF STATE CONSTITUTIONAL AMENDMENT NO. 5 (16-1-105B)

It was moved by Trustee Schwarz and seconded by Trustee Holober to adopt Resolution No. 16-2. Trustee Holober said he believes this proposed Constitutional amendment is in keeping with positions the Board has taken over a number of years. He said Proposition 13 gives an advantage to commercial and industrial property owners who can avoid reassessment of their properties when the ownership changes hands while residential property owners are not able to do so. Trustee Holober said the proportion of property taxes paid by residential property owners has increased dramatically over the years that Proposition 13 has been in effect while the proportion of property taxes paid by commercial property owners has decreased. He said the Constitutional amendment would establish the fair reassessment of commercial and industrial properties. President Mandelkern said he supports the Constitutional amendment and believes it is in keeping with Board resolutions and goals. Trustee Schwarz said she also supports the amendment and recommends that the information be provided to the public and to public agencies in the County. After this discussion, the motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 16-3 IN SUPPORT OF THE FINDINGS AND RECOMMENDATIONS OF THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE 2015 ACCREDITATION TASK FORCE (16-1-106B)

It was moved by Trustee Goodman and seconded by Trustee Schwarz to adopt Resolution No. 16-3. The motion carried, all members voting Aye.

ALLOCATION OF ONE TIME FUNDS (16-1-107B)

It was moved by Trustee Schwarz and seconded by Vice President Mohr to review and approve the allocations as shown in the board report. Executive Vice Chancellor Blackwood said the needs listed in the report were identified to meet goals in the District Strategic Plan. She said it is anticipated that the funds will not be expended in one year. Maxine Turner, a member of the public, asked for an explanation of workforce development; President Stanback Stroud provided an overview. Ms. Turner asked how the \$550,000 in funding for Workforce Development at College of San Mateo will be used. President Claire said it will be used primarily to fund a Workforce Development Coordinator which is a very common position at community colleges. He said the funds will likely be amortized over a five-year period. He said that when the funds are expended, the College will find internal funding if the position is to continue.

Vice President Mohr said this is an example of bringing forward a proposal to expend a large amount of money without making clear what the goals and objectives are. He said he has no doubt that the ideas brought forward are good ideas in terms of driving student completion and success. However, he said this is not reflected in the report and it would have been helpful if the goals had been shown in a logical way. President Mandelkern agreed that it would have been helpful to tie each request to a specific goal in the Strategic Plan and to state the expected outcome. Executive Vice Chancellor Blackwood said the Colleges did identify a goal for each funding request. She said she will share the details with the Board. Trustee Holober said the Strategic Plan provides the Board an accountability measure and future reports should include expected accomplishments.

Trustee Holober asked for additional information about the Silicon Valley Intensive English Program (SVIEP). Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, said many international students do not have TOEFL scores sufficient to be admitted to the Colleges. This program would enable the District to put students through a rigorous, accredited program. He said the program is in development and is being run through Community, Continuing and Corporate Education.

Trustee Holober asked for information on how the \$750,000 for the international education program will be used. Eugene Whitlock, Vice Chancellor of Human Relations/General Counsel, said the infrastructure is insufficient for the rapid growth of the program. He said the funds will be expended over the next three years and will be used for: software to process applications and interact with the federal government to track Visas; focus groups for international students; housing options; updated website; improved communication with high schools; improved orientation; recruitment in the Middle East and Africa; and a front desk operation in China with the District's current partner. Trustee Holober said his support for the international education program is based fundamentally on the premise that it is a way to bring in additional revenue to allow additional local students to attend the Colleges. He said more money is being put into the program while it has not yet become revenue producing. Vice Chancellor Whitlock said the program at College of San Mateo is revenue producing this year and the other two Colleges are close behind. President Mandelkern underscored the fact that the international student program should be a net revenue generator to benefit local students in San Mateo County. He said he agrees that it makes sense to become more efficient and ultimately save money, but it is important to make sure that the goal of the program being a revenue generator is maintained. Vice President Mohr said there are a multitude of reasons for bringing people from other lands into students' midst, including cultural advantages and sensibilities that are learned from the experience. He said the program pertains to the District's mission and vision as well as the Strategic Plan. He suggested that the Board include more than one parameter when discussing the program. Trustee Holober said he agrees that there are multiple benefits to having international students at the Colleges but he does not support the program if it is not a profit center. He said Board approval of the allocation of one time funds is not required and he would like to see how the international education program is doing financially before providing an opinion. Chancellor Galatolo said any new enterprise in the developmental stage needs seeding in order to be able to grow and become profitable. He said he believes the international education program could become a large profit center within one to two years. He said the program will be the topic of a study session during the current year.

President Mandelkern asked what is included in the \$2.9 allocation for the Skyline Promise. President Stanback Stroud said the Skyline Promise is a comprehensive approach to ensuring that students get in, get through, and get out on time as defined by their goals. She said it borrows heavily from the Long Beach Promise. It is based on available data and is aligned with the Strategic Plan.

Student Trustee Bajwa asked for information about the \$300,000 allocation for E textbooks at College of San Mateo. President Claire said the College is interested in exploring the concept of providing reading devices to students in the Learning Communities and Freshman Success Initiative programs on a loan basis and finding faculty who would be willing to adopt electronic texts, as well as identifying free content. He said the goal is to lower costs for students as much as possible.

The Board agreed unanimously to consider this an information report rather than an item for approval.

APPROVAL OF REVISIONS TO BOARD POLICIES: 1.10 DUTIES AND RESPONSIBILITIES OF THE BOARD AND 7.69 STUDENT CONDUCT (16-1-108B)

It was moved by Vice President Mohr and seconded by Trustee Schwarz to approve the revisions as shown in the board report. Trustee Holober noted that the proposed new language in Policy 1.10 states that the orientation program for a new trustee will include "attendance at a statewide "New Trustee" orientation program; one-on-one interviews with the Chancellor, presidents and Executive Vice Chancellor. . ." He said he believes it is in the interest of trustees to participate in the types of activities listed but believes it should be voluntary. He also said that the orientation could be enhanced by meeting with stakeholders in addition to those listed, including the employee bargaining units, student organizations, and the Academic and Classified Senates. Trustee Goodman agreed that meeting with other groups is important and he plans to do so himself; he agreed that it would be good to articulate it in the policy. Barbara Christensen, Director of Community/Government Relations, said she will revise the proposed language to include these suggestions and will bring it back to the Board at a future meeting; therefore, Policy 1.10 was removed from the motion calling for approval. President Mandelkern said he is pleased that the procedure on student conduct is not overly prescriptive and does not impinge on free speech. After this discussion, the motion to approve Policy 7.69 carried, all members voting Aye.

ACCEPTANCE OF BASE 11 AWARD OF EQUIPMENT AND SERVICES; APPROVAL OF CONTRACT BETWEEN BASE 11 AND SKYLINE COLLEGE (16-1-109B)

It was moved by Vice President Mohr and seconded by Trustee Holober to accept the award and approve the contract as detailed in the report. Vice President Mohr said this is a remarkable opportunity. He said Base 11 brings together intelligent young people and scientists at the highest level. Vice President Mohr asked for an explanation regarding the costs to the College. President Stanback Stroud said the College is required to pay a membership fee. The fee is \$50,000 for the first year and \$25,000 for the second year, with the amount for subsequent years to be negotiated. With the membership comes the opportunity to write grants with Base 11; the opportunity for faculty to connect with faculty at elite institutions; professional development to train faculty; the installation of an almost \$200,000 MIT-inspired Fab Lab; and access to curriculum. President Stanback Stroud said the cost of the professional development alone would exceed the initial membership fee. President Mandelkern said this is a tremendous program and he is glad to make it available to students. Trustee Schwarz said that what Skyline College will receive far exceeds the cost of the program and she believes the program is an incredible asset to the District. After this discussion, the motion carried, all members voting Aye.

BOARD MEMBER COMPENSATION (16-1-110B)

President Mandelkern opened the item for discussion. Ms. Terner, noting that the Board is allowed to authorize Board members being paid when they are absent from meetings “due to a hardship deemed acceptable by the Board,” asked what things might fall under this category and questioned whether the reason should be specified when authorizing a payment. President Mandelkern said the Board does not make a more specific statement than is required in order to respect the privacy of the Board; he said an absence may be due to a family member’s illness or a family emergency, along with other reasons. It was moved by Trustee Holober and seconded by Trustee Schwarz to approve a 5% increase in compensation. Trustee Goodman said he supports the increase. Vice President Mohr said his philosophy is that the Board contributes to public service and he is not inclined to support an increase. He stressed that an increase is not unreasonable and that he respects others’ points of view. President Mandelkern said he has always voted against an increase because he considers serving on the Board as public service. However, he said he fully respects other Board members’ opinions. Trustee Schwarz said she appreciates the fact that the Board did not accept increases in lean years. She said the Board is allowed to accept a compensation increase for their service and she supports the increase. Trustee Holober said he brought data regarding the history of compensation increases when the issue was discussed last year. He said the level of Board compensation was frozen for approximately two decades until a 5% annual increase was allowed beginning in 2002. He said increases for Board members have been 50 to 70% less than increases for other employees over the same time period. After this discussion, the motion to approve a 5% increase in compensation carried, with Trustees Goodman, Holober and Schwarz voting Aye and President Mandelkern and Vice President Mohr voting No.

INFORMATION REPORTS

FIRST QUARTER REPORT OF AUXILIARY OPERATIONS, 2015-16 (16-1-1C)

Vice President Mohr noted that there was a 26% loss for the Bookstores over a one-year period. He asked Vice Chancellor Bauer whether he believes the District will have to make an investment in the Bookstores at some point. Vice Chancellor Bauer said the District is one of only a few groups in the Bay Area that still has district-run bookstores. He said there is a strong reserve that allows the Bookstores to pay bills, fund salaries and purchase inventory. He said this year, and conceivably next year, the Bookstores will remain in the black. He said the addition of the coffee shops at the Colleges generates in excess of \$1 million per year. Vice Chancellor Bauer said staff is working with Pearson Education to enter into an agreement that would allow the Bookstores to be involved in the sale of access codes and online products. Staff continues to look at other opportunities to bring additional business to the Bookstores.

Trustee Holober said the report continues to show payroll and payroll tax and benefit expenses for the San Mateo Athletic Club and Aquatic Center without indicating that they are not District expenses but are a separate entity’s payroll and taxes. He said he would like the Board to request that this report be prepared in the same way that the reports for the Cafeterias and Community, Continuing & Corporate Education reports are prepared, in which a line item such as classified salaries has meaning within the District’s accounting system. Executive Vice Chancellor Blackwood said the mid-year and final budget reports have been changed to show expenses in the way that Trustee Holober has requested. She said the contract with MediFit to a large extent gives the District control over how many people they hire, who they hire, and what their expenses are. In contrast, the Cafeterias contractor pays the District a percentage of their revenue and they have control over staffing.

Vice President Mohr said he believes the information in the report provides trustees with what they need to know in order to fulfill their fiduciary duties in that it provides the bottom line and reflects what the District was working toward when the enterprise was created. Chancellor Galatolo, noting that the mid-year and final budget reports will contain the information in the manner requested, suggested that the quarterly reports continue to present a well-crafted narrative but omit the detailed revenue and expense attachments. The Board unanimously agreed with this suggestion.

DISTRICT FINANCIAL SUMMARY FOR THE QUARTER ENDING SEPTEMBER 30, 2015 (16-1-2C)

The Board accepted the report.

UPDATE ON STRATEGIC PLAN (16-1-3C)

Jamillah Moore, Vice Chancellor of Educational Services and Planning, said this is the first of several updates that will be provided to the Board. She said the Strategic Plan is built upon the Statewide Student Success and Support Program, the Equity Plans and the Educational Master Plans. She said the Strategic Plan is based on four major goals. The first goal addresses the importance of student success. Student success is addressed in terms of students who get in, get through and get out in accordance with their educational plans.

Vice Chancellor Moore said the development of the Strategic Plan was spearheaded by the District Strategic Plan Steering Committee and the District Strategic Planning Task Force. The work of these committees is completed and the next step is implementing the Plan. To ensure access and student success, implementation will take a Districtwide approach. A Strategic Plan Implementation Committee will be formed and will have three working groups – the Metrics/Data Work Group, the Board Communication Work Group and the Programs Task Work Group. Vice Chancellor Moore said this report will not discuss details on metrics because 75-80% of the data needs to be reworked so that it can be brought to the Board in a form that will allow discussion of outcomes and implementation of new ideas.

Vice President Mohr said he anticipates that the Board will have an opportunity to look closely at the definition of student success and at benchmark data at the upcoming Board retreat. Vice Chancellor Moore said the goal is to provide a draft timeline and begin to get into details about data.

President Mandelkern said he is concerned that the original committees may have been disbanded too quickly in terms of identifying benchmarks and metrics which he said are an integral part of the Strategic Plan. He said the Plan was approved in September and the Board is still waiting for goals, benchmarks and metrics needed to measure success. He said it is very difficult for the Board to evaluate proposals when it does not have the yardsticks available. Vice Chancellor Moore said the goal is to be efficient and bring the Board benchmarks that are tangible. She said it is not unusual in a multi-college district to have benchmarks that will change because they might not be the same at each college. President Mandelkern said the data does not have to be perfect in order to be shared. He said the Board understands that this is a work in progress and things that are different at each College may become one over time. He said the process of coming to agreement on common benchmarks will take some time and it would be helpful to be provided benchmarks and metrics that are currently common across the District. Vice Chancellor Moore said there are benchmarks that can be provided rather quickly and she will bring them to the Board at the retreat.

Vice President Mohr said he would not expect goals to be the same for each College. He said the Strategic Plan breaks down the belief that the Colleges are so different that they cannot learn from each other and come to a consensus on how much improvement should be achieved. He said one goal of the Strategic Plan was to bring people together in a focused way. Vice President Mohr said higher education is continuing the pernicious impact of disparity and equity and this will not change until there is a determined and focused effort. He said the Board would like to see goals and the impact of initiatives that address this issue.

REPORT ON CANVAS-ONLINE EDUCATION INITIATIVE (16-1-4C)

The Board accepted the report.

ROTATION OF BOARD OFFICERS (16-1-5C)

The Board discussed the pattern of rotation that has, with few exceptions, been utilized over time. There was general consensus that the process has been fair. The Board agreed that, because there has not been a time in which any trustee was considered incapable of serving well as president or vice president, the process has not resulted in any problems. Trustee Goodman said that if such an occasion arose, it would be important to offer the Board member professional development opportunities. There was also general consensus that every Board member should have the opportunity to

serve as president during his/her first term if possible. Vice President Mohr thanked Trustee Holober for graciously offering to alter the general rotation in which he would have become vice president at the Board reorganization in December.

COMMUNICATIONS

President Mandelkern said the Board received an email from a member of the San Mateo Athletic Club regarding parking. The Board also received a letter from San Mateo County Chief Elections Officer Mark Church thanking them for their support of the all-mail election held in November 2015.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Bajwa said the new semester will begin on January 20 and student government leaders are preparing to welcome students. He said he accompanied Skyline College students to the Museum of Tolerance and found it to be a worthwhile experience; he noted that the debriefing was emotionally charged. Student Trustee Bajwa said students are discussing the idea of increasing social activism on the campuses with regard to social justice issues.

Trustee Holober said he has scheduling conflicts with the Board meetings scheduled for February 24 and March 23. Staff will work with the Board to explore identifying alternate dates.

Trustee Schwarz said she, President Mandelkern and Vice President Mohr attended the Trades Introduction Program (TIP) graduation ceremony. She said she was pleased to learn that some TIP graduates have found jobs. Trustee Schwarz said she and Vice President Mohr attended the "Our Sea of Islands" MANA event at College of San Mateo. She said it was a fun and exciting event.

Vice President Mohr said the MANA celebration was a wonderful event. He said many City College of San Francisco students joined in the celebration. Vice President Mohr said the TIP graduation provided an opportunity to see the impact the program has on lives. He noted that President Mandelkern spoke at the graduation ceremony. Vice President Mohr said he attended a memorial service for Pete Katsumis. He said Mr. Katsumis was a gentleman who cared about everyone. Vice President Mohr described an interaction with a young woman who was conducting a research project at the San Mateo Athletic Club. He said it is gratifying to see older and younger people being served by SMAC and often talking with other.

President Mandelkern said the speakers and students at the TIP graduation ceremony were excellent. He said some of the graduates have to wait to find apprenticeships; he said he would like to explore whether there is anything the District can do to help. President Mandelkern said he, Chancellor Galatolo, Executive Vice Chancellor Blackwood and Ms. Christensen attended the Silicon Valley Leadership Group's Red Tape to Red Carpet Awards ceremony. The District received an award related to the faculty and staff housing projects. President Mandelkern said the honor is largely attributable to the work of Ms. Christensen and the vision of Chancellor Galatolo.

President Mandelkern said the Board retreat is currently scheduled for February 6 which is the same date as the Wounded Warriors Bowl at College of San Mateo. He said he would like to engage the Board in considering options, such as changing the date of the retreat or beginning the retreat early and ending by noon so that those who wish can attend the football game. Staff will work with the Board on scheduling. President Mandelkern said the agenda for the retreat to date includes: Board goals and objectives; Strategic Plan metrics; allocation of Enterprise Operations surplus funds; review of the Brown Act; and study session topics for the remainder of the year. At Board members' requests, the agenda will also include District elections and an introductory discussion of local hire.

RECESS TO CLOSED SESSION

President Mandelkern announced that during Closed Session, the Board will (1) hold a conference with the District Labor Negotiator; the employee organizations are AFSCME, AFT and CSEA, and (2) hold a conference with legal counsel regarding two cases of existing litigation and two cases of potential litigation as listed on the printed agenda.

The Board recessed to Closed Session at 9:20 p.m. and reconvened to Open Session at 11:32 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that at the Closed Session just concluded, the Board took no action.

ADJOURNMENT

The meeting was adjourned by consensus at 11:35 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the February 17, 2016 meeting.

Thomas Mohr, Vice President-Clerk