

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
December 9, 2015, San Mateo, CA**

The meeting was called to order by Vice President Mandelkern at 6:03 p.m.

Board Members Present: Vice President Dave Mandelkern, Trustees Maurice Goodman, Richard Holober, Thomas Mohr and Karen Schwarz, Student Trustee Rupinder Bajwa

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College Vice President of Administrative Services Eloisa Briones, College of San Mateo President Michael Claire, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

Vice President Mandelkern announced that, in order to accommodate outside participants, items 15-12-1C, 15-12-100B, 15-12-101B and 15-12-102B will be considered immediately following the organization of the Board of Trustees.

SWEARING IN OF TRUSTEES MAURICE GOODMAN, DAVE MANDELKERN AND KAREN SCHWARZ

Trustee Goodman was sworn in by daughters Destiny Goodman and Hailey Center. Trustee Goodman thanked family members and friends who were in the audience and said he is excited about the years to come.

Vice President Mandelkern and Trustee Schwarz were sworn in by Judge Stephanie Garratt. Trustee Schwarz introduced her husband, Frank Schwarz, daughter Katie and granddaughter Mandy. Trustee Schwarz thanked Judge Garratt and said she is honored to have had her administer the oath of office. She also thanked Michael Wendler, Deputy District Attorney for San Mateo County.

Vice President Mandelkern said it is an honor and privilege to have been reelected to serve another term. He said he looks forward to the next four years.

Trustee Holober congratulated Trustees Goodman, Mandelkern and Schwarz. He said the reelection of Trustees Mandelkern and Schwarz is a statement of the great work they are doing on the Board and he is pleased to continue serving with them. Trustee Holober said Trustee Goodman's election is also a statement of the great work he has done in the community. He said Trustee Goodman will bring new energy and perspectives to the Board and he looks forward to working with him.

Trustee Mohr said this is a great day for the District. He said Trustees Goodman, Mandelkern and Schwarz are outstanding members of the community who have a long history of working for the public, employees and students. He welcomed Trustee Goodman and said he looks forward to working with him.

Student Trustee Bajwa congratulated Trustees Goodman, Mandelkern and Schwarz on behalf of the students at all of the Colleges.

Vice President Mandelkern announced that there would be a 15-minute reception to celebrate the swearing in of the newly elected/reelected trustees.

ORGANIZATION OF THE BOARD OF TRUSTEES

Vice President Mandelkern announced that tonight is the annual organizational meeting of the Board to elect officers for the coming year, as required by the Education Code.

Vice President Mandelkern called for nominations for President. It was moved by Trustee Mohr and seconded by Trustee Holober to elect Vice President Mandelkern to serve as President. There were no other nominations. The motion carried, with Vice President Mandelkern abstaining and all other members voting Aye.

President Mandelkern called for nominations for Vice President-Clerk. It was moved by President Mandelkern and seconded by Trustee Holober to elect Trustee Mohr to serve as Vice President-Clerk. There were no other nominations. The motion carried, with Trustee Mohr abstaining and all other members voting Aye.

President Mandelkern called for nominations for Secretary of the Board. It was moved by Trustee Holober and seconded by Trustee Schwarz to elect Chancellor Galatolo to serve as Secretary. The motion carried, all members voting Aye.

President Mandelkern called for nominations for the position of Representative of the Board to the County Committee on School District Organization. It was moved by Trustee Schwarz and seconded by President Mandelkern to appoint Trustee Holober to serve as Board Representative. There were no other nominations. The motion carried, all members voting Aye.

President Mandelkern called for nominations for the position of Representative of the Board to the San Mateo County Community Colleges Foundation through December 2016. It was moved by President Mandelkern and seconded by Trustee Schwarz to appoint Vice President Mohr to serve as Board Representative. There were no other nominations. The motion carried, all members voting Aye.

President Mandelkern called for nominations for the position of Representative of the Board to the San Mateo County Colleges Educational Housing Corporation Board of Directors through December 2019. It was moved by Trustee Schwarz and seconded by President Mandelkern to appoint Trustee Goodman to serve as Board Representative. There were no other nominations. The motion carried, all members voting Aye.

INFORMATION REPORT

CONSIDER CERTIFICATION OF THE ENVIRONMENTAL IMPACT REPORT PREPARED UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE 2015 FACILITIES MASTER PLAN AMENDMENT PROJECT; CONSIDER APPROVAL OF THE 2015 FACILITIES MASTER PLAN AMENDMENT PROJECT AND RELATED DECISIONS MAKING CEQA FINDINGS AND ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS AND A MITIGATION MONITORING AND REPORTING PROGRAM (15-12-1C)

Barbara Christensen, Director of Community/Government Relations, said Attorney Sabrina Teller was joining the discussion via telephone. She introduced Terry Rivasplata and Liz Antin, ICF International representatives, who engaged many scientists, archeologists and others to help analyze the environmental impacts of the projects the District plans to undertake with funds from the bond measure that was passed in November 2014. The Draft Environmental Impact Report (EIR) was circulated from August 30 to October 15, 2015, along with the addendum which contains technical studies. The District received seven responses from members of the community.

Ms. Christensen said that, prior to approving the 2015 Facilities Master Plan Amendment Project, the Board must certify that it has considered the Final EIR, that the Final EIR adequately meets the requirements of the California Environmental Quality Act (CEQA), and the Final EIR reflects the independent judgment of the Board. The Board has been provided with two proposed resolutions to accomplish these requirements. If the Board certifies the EIR and approves the project, it must also adopt findings of fact regarding the significant effects that were found. Because there is one significant and unavoidable impact at College of San Mateo (applicable only during the construction period), the Board must also adopt a Statement of Overriding Considerations. Lastly, the Board must adopt a mitigation monitoring and reporting program (MMRP) for recommended mitigation measures. All materials, including the District's responses to the seven letters from community members and the changes in the text of the Draft EIR, are included in the Final EIR which the Board has received. Ms. Christensen said Ms. Teller, Ms. Rivasplata and Ms. Antin were available to answer questions.

Maxine Turner, a member of the public, asked if there would be a presentation on the approval of the Master Plan. Ms. Christensen said the Board has received many reports, held discussions, and approved the Master Plan; therefore, there will not be a presentation at this meeting. The Board will be asked to reapprove the project in order to meet CEQA requirements.

NEW BUSINESS**PUBLIC HEARING ON THE FINAL ENVIRONMENTAL IMPACT REPORT (EIR) FOR THE 2015 FACILITIES MASTER PLAN AMENDMENT PROJECT (15-12-100B)**

It was moved by Trustee Schwarz and seconded by Trustee Holoher to conduct a public hearing. The motion carried, all members voting Aye. President Mandelkern declared the public hearing open and invited comments and questions from members of the public; there were none.

President Mandelkern invited comments and questions from the Board. Trustee Holoher said his observation is that the written public comments dealt with concerns that would be caused by expansion of facilities, such as groundwater and traffic issues. He said that, because the majority of projects will replace existing facilities with new facilities rather than expanding, he does not believe the comments are on point. Two exceptions are the housing expansion at Skyline College and Building 1 at Cañada College. He said he is comfortable with the District's responses with regard to both of these projects.

Trustee Holoher said there were two public comments about Building 20 and the gardens at College of San Mateo; he said these are the subject of litigation and are outside the scope of this project. He asked for clarification on this issue. Ms. Christensen said the 2007 Initial Study included renovation of Building 20. However, the decision was made to abolish the building because of the lack of horticulture students; therefore, the District completed an Addendum to the Initial Study and brought the Addendum to a Board meeting for action. At that meeting, members of the audience expressed their beliefs that the District had not done sufficient studies. Consequently, the Addendum was withdrawn. A revised Addendum was subsequently adopted by the Board, was challenged, and the case is currently before the State Supreme Court. Ms. Teller said the decision was made to exclude Building 20 and the gardens from this project so as not to complicate the litigation. She said that if the Supreme Court rules in the District's favor that the project was appropriately handled in the Addendum adopted by the Board, there will be no need for further environmental review. Ms. Teller said that if Building 20 and the gardens were not excluded from the current project, the litigants could have argued that the District was making the Supreme Court case moot by reanalyzing them.

Trustee Holoher said the discussion about housing at Skyline College includes both apartments and single family residences. He said his understanding is that, along with the expansion of the type of housing that currently exists at Cañada College and College of San Mateo, this would involve land swap issues with a developer which would develop the single family housing. Ms. Christensen said the Board has not made a decision regarding single family homes. She said she recommends that the College District carry the entire project – 37 single family homes and 25 apartments – through the entitlement process in the City of San Bruno. She said the value of the land would be much higher when it is sold to a developer if it is entitled.

Hearing no further comments or questions, President Mandelkern declared the public hearing closed.

ADOPTION OF RESOLUTION NO. 15-33, CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT (EIR) FOR THE 2015 FACILITIES MASTER PLAN AMENDMENT PROJECT (15-12-101B)

It was moved by Vice President Mohr and seconded by Trustee Holoher to adopt Resolution No. 15-33. The motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 15-34, ADOPTION OF CEQA FINDINGS OF FACT FOR COLLEGE OF SAN MATEO, SKYLINE COLLEGE AND CAÑADA COLLEGE, STATEMENT OF OVERRIDING CONSIDERATIONS FOR COLLEGE OF SAN MATEO, AND MITIGATION MONITORING AND REPORTING PLAN; AND APPROVAL OF THE 2015 FACILITIES MASTER PLAN AMENDMENT PROJECT (15-12-102B)

It was moved by Trustee Schwarz and seconded by Vice President Mohr to adopt Resolution No. 15-34. Ms. Turner said public officials have an ethical responsibility to the voters and taxpayers of San Mateo County. She said she is concerned about expenditures made with bond money and about the previous CEQA study which she said was inadequate. She said taxpayers believed that bond money would be used to upgrade facilities for students and few knew that they would be buying health clubs and expanding gymnasiums and athletic fields. She said this is happening at a time of decreasing enrollment. She also said that the campuses are inaccessible to many students.

Ms. Turner asked how health clubs and theater expansions fit into the District's educational priorities of preparing students for jobs that are available in the community and for transfer to four-year institutions. She said she hopes the Board will present a report to the community to let them know how the bond money is being spent. She said she also hopes that the Board will reconsider some of the choices on the projects before them and make sure that the best interest of students always comes first. President Mandelkern thanked Ms. Turner for her comments. He said the Board has had discussions regarding transportation and accessibility issues and will continue to work on increasing access for all members of the community. He said the Board is focused on serving students and is in agreement regarding putting the needs of students first.

After this discussion, the motion to adopt Resolution No. 15-34 carried, all members voting Aye. Ms. Christensen said the next step will be to take the Notice of Determination to the County Clerk and it will then be sent to the State Clearinghouse. Ms. Teller said a 30 day statute of limitations begins with the filing of the Notice of Determination. During that time period, anyone who has properly exhausted their administrative remedies may file action in San Mateo Superior Court. Trustee Holober asked for clarification on the meaning of exhausting administrative remedies. Ms. Teller said that anyone wanting to file a lawsuit must have participated in some form in the process, likely meaning commenting on the EIR or making comments at this meeting. The person would also have to be raising issues that have been raised at some point in the process.

MINUTES

It was moved by Trustee Holober and seconded by Vice President Mohr to approve the minutes of the regular meeting of November 11, 2015. The motion carried, with Trustee Goodman abstaining and all other members voting Aye.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo congratulated President Mandelkern and Trustee Schwarz on their reelection. He welcomed Trustee Goodman and congratulated him on his election. Chancellor Galatolo said he spent last Friday evening with Deputy Chancellor Jim Keller who is fighting brain cancer. He said Deputy Chancellor Keller is beginning formal hospice treatment and he asked that everyone keep him in their thoughts.

Skyline College Vice President Briones extended congratulations to Trustees Goodman, Mandelkern and Schwarz on behalf of President Stanback Stroud. Vice President Briones said Diego Zarco, Jr., the son of Skyline College groundskeeper Diego Zarco, Sr., passed away last month. In addition, Joshua Delacruz Salas, a Middle College High School student, died as a result of an auto accident. She asked that the Board adjourn this meeting in their memory. Vice President Briones said Skyline College has formed a new partnership with Base 11, a workforce development and entrepreneurial innovation company focused on creating the next generation of leaders in STEM fields. STEM entrepreneurship classes are currently in development. Base 11 will also provide high-profile paid internship opportunities for students and will provide seed money to construct a Fabrication Lab. Vice President Briones said Skyline College hosted a Partnership Resource Team (PRT) as part of the Institutional Effectiveness Partnership Initiative (IEPI). Skyline College had applied for technical assistance in the areas of enrollment management, integration of the planning and budget process, and enhancing distance education. There will be two additional PRT visits; the first will provide suggestions and recommendations and the second will follow up on progress on implementing the suggestions. Skyline College's participation will make available up to \$150,000 in state grant funds to support improving institutional effectiveness.

College of San Mateo President Claire congratulated Trustees Goodman, Mandelkern and Schwarz. He said that some years ago, the College was selected by the UC President's Office to offer the CalTeach program because of the high number of College of San Mateo STEM majors transferring to the UC System. CalTeach is designed to help undergraduate STEM majors consider careers in K-12 education. President Claire said the College will be offering a new "Fast Track to Completion Program" beginning in spring 2016. The program is modeled on the "mini-mester" observed by Andreas Wolf, Dean of Kinesiology, Athletics, and Dance at an out-of-state university. The program is designed for students who have either dropped courses during the semester or who were unable to enroll in classes at the start of the semester. Full semester courses are offered in a compressed format, providing an opportunity for students to stay on track with their educational goals.

Executive Vice Chancellor Blackwood extended congratulations to Trustees Goodman, Mandelkern and Schwarz. She said staff will bring the District's audit in January. She said Chief Financial Officer Raymond Chow reports that, for the second year in a row, there are no findings in the audit report. Executive Vice Chancellor Blackwood thanked everyone at the District and Colleges who worked diligently to make sure all rules are being followed.

District Academic Senate President Bennett congratulated Trustees Goodman, Mandelkern and Schwarz on behalf of faculty. She said the Academic Senate agreed unanimously on two items: (1) adoption of the California Community Colleges Online Education Initiative course design rubric, and (2) migration to Cohort 2 of the Canvas content management system. President Bennett said the Performance Evaluation Task Force had the foresight to align the District's online evaluation component with the Online Education Initiative. President Bennett wished everyone a safe and happy holiday season.

Evelyn Valenzuela and Alex Wildman, President and Vice President of the Associated Students of Cañada College (ASCC), discussed highlights of ASCC initiatives, which emphasize more interactive educational programming and how to effectively reach students. The first new initiative was to establish a marketing plan. The plan increased the Commissioner of Publicity to two positions, added a new campus-wide Snapchat account, and created new video advertisements for programming. Results included a dramatic increase in bus token sales since last year, visits to Student Life for free copying services, and an increase in the number of student body cards created. The second new initiative was to develop more interactive programs. Plans included increasing large-scale events to two per month, creating a Safe Space for students, and having genuine interaction at events. Results included the largest ASCC Board in years and the largest number of new clubs in years. Nine new clubs were created. Successful ASCC events included Pride Day and Las Posadas. Upcoming events include "Addressing Islamophobia" and "Human Trafficking Awareness and Action." Students attended the National Conference on Diversity and Student Leadership, the National Conference on Student Leadership, the California Community College Student Affairs Association conference, and the ASCC Leadership Retreat. Ms. Valenzuela thanked the Board, faculty, staff and administration for their support.

Vice President Mohr said that providing learning opportunities beyond the classroom makes a difference in what students learn. Trustee Schwarz congratulated the students for continuing to expand and help their fellow students. Student Trustee Bajwa said the students of the ASCC work hard to create an environment that is inviting for students. Trustee Goodman said the student leaders are doing an outstanding job. President Mandelkern said Ms. Valenzuela and Ms. Wildman presented an excellent report. He said the event on Islamophobia is well-timed.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

District students Emily Colby, Michelle Chee and Erik Ferroggiaro spoke about the issue of transportation. They said many students do not have automobiles and they discussed the difficulty these students face trying to get to the campuses in a timely manner. They suggested the possibilities of expanded public transit and a shuttle system, including an intercampus shuttle for students who take classes at more than one College. They expressed the hope that the Board will place this issue on a future agenda and will work with students to find solutions.

Donna Bischoff, a member of the public, said the District is conducting wide outreach to recruit students from other countries, with trips to countries such as Vietnam and China. She said she would like information on how much the trips are costing taxpayers, how many people are going on the trips, what the return on investment is, and how this fulfills the mission of a community college. President Mandelkern said staff will prepare a response. Chancellor Galatolo noted that a study session on the District's international education program is being planned.

Ms. Terner said she sent a letter to the Board via email on October 8 and she asked that the letter be forwarded to Trustee Goodman. She said she has not received a response from any Board member. President Mandelkern said staff will attempt to locate the email and make sure it is received by all Board members.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: MULTIPLE MEASURES ASSESSMENT PROJECT (MMAP) AT CAÑADA COLLEGE (15-12-2C)

Kim Lopez, Interim Vice President of Student Services at Cañada College, said MMAP is part of the Common Assessment Initiative. Community colleges will be mandated to use a common assessment beginning in the fall of

2016 if they are to continue receiving Student Support and Success Program (SSSP) funds. Twenty pilot colleges are participating in validating two multiple measures: (1) using high school transcripts as a form of placement into college-level math and English, and (2) using non-cognitive factors as a form of placement. In the fall of 2014, Cañada College agreed to participate and selected using high school transcripts as its focus. The MMAP Team was compiled in February 2015 and studied data from graduates of the Sequoia Union High School District.

David Johnson, Dean of Humanities and Social Sciences, said the team studied academic records using data from CalPass Plus. They found that the average time that elapsed between high school graduation and enrolling at Cañada College was four years; the majority of high school students came to the College with a GPA of “C” or lower; and the majority of high school students took English or math in their first semester at Cañada College. The target population for MMAP are students who graduated from high school within three years; have an above average cumulative high school GPA (2.3 for English and 3.2 for math); and have above average grades in high school English and math courses (equal or higher than B- for English and equal or higher than C for math).

Jeanne Stalker, Program Services Coordinator in the Counseling Department, said that when students log on to the District’s website under Assessment, they can complete an English Questionnaire and Math Questionnaire. If they complete the questionnaire and receive a response that they may bypass the assessment test, they must complete a form and turn in their informal transcript. The transcript is validated; a code is entered into Banner which allows them to register for the higher-level courses; and counselors are advised that the students are multiple measures students and are allowed to enroll in the higher-level courses.

Chialin Hsieh, Dean of Planning, Research and Institutional Effectiveness, said the team analyzed the number of students placed and enrolled in college-level English and math in 2015 vs. 2014. Data shows that placement into college-level courses in both math and English increased from 2014 to 2015 with the inclusion of MMAP as a form of placement. The rate of enrollment in higher-level courses also increased. The increases affected all students, including Hispanic and female students, with the largest single impact on Hispanic males. In January, the success rates of students will be compared.

David Clay, Professor of English, discussed the next steps. He said the MMAP outcomes will be shared broadly and feedback will be collected in order to refine strategies. The pilot will be continued in spring 2016 using the same implementation logistics. The success rates of the two fall cohorts will be evaluated and placement rule sets will be revisited if needed. Student feedback on placement and enrollment patterns will be studied.

Vice President Mohr said this is important work as it attempts to circumvent remedial slowdowns for students. He said that using the records and grades of students may be a better predictor of success than the COMPASS standardized test. Vice President Mohr asked if the team has worked with the high schools with regard to how their course content matches with college-level courses. Vice President Lopez said this has not been part of the project. Ray Hernandez, Dean of Science/Math/Technology at Skyline College, said all three Colleges are working with CalPass to look at high school math courses and make sure they are aligned.

Trustee Holober said this is in keeping with the interest in using data to assess and refine what is working. He noted that cumulative GPAs and grades of the MMAP target population are different for math than they are for English, and the increase in placement and enrollment of MMAP students is lower for math. Professor Clay said it is known from past experience that placement in math is a better predictor of success than it is for English; therefore, larger gains can be expected in English and the number of students affected in math will be fewer.

Trustee Goodman asked if data on pass/fail rates will be available. Professor Clay said this information will be available in January.

President Mandelkern said he appreciates the use of quantitative metrics which ties in with the District’s strategic planning process. He said he hopes the other two Colleges will use the same model if it proves successful. President Claire said there is coordination among three Colleges.

NEW BUSINESS (CONTINUED)

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (15-12-1A)

It was moved by Trustee Holober and seconded by Vice President Mohr to approve the actions in Board Report No. 15-12-1A. The motion carried, all members voting Aye. President Claire introduced Laura Demsetz, the newly appointed Dean of Creative Arts and Social Science at College of San Mateo. In response to a question from President Mandelkern, Gregory Anderson, Vice President of Instruction, said the newly appointed math instructor at Cañada College was previously a part-time faculty member.

APPROVAL OF CONSENT AGENDA

President Mandelkern said the Consent Agenda consists of Board Report Nos. 15-12-1CA through 15-12-3CA as listed on the printed agenda. Vice President Mohr asked that item 15-12-2CA, Approval of Curricular Additions and Modifications, be removed from the consent agenda for further discussion. It was moved by Trustee Schwarz and seconded by Trustee Holober to approve items 15-12-1CA and 15-12-3CA. The motion carried, all members voting Aye.

APPROVAL OF CURRICULAR ADDITIONS AND MODIFICATIONS – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (15-12-2CA)

It was moved by Trustee Schwarz and seconded by Trustee Goodman to approve the additions and modifications. Vice President Mohr said the topics listed in the descriptions of “Preparation for Chemistry” and “Preparation for Chemistry Laboratory” are topics that are commonly taught in high school level chemistry. He asked if staff has worked with high schools to affirm that the topics are included in their courses. He also asked if consideration has been given to other options such as a summer program similar to programs being offered in other subjects. Vice President Mohr said the overarching issue is cutting back on remediation and getting students directly into college-level courses. Vice President Anderson said many of the same questions were raised during discussions at the Curriculum Committee level. He said faculty have purview over curriculum and they voted to forward these recommendations to the Board for approval. He said he will take Vice President Mohr’s comments and concerns back to the Curriculum Committee. After this discussion, the motion carried, all members voting Aye.

Other Recommendations

APPROVAL OF STUDENT EQUITY PLANS (15-12-1B)

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the Equity Plans as presented. Vice President Mohr said the Plans define student success as “the ratio of the number of students by population group who receive a degree or certificate to the number of students in that group with the same informed matriculation goal as documented in the student educational plan developed with a counselor/advisor.” He said the Board, faculty and staff have had discussions about what the definition of student success should be and the District strategic plan also addresses the matter of student success. He asked if the definition in the Student Equity Plans is a formalized definition for the District. Angélica Garcia, Vice President of Student Services at Skyline College, said the State Chancellor’s Office provided a rather prescriptive template and formula to follow in the Student Equity Plans and the focus is on disproportionate impacts within five multiple success indicators in relation to the demographic populations in the District’s service area. She said that from a District and College perspective, the definition of student success encompasses much more, including students’ career goals and aspirations and how they are accomplishing these goals in a timely manner.

Vice President Mohr asked what level of technology is available that provides analytics that can be used in real time. Vice President Garcia said the District is exploring what is currently available and what potentially is missing to help systems become more interrelated. She said real time information is a topic of conversation in multiple realms. She said the three Colleges are collaborating so that there will be common practices across the District. Jennifer Hughes, Vice President of Student Services at College of San Mateo, said there is recognition that many students are cross-enrolled and that it is important for them to have consistency.

President Mandelkern said he would like to have a more full and complete discussion in the future about an accurate definition of student success and what the right metrics are for the District. He said he would also like a more complete discussion on information that would be useful in real time to help inform actions that could be taken to improve student success. He said the discussion should include where the District stands from an information technology perspective in being able to provide what is needed to relevant parties and what, if any, changes should be made. It could also include the concept of big data analytics and how this might inform decision making. Vice President Anderson said Cañada College has been piloting a Data Dashboard for the past year. Approximately 30 faculty members have been trained to examine the course taking patterns of their students and what their success has been. Faculty members use this data to more quickly respond to students who may be facing challenges and to better retain students. They also use the data to help with scheduling of classes.

Trustee Holober said the data in the Student Equity Plans is helpful and informative. He said closing gaps is a crucial goal and is part of the larger goal of seeing all students have greater success. Trustee Holober said it was interesting to examine the budgets that are included in the Student Equity Plans. He said that, while some funds are identified as restrictive programmatic funds, there are also general fund, or discretionary, dollars. He said he hopes there will be a broader discussion regarding how the Colleges earmark dollars in terms of achieving the larger strategic goals of overall student success. Chancellor Galatolo said the allocation of approximately \$9 million in one-time funds will be on the agenda for the next Board meeting. After this discussion, the motion carried, all members voting Aye.

AUTHORIZATION OF SOLE SOURCE PURCHASE OF CISCO EQUIPMENT FROM AT&T (15-12-103B)

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the authorization as detailed in the report. Trustee Goodman asked what the markup is over CMAS or purchasing the equipment directly from Cisco. Bruce Griffin, Chief Technology Officer, said staff has not looked at what the markup is for this purchase. He said that as the service provider, AT&T requires that the District purchase all equipment and installation services directly from them. Trustee Goodman asked if the price is negotiable. Mr. Griffin said it is not negotiable in this case but is well below list. After this discussion, the motion carried, all members voting Aye.

SPECTRUM AUCTION UPDATE AND APPROVAL OF AUTHORIZED DISTRICT AGENTS IN THE FCC SPECTRUM AUCTION (15-12-104B)

It was moved by Trustee Schwarz and seconded by Vice President Mohr to approve the authorization of District agents as detailed in the report. Jan Roecks, Vice President of Administrative Services at College of San Mateo, reviewed the history of KCSM-TV, the decision to try to sell the station, and the agreement with LocusPoint Networks, LLC to subsidize station operations for a period of time in return for a percentage of proceeds from successful participation in a spectrum auction. Vice President Roecks said she, Vice Chancellor Eugene Whitlock, Attorney Larry Miller who specializes in FCC law, and former KCSM General Manager Marilyn Lawrence have remained a cohesive team throughout the process.

Vice President Roecks said the FCC is planning to hold an Incentive Auction in 2016. She reviewed the process, which consists of two parts, as explained in the written board report. She emphasized the enforcement of a “quiet period” which is applicable from the deadline for submitting applications to participate in the reverse auction until the results of the auction are announced by public notice. During the quiet period, all television licensees are prohibited from communicating directly or indirectly any incentive auction applicant’s bids or bidding strategies to any other television licensee or to any forward auction applicant. There are serious potential penalties for violations, including forfeiting auction proceeds.

Vice President Roecks said that as part of the original agreement between the District and LocusPoint Networks, the District agreed that LocusPoint would appoint personnel to act on the District’s behalf during the auction. However, due to a new FCC regulation regarding communications during the quiet period, the agreement has been modified and removes LocusPoint qualified personnel as the District’s authorized bidders to execute the contract terms. The District is allowed to have up to three bidders. Staff recommends that Vice President Roecks and Vice Chancellor Whitlock be appointed as authorized bidders and that Executive Vice Chancellor Blackwood be appointed as an alternate.

Board discussion included details of the reverse auction, during which opening bid prices are adjusted downward using a descending clock until there is no excess of bidding stations, and the forward auction, during which commercial bidders may bid on spectrum blocks in a market using an ascending clock format. Board members also reviewed the history of the decision to try to sell KCSM-TV. They noted that the station was losing approximately \$1 million per year and was being subsidized by the District. The decision was made during a period in which the budget was being cut by the State and students were being turned away from classes they needed to achieve their academic goals.

The Board discussed whether it would be prudent to hold discussions during the quiet period on any aspects of the station, e.g. the academic mission of the Broadcasting program and other potential opportunities for use of the studios, equipment, etc. Vice President Roecks said the Board must be cautious in any discussions. She suggested that she be allowed to consult with Mr. Miller prior to any discussions to see if the discussions could potentially violate the quiet period rules.

President Mandelkern thanked Ms. Lawrence for her help throughout the long and difficult process leading the spectrum auction.

After this discussion, the motion carried, all members voting Aye.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Bajwa said he hopes the Board will discuss transportation issues at an upcoming study session. He said students are working on solutions, including the possibility of increasing the student body fee to help support a shuttle system or increased bus routes.

Vice President Mohr recognized the Sequoia Adult School Scholars Program which serves approximately 800 ESL students per year. Approximately 140 of these students are Cañada College students and approximately 100 students per year transition to Cañada College. Vice President Mohr complimented the three Colleges on the work they are doing on race and equity. He said this topic is being discussed at campuses across the country. Vice President Mohr said he has become an advisor to the Silicon Valley Leadership Group. He said he recently attended the following events: the Connect 15 Conference, an annual citizen engagement/technology conference; a meeting of the County Committee on School District Organization; SAMCEDA Economic Outlook Conference; CSEA holiday luncheon; the workshop conducted by Lee Mun Wah at Skyline College; football games at College of San Mateo; and the Community College League of California Annual Convention. Vice President Mohr said that at the League Convention, College of the Canyons was recognized for working on coalescing all remedial courses and redesigning the curriculum resulting in a substantial increase in students going into college-level classes and doing well. Vice President Mohr acknowledged the work of Mike Celeste, former Director of Public Safety, who is leaving the District to become Chief of the San Francisco Park Rangers.

Trustee Holober said the Board received a handout on the Brown Act. He said it is always good to review this and he looks forward to the presentation on the Brown Act at the Board Retreat in February. Trustee Holober said the issue of transportation has been addressed periodically by the Board. He said this is an important issue for students and he believes it should be considered again, including a discussion of various options. Trustee Holober said he was unable to attend the CSEA holiday party because he was attending a conference in Washington, D.C. At that conference, there was a worthwhile presentation by a former graduate student in a top MBA program who described his difficulty in navigating the student loan system. He developed a company to try to make things work better in the student loan field. He has had initial success and has now raised several hundred million dollars to expand the company's growth. Trustee Holober wished everyone a happy holiday season.

Trustee Schwarz said the issue of transportation was addressed at the recent Success Summit at Skyline College. She said transportation is of primary concern in San Mateo County. She said she would support having an action plan to help students and she looks forward to a conversation on this topic in the near future. Trustee Schwarz said she attended the EPICenter (Education Preparation Institute) ribbon cutting ceremony at Skyline College. She said the teacher shortage is critical and anything the District can do to help is worthwhile. Trustee Schwarz thanked CSEA for the enjoyable holiday luncheon. She said the Community, Continuing & Corporate Education pamphlet is impressive; she said she would appreciate an update on the exciting changes that are taking place. Trustee Schwarz

said she looks forward to the presentation on the Brown Act and asks that ample time be allowed for the presentation and discussion. Trustee Schwarz congratulated President Mandelkern on his reelection. She welcomed Trustee Goodman and said it is good to have a Board member who resides in the North County. Trustee Schwarz wished everyone a happy holiday season.

Trustee Goodman congratulated President Mandelkern and Trustee Schwarz on their reelection. He said he looks forward to working with the District's team, including classified staff, faculty, administrators and his fellow Board members. Trustee Goodman said there was discussion about transportation and "The Last Mile" at the Success Summit and he believes this should be part of the future discussion.

President Mandelkern congratulated Trustees Schwarz and Goodman. He said Trustee Goodman is an excellent addition to the Board. President Mandelkern said he attended the Connect 15 Conference, the CSEA holiday luncheon, a San Mateo County Labor Council luncheon, and a Skyline College President's Council meeting. He attended a College of San Mateo football game and was impressed with the professionalism and high character of the coaches and players.

President Mandelkern said he attended the Community College League of California (CCLC) Convention and completed 14 units toward the League's Excellence in Trusteeship program certificate; he encouraged fellow Board members to join this program which facilitates ongoing education. At the Convention, President Mandelkern attended a session on the Brown Act and shared the handout titled "The Top 10 Brown Act Pitfalls and How to Avoid Them." He said this does not supplant the advice from legal counsel Greg Dannis and he looks forward to a full and thorough discussion with Mr. Dannis at the Board Retreat. Another topic at the CCLC Convention was the changing needs of millennials and how to address them; President Mandelkern said he will share more information about this at a future time. Student success awards were presented to College of the Canyons and the Los Rios Community College District. President Mandelkern said he believes some of the achievements of the San Mateo County Community College District are just as impressive if not more so and he encourages the District to apply for recognition of student success achievements in the upcoming year. President Mandelkern said accreditation was the topic of a session and was also the topic of informal conversations. He said he does not believe the discussions regarding the Accrediting Commission for Community and Junior Colleges (ACCJC) are over. He said there is additional work to be done to rectify some of the ACCJC leadership problems and ensure that the recommendations of the Board of Governors are carried out. He noted that Chancellor Galatolo has been a leader in this area, both as Chancellor and in his role on the Board of the Chief Executive Officers of the California Community Colleges. President Mandelkern said there were several interesting presentations on strategic planning. He said the District's Strategic Plan will continue to be revisited, particularly looking at benchmarks and metrics and providing information to appropriate parties as quickly as possible. He said he appreciates the brochure on the District's strategic plan that was provided to the Board.

President Mandelkern said he agrees that a study session on the topic of transportation should be held and that the discussion should include "The Last Mile" initiative as discussed at the Success Summit. He said he would also like to review the Board's officer rotation process at an upcoming meeting. President Mandelkern said a joint Senate and Assembly resolution (SCA-5) proposes to change Proposition 13 in terms of property taxes paid by corporate or commercial property owners because of the way they are reassessed. He shared figures showing that commercial property owners are paying an increasingly smaller share of the property tax burden. He said the proposed change could benefit the District and suggested that, if fellow Board members agree, a resolution in support of SCA-5 should be brought to a future meeting as an action item. President Mandelkern noted that we are living in tumultuous times, with campuses across the country dealing with issues such as race relations, anti-Semitism and anti-Islamic statements. He said he believes, and would like to make sure, that the District is listening to any concerns of students and staff and is creating an environment of mutual respect where people feel comfortable and safe to study, learn and discuss issues in a respectful and positive manner. President Mandelkern wished everyone happy holidays.

COMMUNICATIONS

None

MEETING OF THE BOARD OF DIRECTORS OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

In the absence of Patricia Miljanich, who was President for calendar year 2015 and who retired, the annual meeting was called to order at 9:44 p.m. by Vice President Galatolo.

Present: Vice President Ron Galatolo, Secretary Dave Mandelkern, Treasurer Kathy Blackwood, Directors Maurice Goodman, Richard Holober, Thomas Mohr and Karen Schwarz

Approval of Minutes of the December 10, 2014 meeting

It was moved by Secretary Mandelkern and seconded by Director Mohr to approve the minutes as presented. The motion carried, with Director Goodman abstaining and all other members voting "Aye."

Naming of Officers for 2016

Vice President Galatolo said that in accordance with the bylaws of the Financing Corporation, the officers for 2016 will be:

- President – Board of Trustees President Dave Mandelkern
- Vice President – District Chancellor Ron Galatolo
- Secretary – Board of Trustees Vice President-Clerk Thomas Mohr
- Treasurer – District Executive Vice Chancellor Kathy Blackwood

Board of Trustees members Maurice Goodman, Richard Holober, Tom Mohr and Karen Schwarz will serve as Directors.

It was moved by Director Goodman and seconded by Director Holober to approve the new officers. The motion carried, all members voting Aye.

President Mandelkern announced that the next scheduled meeting of the Financing Corporation will be held on December 14, 2016.

It was moved by Director Holober and seconded by Secretary Mohr to adjourn the meeting. The meeting was adjourned at 9:45 p.m.

RECESS TO CLOSED SESSION OF BOARD OF TRUSTEES

President Mandelkern announced that during Closed Session, the Board will:

1. Hold a conference with Labor Negotiator Eugene Whitlock; the employee organizations are AFSCME, AFT and CSEA
2. Hold a conference with legal counsel regarding one case of existing litigation as listed on the printed agenda
3. Hold a conference with legal counsel regarding three cases of potential litigation as listed on the printed agenda

The Board recessed to Closed Session at 9:48 p.m. and reconvened to Open Session at 12:08 a.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that at the Closed Session just concluded, the Board took no action.

ADJOURNMENT

It was moved by Vice President Mohr and seconded by Trustee Schwarz to adjourn the meeting. The motion carried, all members voting Aye. The meeting was adjourned at 12:10 a.m. in memory of Diego Zarco, Jr. and Joshua Delacruz Salas.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the January 13, 2016 meeting.

Thomas Mohr
Vice President-Clerk