

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
April 29, 2015, San Mateo, CA**

The meeting was called to order at 6:09 p.m.

Board Members Present: President Patricia Miljanich, Trustees Tom Mohr and Karen Schwarz, Student Trustee Rupinder Bajwa
President Miljanich announced that Trustee Richard Holober will participate in the meeting via telephone as a member of the public and that Vice President Mandelkern is unable to attend the meeting due to a flight delay

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

President Miljanich said Item 15-4-4C, Update on Professional Services Agreement with Medifit Corporate Service, Inc. to Operate the San Mateo Athletic Club in Partnership with the District, was being removed from the agenda. She said the item will be placed on the agenda for the May 13th meeting when all Board members will be present.

MINUTES

It was moved by Trustee Mohr and seconded by Trustee Schwarz to approve the minutes of the Board Study Session of April 14, 2015. The motion carried, all members present voting "Aye."

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo congratulated Rupinder Bajwa on being reelected to the Board as the Student Trustee. He also congratulated President Claire on testifying before the Higher Education Committee on two bills regarding the ACCJC authored by Assemblyman Phil Ting; President Claire said President Buckley also talked with key members of the Committee. Chancellor Galatolo said the District lost a dear colleague with the passing of Richard Soyombo, Dean of Global Learning Programs at Skyline College. He said he will defer to President Stanback Stroud for further comments and a recommendation to adjourn the meeting in Dean Soyombo's memory.

Skyline College President Stanback Stroud congratulated faculty and staff who are responsible for the Middle School Outreach Project which recently was selected to receive a J. Russell Kent Award. The recent Expand Your Horizons program was attended by 1,200 girls who are interested in Science, Technology, Engineering and Math (STEM) careers. A new course dealing with LGBT issues will be offered at Skyline College; the course will be taught by former Assemblyman Tom Ammiano. A panel discussion on LGBT issues recently was held at the College. The panel was made up of Mr. Ammiano; Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations; and Rosie Bell, Professor of History. President Stanback Stroud thanked Vice Chancellor Bauer for sharing his personal story and said the Skyline College community has enjoyed getting to know Vice Chancellor Bauer on a personal level. President Stanback Stroud thanked the "Men in Blue" Facilities team, under the leadership of Vice Chancellor José Nuñez, for participating in the San Bruno "Wall that Heals" event which brought a replica of the Vietnam War Memorial Wall to San Bruno. President Stanback Stroud said Skyline College lost a dear friend and colleague with the passing of Richard Soyombo, who touched the world with his creative vision. She said she has received communications from Africa, Brazil and Mexico as well as from students and university personnel who participated in the Béalos program. An interim dean has been appointed to continue the good work started by Dean Soyombo. A scholarship will be set up in his honor. Details on memorial services, to be held on May 15 and 16, will be available on the College's website. The Board agreed to adjourn this meeting in Dean Soyombo's memory.

College of San Mateo President Claire expressed condolences on the passing of Dean Soyombo. President Claire announced that former College of San Mateo student and Student Trustee Richael Young will be the commencement speaker on May 29. This evening, College of San Mateo is hosting an information night for the Alliance of Nonprofits for San Mateo County. The Annual Asian Pacific American Film Festival will be held on May 1 and May 2; the jazz fusion band "Hiroshima" will perform on Saturday evening. President Claire congratulated Women's Softball Coach

Nicole Borg. The team won the Conference Championship and Coach Borg was named Coach of the Year. Last Saturday, five Honors Program students presented their work at the Stanford Honors Symposium. The College has been notified that one student has been selected by Phi Theta Kappa as an Academic All-American. College of San Mateo students competed in a Math League contest and placed ninth out of 188 schools.

Cañada College President Buckley offered condolences on the passing of Dean Soyombo. President Buckley said the architect for the new science building has been finalized; he thanked Vice Chancellor Nuñez and his team for their assistance in securing the right partner. Cañada College student Sarahi Espinoza Salamanca, who previously was honored at the White House for her work on behalf of Deferred Action Childhood Arrivals (DACA), recently won a Votos Latino Innovators Challenge Award for her idea, the Dreamers Roadmap. President Buckley said more than 850 people attended the recent Fiesta Cañada event which celebrated the diversity of the community. The Cañada College commencement speaker will be Congresswoman Jackie Speier.

Executive Vice Chancellor Blackwood thanked Chief Financial Officer Raymond Chow and his team, along with Edgar Coronel, Director of Administrative Systems, for their work on the State Mandated Cost Audit which was started in 2013. Several years ago, the District submitted a claim to the State for \$12 million for ten years' worth of collecting student fees as a mandated cost. The goal of the State auditors is to reduce the amount owed to zero. Executive Vice Chancellor Blackwood said staff is finishing the mini-close and getting ready for the year-end close in June. She said she hopes to bring information on the Governor's May Revise to the May 13th Board meeting.

District Academic Senate President Bennett said a Districtwide Distance Education Professional Taskforce has been formed. The Taskforce includes distance education coordinators and instructional designers as well as Peter Bruni, Manager of Distance Education and Instructional Design, and Jonathan Bissell, Director of Community, Continuing and Corporate Education. The goal is to develop a Districtwide model and shared plan for all faculty and staff in areas such as pedagogy, technology, student support services and training.

Evelyn Valenzuela, President of the Associated Students of Cañada College (ASCC), and Alex Wildman, Vice President of ASCC, presented the student report. They discussed:

1. Collaboration Highlights: Collaborated with SamTrans and provided 250 half-price bus rides in three months. Also collaborated with Professors Clay (English 100) and Tappemeyer (Communications 180) as well as the Health Center to link curriculum with co-curricular activities.
2. Events: Events this semester include Random Acts of Kindness Week, First Holi Fest, Earth Day, Leadership Retreat, attendance at the National Grassroots Legislative Convention and National Student Lobby Day in Washington, D.C. and attendance at the General Assembly of the Student Senate for California Community Colleges, as well as other ASCC sponsored events. All events and Inter-Club Council meeting times have been added to the website's event bookmark. President Valenzuela and Vice President Wildman reported on how students use the information they have learned at leadership conferences and events.
3. Goals Met:
 - a. Expand Student Life visits; increased from 3,106 visits in 2013-14 to 5,757 visits in 2014-15 thus far.
 - b. More Inter-Club Council awareness and ASCC satisfaction; conducted random survey of students during spring semester; received 126 responses.

President Valenzuela invited the Board to attend the Annual Leadership Awards Night on May 14.

Trustee Mohr said ASCC is doing outstanding work that is impacting the lives of students and making it easier for them to succeed. Student Trustee Bajwa said it has been a pleasure to work with the students at Cañada College. Trustee Schwarz said she is impressed that students are implementing what they learn at retreats and conferences. She said the work to increase student visits indicates their commitment to the students at Cañada College. President Miljanich said she appreciates the way the presenters summarized what they have learned from attending leadership events. She said it is important for students to have someone to reach out to; she said the work of ASCC provides this resource and helps students feel connected to the College.

PRESENTATION TO THE BOARD BY PERSONS OR DELEGATIONS: PRESENTATION OF AWARD TO SKYLINE COLLEGE PRESIDENT REGINA STANBACK STROUD (15-4-2C)

Dr. Tammy Robinson, President of the Western Region Council on Black American Affairs (WRCBAA), introduced her colleagues, Dr. Stacy Thompson, Vice President of Membership, and Carol Belle-Thomas, Vice President of

Programs. Dr. Robinson said President Stanback Stroud was recognized on November 14, 2014 at the Fall Regional Conference of the WRCBAA, receiving an achievement award for her years of visionary guidance, dedication, undaunting leadership and service to the community college system. The award states the following “In grateful appreciation for your superior leadership and dedication to liberate, strengthen and educate and your commitment to excellence and social justice.” Dr. Robinson said President Stanback Stroud is the first recipient of this achievement award and the WRCBAA has now established the *Dr. Regina Stanback Stroud Achievement Award* which will be given on an annual basis to a visionary leader. The *Dr. Regina Stanback Stroud Achievement Award*, along with the *Sankofa Award* which is given for service, is the highest achievement award that an individual can receive from the WRCBAA. Dr. Robinson brought President Stanback Stroud forward and thanked her for all she does. President Stanback Stroud thanked her colleagues on the WRCBAA and at Skyline College. She also thanked Chancellor Galatolo and the Board of Trustees for their support and for their commitment to issues of equity and social justice.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: SKYLINE COLLEGE – ENTERING THE CIPHER: FRESH TECHNIQUES, HIP HOP ELEMENTS, AND EDUTAINMENT IN THE CLASSROOM (15-4-3C)

Sarah Perkins, Vice President of Instruction at Skyline College, said the Center for Innovative Practices through Hip Hop Education & Research (CIPHER) is a program for Hip Hop education, scholarship, research and arts. The program is under the leadership of Nate Nevado, who was in the Counseling Department for ten years and is currently Interim Director of the TRiO Program. In 2007, the President’s Innovation Fund provided funding to begin Rock the School Bells, which brings hundreds to high school students onto the campus and exposes them to professionals, educators and each other around Hip Hop education. This has now grown into a Hip Hop conference for educators and, in the last couple of years, more than 100 administrators, teachers, faculty and staff have come to the College to learn about Hip Hop pedagogy. Vice President Perkins said Rock the School Bells/CIPHER is a model program that likely will be replicated on other college campuses.

Mr. Nevado said many high school and college students cannot relate to traditional education. He said students bring personal experiences through their cultures and communities that are often dismissed. Skyline College has a unique opportunity to create curricula and learning communities that allow students to learn academic literacies and connect to the content. CIPHER is one of the learning communities and is a result of eight years of Rock the School Bells. Mr. Nevado cited the example of Efrain Perez, a student in the first CIPHER cohort, who came to the College wanting to be an auto mechanic. By joining CIPHER and being exposed to the many opportunities at Skyline College, he changed his major to Political Science and wants to become a lawyer.

Mr. Nevado discussed the various theoretical frameworks in which CIPHER is rooted: Critical and Culturally Relevant Pedagogy; Student Engagement Theory; Cultural Deficiency; Addition Model of Education; and Cultural Relevancy. Included in the discussion was the idea that some students believe themselves to be culturally and intellectually inferior to other students. CIPHER seeks to create a curriculum that students can relate to and which can help them view their cultures and communities as assets rather than as things to be replaced.

Mr. Nevado discussed the goals of CIPHER: (1) provide access to higher education and academic literacies utilizing Hip Hop pedagogies that make college attendance realistic and attainable; (2) prepare students to confront conditions of social and economic inequity in their daily lives; and (3) connect students to major programs and services such as Financial Aid, TRiO, EOPS and the Honors Transfer Program. Mr. Nevado said that more than 50% of CIPHER students are part of TRiO and 60% are part of the Honors Transfer Program.

Mr. Nevado discussed Peterson’s four Hip Hop educational elements: Knowledge, Consciousness, Search and Discovery, and Participation. He described techniques used in CIPHER classes, including participatory action research projects, utilization of social media and technology, and critical analysis.

Mr. Nevado said the first CIPHER cohort is finishing the year with 81% of students passing successfully and 85% continuing on to the next semester of CIPHER. He said he is proud of the CIPHER faculty team who work day and night to understand their students and help them succeed.

Trustee Mohr said the report was inspiring and profound. He asked how educators throughout the College and District learn about and accept this powerful pedagogy. Mr. Nevado said that, along with Rock the School Bells, Skyline College has hosted two conferences at which administrators and faculty participate in workshops to learn about Hip

Hop pedagogy. In addition, CIPHER is working closely with the Center for Transformative Teaching and Learning (CTTL) to provide workshops for faculty members.

President Schwarz said she has long been concerned that K-12 students are told they must learn in only one way. She said that through creative ideas about teaching in different ways, students will find pathways that they otherwise would not have discovered. President Schwarz complimented Skyline College and the entire District on creating progressive and innovative methods for teaching and learning.

Student Trustee Bajwa said he knows students in CIPHER and they report that it is an excellent program. He said he is proud to be in a District that provides resources for many different groups of students.

President Miljanich said the presentation was moving. She said it is a hallmark of programs being developed in the District in that it involves dedicated faculty, administrators and staff who want to see students succeed and who make an effort to help them do so in different ways.

Trustee Mohr said he would appreciate CIPHER students sharing their experiences with the Board at a time that Mr. Nevado thinks appropriate. Mr. Nevado invited the Board to attend the end of year CIPHER party on May 21.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

UNFINISHED BUSINESS

APPROVAL OF DISTRICT EQUAL EMPLOYMENT OPPORTUNITY PLAN (15-3-2B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve the Plan as presented. Eugene Whitlock, Vice Chancellor of Human Resources and Employee Relations, addressed questions previously posed by Board members:

- The statement that “The Board of Trustees or its designee shall have the authority to make all final hiring decisions. . .” – is language including a designee consistent with Board policy and Education Code law? Vice Chancellor Whitlock said this language is permissive; the Board has authority to make all final decisions but may designate authority to others if they wish to do so.
- The statement regarding seniority or length of service – is this in conflict with collective bargaining or other policy? Vice Chancellor Whitlock said there is no conflict.
- The statement that “for faculty and administrative positions, requirements will also include knowledge of the history and culture of underrepresented groups and groups that have experienced discrimination” – how much history would a candidate be expected to know and how would this be demonstrated? Vice Chancellor Whitlock said candidates should have a general awareness and sensitivity to people’s different cultures and backgrounds.
- Has an advisory committee been appointed? Vice Chancellor Whitlock said a Districtwide committee will be appointed after the Board approves the Plan.

After this discussion, the motion carried, all members present voting “Aye.”

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (15-4-2A)

It was moved by Trustee Mohr and seconded by Trustee Schwarz to approve the actions in board report 15-4-2A. The motion carried, all members present voting “Aye.”

APPROVAL OF CONSENT AGENDA

President Miljanich said the consent agenda consists of board reports 15-4-1CA through 15-4-6CA as listed on the printed agenda. It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve the items on the consent agenda. The motion carried, all members present voting “Aye.”

Other Recommendations

APPROVAL TO GRANT AN HONORARY POSTHUMOUS ASSOCIATE DEGREE TO ANDRE APODACA (15-4-1B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to grant the honorary degree as detailed in the report. President Stanback Stroud said Mr. Apodaca was just about to finish his studies at Skyline College and transfer to a CSU when he was tragically killed in an automobile accident. She said Mr. Apodaca's family has expressed how important achieving a degree was to him and, if the Board approves the granting of an honorary posthumous degree, she will ask his family to accept the degree at the commencement ceremony. President Stanback Stroud said Mr. Apodaca had an impact on the campus and was a "gentle giant" among his peers in the First Year Experience Learning Community. Student Trustee Bajwa said he is deeply saddened; he said Mr. Apodaca was his classmate from kindergarten through eighth grade and was an outstanding individual. Trustee Schwarz said she supports granting the degree. She said the request is an indication that the Skyline College community is a family. After this discussion, the motion carried, all members present voting "Aye."

ADOPTION OF RESOLUTION NO. 15-8 AUTHORIZING ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES (15-4-100B)

It was moved by Trustee Mohr and seconded by Trustee Schwarz to adopt Resolution No. 15-8. The motion carried, all members present voting "Aye."

APPROVAL OF CONSTRUCTION CONSULTANTS (15-4-101B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve the construction consultants as detailed in the report. Maxine Turner, a member of the public, asked if any of the contracts was put out to competitive bid. She also asked what the process or criteria is for choosing the consultants. José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, said these are professional service agreements and there is no requirement to have a competitive bid process. He said College executives, faculty and Facilities staff interviewed architectural firms for the larger projects. Karen Powell, Executive Director of Facilities Maintenance and Operations, said that, per statute, professional services are to be awarded on a qualifications basis rather than a low bid basis. Vice Chancellor Nuñez added that all of these firms have gone through the prequalification process to determine their qualifications. He said this information is included on the Facilities Department website. After this discussion, the motion carried, all members present voting "Aye."

APPROVAL OF CONTRACT AWARD FOR THE DISTRICTWIDE EXTERIOR LIGHTING UPGRADE PROJECT (15-4-102B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve the contract award as detailed in the report. The motion carried, all members present voting "Aye."

APPROVAL OF REVISIONS TO BOARD POLICIES: 6.05 ACADEMIC CALENDAR; 6.11 REQUIREMENTS FOR DEGREES AND CERTIFICATES; 6.14 COURSE PREREQUISITES AND OTHER LIMITATIONS ON ENROLLMENT; 6.26 TRANSFER OF CREDIT AND GRADUATION AND/OR CERTIFICATE PROGRAM REQUIREMENTS FOR STUDENTS WHO TRANSFER AMONG THE DISTRICT'S COLLEGES; 6.38 CRITERIA FOR SELECTION OF GUEST SPEAKERS; 6.80 POLICY GOVERNING THE USE OF OFF-CAMPUS FACILITIES; 6.94 CONTRACT COURSES AND SERVICES; 7.67 SEXUAL HARASSMENT INVOLVING STUDENTS (15-4-103B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve the revisions as presented. Trustee Mohr, referring to the sentence, "District students who transfer to another College within the District shall receive full transfer credit for instruction completed in their major field but, in order to graduate with a locally-awarded AA or AS degree, they shall be expected to meet the major-field graduation requirements established by the College to which they have transferred" in Policy 6.26, asked why the requirements for a major might be different at the Colleges within the District. Chancellor Galatolo said most requirements have been brought into conformance but there are still some exceptions. President Stanback Stroud said it is possible that two of the Colleges may have a major with similar names but the emphasis may be different and, therefore, the major requirements may be different. Chancellor Galatolo said that any problems caused by this policy in the past have been worked through so that students are not prevented from graduating. Trustee Mohr said he believes the policy should be clarified. After further discussion, Chancellor Galatolo suggested that a study session be held on this topic with participation by Academic Senate leaders, College Presidents and Vice Presidents of Instruction. The Board agreed to approve the revisions to the policy as presented at this time.

Regarding Policy 6.38, Trustee Mohr asked if the meaning of Time, Place and Manner is different for guest speakers than for others coming onto the campus. Chancellor Galatolo said it is different and that the policy on Time, Place and Manner deals with individuals or groups who want to come onto the campus and are not guest speakers.

After this discussion, the motion carried, all members present voting “Aye.”

INFORMATION REPORTS

DISCUSSION OF ALL-MAIL BALLOT PILOT PROJECT (15-4-5C)

President Miljanich said she spoke with a staff member of the San Mateo County Registration and Elections Division and was informed that:

- Limited prior experience indicates some increase in voter turnout; people who have a ballot are more likely to vote
- Cost savings are passed on to districts which are conducting elections
- There will be polling centers in each city and two centers that will be open 29 days in advance of the election so that people can vote in person

Trustee Mohr said his understanding is that more than 70% of voters in the County already vote by mail. He said he believes this is the natural thing to do in terms of changes in technology. Trustee Schwarz said she sees no reason not to participate. President Miljanich said she would like to bring the issue back for further discussion so that Vice President Mandelkern and Trustee Holober can have the opportunity to provide input. She said the Board has until August 6, 2015 to notify the Secretary of State of its intent to conduct an all-mail ballot election.

COMMUNICATIONS

None

STATEMENTS FROM BOARD MEMBERS

Trustee Mohr said he attended the Project Change reception and dinner; he said this program serves the most vulnerable youth in the County. He also attended the Good Morning San Mateo Breakfast, Fiesta Cañada and the Progress Seminar. Trustee Mohr said he serves on the committee that evaluates applications for funding from the Sequoia Healthcare District and the work was finalized this week. He also participated in the strategic planning work for the Redwood City Foundation. Trustee Mohr said the Skyline College student newspaper is well written and provides wonderful experience for students who do the writing and reporting. He complimented the Presidents’ Reports to the Board and said he was very interested in the enrollment analysis contained in President Buckley’s current report. Trustee Mohr complimented the three Colleges for exploring options for students to qualify for English and math courses without having to take remedial courses. He recognized Skyline College for receiving Guardian Scholars program funding to help foster youth. Trustee Mohr congratulated President Stanback Stroud on the award she received from the WRCBAA. He said President Stanback Stroud is remarkable in her commitment to social justice and he is proud to be on her team.

Student Trustee Bajwa said he attended a Council meeting of the Student Senate for California Community Colleges in Sacramento; there was a presentation on student equity which he brought back to share with the District Student Council. Student Trustee Bajwa said District students will attend the General Assembly of the Student Senate for California Community Colleges. He said one purpose of the General Assembly is for students who attend to vote on issues that they would like the Senate to focus on for the next year. Student Trustee Bajwa said he attended the Project Change reception and dinner; he said Trustee Mohr, along with students in the program, shared very inspiring comments.

Trustee Schwarz said she attended Fiesta Cañada and was pleased to see the presence of the Redwood City Library which provided a storyteller. She also attended the Progress Seminar and the Cañada College Honors Research Showcase. Trustee Schwarz said she attended a networking breakfast of the Women’s Community Leadership Network, at which President Miljanich was a speaker; she said President Miljanich represented the District well and she is proud to be associated with her. Trustee Schwarz complimented Skyline College on being selected to receive a Kent Award for the Middle School Outreach Project.

President Miljanich said she would appreciate the Board receiving an update on the issue of local hire and pre-apprenticeship, including a report from the subcommittee on pre-apprenticeship that was formed in January, composed of Trustees Holoher and Schwarz. She suggested that some of the District's partners be invited to participate in the meeting. Chancellor Galatolo said a study session on this issue will be held during the summer.

RECESS TO CLOSED SESSION

President Miljanich said that during closed session, the Board will hold a conference with District Labor Negotiator Eugene Whitlock; the employee organization is AFT.

The Board recessed to Closed Session at 8:25 p.m. and reconvened to Open Session at 10:30 p.m.

ADJOURNMENT

It was moved by Trustee Mohr and seconded by Trustee Schwarz to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:32 p.m. in memory of Richard Soyombo.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the May 13, 2015 meeting.

Dave Mandelkern
Vice President-Clerk