

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
January 28, 2015, San Mateo, CA**

The meeting was called to order at 6:01 p.m.

Board Members Present: President Patricia Miljanich, Vice President Dave Mandelkern, Trustees Richard Holoher, Tom Mohr and Karen Schwarz, Student Trustee Rupinder Bajwa

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

President Miljanich said there was a request to adjourn this meeting in memory of Galen Marshall who passed away on December 4, 2014. Mr. Marshall was the founder and Music Director Emeritus of Masterworks Chorale. The Board agreed to adjourn in his memory.

DISCUSSION OF THE ORDER OF THE AGENDA

President Miljanich said that in order to accommodate the auditor, it was requested that items 15-1-100B through 15-1-103B be placed first on the agenda. There were no objections from the Board.

RECEIPT AND ACCEPTANCE OF THE 2013-14 DISTRICT AUDIT REPORT (15-1-100B)

It was moved by Trustee Holoher and seconded by Trustee Schwarz to accept the audit report as presented. Auditor Terri Montgomery of Vavrinek, Trine, Day & Co., LLP, said the audit covers the period through June 30, 2014. She said the purpose of the audit is to examine the financial statements provided by management and determine if they are accurate. She said the auditor issued an unqualified opinion that the District's financials are fairly stated. There were no proposed audit adjustments and no findings. Chancellor Galatolo said it is uncommon for an organization to have no state and federal findings and no adjustments; Ms. Montgomery concurred with this opinion. Chancellor Galatolo said this is a tribute to Executive Vice Chancellor Blackwood, Chief Financial Officer Raymond Chow, and the Accounting Department staff. After this discussion, the motion carried, all members voting "Aye."

RECEIPT AND ACCEPTANCE OF THE 2013-14 KCSM AUDIT REPORT (15-1-101B)

It was moved by Vice President Mandelkern and seconded by Trustee Holoher to accept the audit report as presented. Ms. Montgomery said the auditor issued an unqualified opinion for both KCSM-FM and KCSM-TV that the financial statements are fairly stated and there are no proposed adjustments. Vice President Mandelkern asked if the indirect support from the District for KCSM-FM, as shown on page 11 of the report, was a cash transfer or in-kind support. Ms. Montgomery said it was in-kind support for both KCSM-FM and KCSM-TV. Vice President Mandelkern asked if KCSM-TV was cash-neutral or if it lost money. Executive Vice Chancellor Blackwood said the station lost money. The deficit was covered by funds remaining from previous District transfers. Chancellor Galatolo said the station began the year with a \$2.7 million reserve and ended with a \$2.3 million reserve after the loss; he said the remaining reserve would allow sustainability for several more years. After this discussion, the motion carried, all members voting "Aye."

RECEIPT AND ACCEPTANCE OF THE 2013-14 GENERAL OBLIGATION BOND FINANCIAL AND PERFORMANCE AUDITS (15-1-102B)

It was moved by Trustee Holoher and seconded by Trustee Schwarz to accept the audits as presented. Regarding the financial audit, Ms. Montgomery said the auditor issued an unqualified opinion that the financial statements are fairly stated. There were no findings or adjustments. Ms. Montgomery said the performance audit is required to verify that expenditures were made for authorized bond projects as approved by voters. The conclusion was that the District expended funds only for projects approved by voters. Vice President Mandelkern said questions have been raised by members of the public in recent years regarding expenditures using Measure A funds. He asked if the audits are posted on a site with public access. Chancellor Galatolo said the audits are posted on the District's public website. After this discussion, the motion carried, all members voting "Aye."

RECEIPT AND ACCEPTANCE OF THE 2013-14 RETIREMENT FUTURIS PUBLIC ENTITY INVESTMENT TRUST AUDIT REPORT (15-1-103B)

It was moved by Vice President Mandelkern and seconded by Trustee Holoher to accept the audit report as presented. Ms. Montgomery said the purpose of the audit is to verify the financial statements in the trust. She said it is the

unqualified opinion of the auditors that the financial statements are fairly stated. From June 30, 2013 to June 30, 2014, the District added \$10 million to the trust and earned \$6 million in interest on the balance in the trust. The Board discussed the return on investments vis-à-vis the County Pool and the stock market and agreed that the District has the right mix of investments and a favorable return. After this discussion, the motion carried, all members voting “Aye.”

MINUTES

It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve the minutes of the Study Session of January 14, 2015. The motion carried, all members voting “Aye.”

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo congratulated Skyline College and President Stanback Stroud on being selected as one of 15 community colleges throughout the state that will offer a baccalaureate degree. He said he spoke with State Chancellor Brice Harris, who commented on the high quality of the presentation submitted by Skyline College.

Skyline College President Stanback Stroud acknowledged Sarah Perkins, Vice President of Instruction; Ray Hernandez, Dean of Science/Math/Technology; and Ijaz Ahmed, Director of Respiratory Therapy/Allied Health, along with faculty, staff and advisory groups, for their role in Skyline College being selected to offer a baccalaureate degree in Respiratory Therapy. She said there was significant interest from the media, including an interview with Michael Krasny on KQED’s *Forum*. President Stanback Stroud said the Béalos Program came to a close in December. She thanked members of the Skyline College community and the surrounding community for their support. She also thanked Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, for his support of the program. President Stanback Stroud introduced Carsbia Anderson, Interim Vice President of Student Services. She announced the appointment of Arash Daneshzadeh as Interim TRiO Director. President Stanback Stroud said there will be a strategic planning public session on February 12 at Skyline College. President Stanback Stroud asked the Board to observe a moment of silence during this meeting in memory of Andre Apodaca, a Skyline College student who recently was killed in an automobile accident.

College of San Mateo President Claire said the Athletic Hall of Fame Induction Ceremony was a successful event and he congratulated Chancellor Galatolo on his induction. He said he was struck by the legacy of the College and its impact nationally. He added that the College enjoys a strong academic legacy as well. President Claire displayed a copy of the December 2014 edition of *The Labyrinth*, an academic journal featuring scholarly and artistic work from students at the three District Colleges. *The Labyrinth* won first place in a national competition last year. President Claire said the College is working with high school partners to redesign the process for students in their last two years of high school to help with the transition to college. He said the high schools support this effort.

Cañada College President Buckley introduced Michelle Marquez, the College’s new Vice President of Administrative Services. He announced the appointment of Melinda Ramzel, Early Childhood Education Professor, and Katie Osborne, Women’s Head Soccer Coach. He thanked Eugene Whitlock, Vice Chancellor of Human Resources and Employee Relations, for his assistance in hiring Coach Osborne. President Buckley said the men’s basketball team is ranked sixth in the state and first in its conference. Most team members are extraordinary students as well. President Buckley invited the Board and colleagues to attend the opening of the College’s SparkPoint Center on February 5. President Buckley said the Interior Design Program won an Excellence in Education award from the National Kitchen and Bath Association (NKBA). President Buckley said enrollment in terms of headcount has increased 4.1% compared with the first day of school last year, while FTES is down slightly. Efficiency is 5.9% higher than one year ago. High school concurrent enrollment increased by 60% from fall 2013 to fall 2014.

Executive Vice Chancellor Blackwood said people across the District, including those at the Offices of Instruction and Student Services, have worked with the finance team and share credit for the exemplary audit reports. Executive Vice Chancellor Blackwood said she has been appointed to the state’s new Institutional Effectiveness Partnership Initiative (IEPI) Advisory Board. The Board is working on creating indicators in four main areas: accreditation status; fiscal viability; student performance and outcomes; and programmatic compliance with state and federal guidelines.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: CSM CARES – A PROGRAM DESIGNED TO ADDRESS THE MENTAL HEALTH NEEDS OF STUDENTS (15-1-5C)

Jennifer Hughes, Vice President of Student Services at College of San Mateo, said the CSM Cares project began two and one-half years ago with a grant from the Foundation for California Community Colleges. The project focuses on

increasing faculty, staff and student awareness of mental health issues. It aims to increase staff and faculty capacity to implement student behavioral interventions; improve threat assessment, suicide prevention and communication systems; develop a peer-to-peer program; and increase collaboration with community partners. There is a specific focus on veterans, foster/transition youth and LGBTQ students.

Vice President Hughes introduced her fellow presenters: Sharon Bartels, Health Services Director; Makiko Ueda, Psychological Services Coordinator; Fauzi Hamadeh, Student Life and Leadership Assistant; Henry Villareal, Dean of Enrollment Services; Tim Exner, Peer Educator and President of the Active Minds Club; Eric Neketin, Peer Educator; and Catherine Firpo, Professor of Psychology and Faculty Liaison. The group shared additional information about the program, including data on student mental health issues and their impact on student success. Project activities include annual conferences, guest presentations, film screenings, improvisational theater, and suicide awareness and prevention outreach. Trainings have been provided on how to deal with suspected incidents of domestic violence and sexual assault, as well as “Mental Health First Aid” and “SafeZone.” Student Peer Educators conduct outreach activities, including classroom presentations and participation in College health fairs, to educate other students about mental health. Members of the Active Minds Club work to raise mental health awareness among students and educate the student body about available resources in and around the campus community.

Professor Firpo demonstrated Kognito, an online interactive training through which participants learn to identify and talk to students and peers exhibiting signs of psychological distress and motivate them to seek help.

Vice President Hughes outlined CSM Cares partnerships and collaborations, both within the campus community and in the broader community. She said the grant funding will come to an end at the end of the spring term but there is a commitment to continue to offer training opportunities and professional development. The Associated Students of College of San Mateo will provide \$40,000 over the next two years to fund the salaries for Peer Educators.

Trustee Mohr said CSM Cares provides a productive way to be present for everyone on the campus; he said this goes to the central values of the Colleges. He said he believes the Board should discuss whether the District is investing enough in addressing the personal issues faced by students and in supplementing the kinds of services being offered through CSM Cares.

Trustee Schwarz complimented CSM Cares leaders for coordinating the project with existing services and expanding the resources available to students. She said that widespread outreach makes it easier for students to find help. She said it is crucial to listen to students and guide them in the right direction.

Trustee Holober said he is impressed with the important work being done through CSM Cares. He asked how faculty are trained to recognize when to refer students to services and how this process is accomplished. Professor Firpo said faculty do not present themselves as therapists or counselors. They are aware of the excellent psychological services available on campus and are willing to walk students to these services. The websites for the College, CSM Cares and Kognito have links to resources in the outside community as well, and maintain excellent relationships with County Mental Health Services. Trustee Holober asked if there has been an increase in the number of referrals since the inception of the CSM Cares project. Ms. Ueda said there is greater awareness of services, but data on referrals is not available.

Vice President Mandelkern said CSM Cares is an innovative program. He said many presentations of physical problems have a mental basis; therefore, services such as this can improve physical well-being as well. Vice President Mandelkern said CSM Cares is an example of a best practice and he asked if Cañada College and Skyline College are doing anything to replicate the program or develop a similar program on their campuses. President Stanback Stroud said there have been ongoing discussions about ways to increase services at Skyline College. She said the College will look at the possibility of securing funding through a grant. President Buckley said Cañada College, under the leadership of Vice President of Student Services Robin Richards, has developed a CARES (Cañada Assessment, Response and Evaluation) Committee which addresses outreach to students who are identified as having challenges. Vice President Mandelkern asked that the Board be given information about the funding for CSM Cares, e.g. the amount of the grant and ongoing funding needs, in order to assess the possibility of continuing and replicating the program without grant funds.

Student Trustee Bajwa said he is aware that many students have benefitted from CSM Cares. He said he earned certification in “Mental Health First Aid” and was able to use the skills he learned during training to refer a student to Psychological Services.

President Miljanich said she believes having Peer Educators is a particularly effective strategy. She said the program also helps break down the stigma of mental health issues. She said recognizing the stresses and other problems faced by students and offering services to help with these issues is the right thing to do.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (15-1-2A)

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the actions in the amended report. The motion carried, all members voting “Aye.”

APPROVAL OF RECOMMENDATION FOR THE DISSOLUTION OF LOCALLY-ADOPTED MINIMUM QUALIFICATIONS IN PSYCHOLOGY AND READING AND USE OF CALIFORNIA COMMUNITY COLLEGES MINIMUM QUALIFICATIONS FOR FACULTY IN THESE DISCIPLINES (15-1-3A)

It was moved by Trustee Schwarz and seconded by Vice President Mandelkern to approve the recommendation as presented. The motion carried, all members voting “Aye.”

APPROVAL OF CONSENT AGENDA

President Miljanich said the Consent Agenda consists of Board Reports 15-1-1CA through 15-1-7CA as listed on the printed agenda. It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the items on the consent agenda. The motion carried, all members voting “Aye.”

Other Recommendations

NOMINATIONS FOR MEMBERSHIP ON THE CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD, 2015 (15-1-1B)

It was moved by Trustee Holober and seconded by Trustee Schwarz to discuss and approve any nominations. President Miljanich asked if there were nominations. There were none.

APPROVAL OF THE 2015 AMENDMENT TO THE 2011 FACILITIES MASTER PLAN (15-1-104B)

It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the amendment as presented. During discussion, the Board agreed that it would be beneficial to seek legal advice and consult with CEQA experts regarding the proper CEQA process for the scope of work to be completed. After this discussion, the motion carried, all members voting “Aye.”

APPOINTMENT OF DIRECTOR FOR THE SAN MATEO COUNTY COLLEGES EDUCATIONAL HOUSING CORPORATION (15-1-105B)

It was moved by Vice President Mandelkern and seconded by Trustee Schwarz to approve the appointment of Dennis McBride to the Educational Housing Corporation Board of Directors. The motion carried, all members voting “Aye.” Trustee Schwarz and Vice President Mandelkern said Mr. McBride will be an asset to the Board of Directors.

AUTHORIZATION FOR EXECUTIVE VICE CHANCELLOR TO EXECUTE OR RENEW CONTRACT WITH AN ENERGY SERVICE PROVIDER FOR PURCHASE OF ELECTRICITY (15-1-106B)

It was moved by Trustee Mohr and seconded by Vice President Mandelkern to approve the authorization as detailed in the report. The motion carried, all members voting “Aye.”

BOARD MEMBER COMPENSATION (15-1-107B)

It was moved by Trustee Holober and seconded by Trustee Mohr to adopt a 5% increase. Vice President Mandelkern said he considers it an honor and privilege to serve on the Board and said he will vote against an increase in Board

member compensation. Trustee Holober provided an historical review: In 1987, the legislature approved an increase in compensation for community college trustees. This was the last increase until 2002, when the legislation allowing a 5% annual increase became effective. Since 2002, the Board of Trustees has voted to increase compensation nine times and has opted to forgo an increase four times. From 1987 to the present, inflation has been 108.4%. If the Board votes to increase its compensation by 5% tonight, it will have received an increase of approximately 62% over the same time period – over 40% less than the rate of inflation. Trustee Holober said this is significantly less than what other employees have received. Trustee Mohr said he views the Board member compensation as recognition of the time and effort it takes to be a good Board member. He said he believes the law regarding increases was put into effect in order for Board members to be recognized and he is not averse to the increase. After this discussion, the motion to approve a 5% increase carried, with Trustees Holober, Miljanich, Mohr and Schwarz voting “Aye” and Vice President Mandelkern voting “Nay.”

INFORMATION REPORTS

2015 CONTRACTOR PREQUALIFICATION UPDATE (15-1-6C)

The Board accepted the report. Trustee Schwarz said it is important that the Board continue to be informed and she appreciates receiving the update. Vice Chancellor Nuñez credited Sue Harrison, Director of General Services; Nancy Witte, Buyer in the General Services Department; Yanely Pulido, Executive Assistant; and Ludmila Prisecar, Financial Analyst, for preparing the report. Trustee Mohr asked if contractors who are eliminated after submitting applications for prequalification can appeal the decision. Ms. Powell said they can appeal and this has been done in a few cases.

REPORT ON 2014 WINTER STORM COMMUNITY EVACUATION CENTER ACTIVATION AT COLLEGE OF SAN MATEO (15-1-7C)

The report was presented by Karen Powell, Executive Director of Facilities Maintenance and Operations; Brian Tupper, Chief Public Safety Officer at College of San Mateo; and Michele Rudovsky, Facilities Manager at College of San Mateo. They reported that following the December 11, 2014 winter storm, College of San Mateo was called upon by the San Mateo County Office of Emergency Services (OES) to serve as an emergency evacuation center for people displaced from their homes. Approximately 100 people were provided sanctuary from December 11 to December 18. The gymnasiums and locker rooms were transformed into family sleeping areas, a server and dining hall, and temporary offices for support services staff.

The Department of Public Safety team coordinated communication between the District and the many participating Municipal, County and volunteer agencies. The Department of Public Safety dedicated approximately 160 employee hours of service to this event. The Facilities team dedicated approximately 220 employee hours of service to this event while providing leadership, coordination, labor and equipment to support the evacuation center. The Custodial crew performed work for the initial set up, ongoing furniture moves and facility cleaning services. The Engineering team assisted with power requirements and adjustments in heating and lighting. Services were also provided by College administrators, Community Relations & Marketing, Athletics, Library, Cosmetology, Child Development Center, Theater, and ITS. The District incurred approximately \$18,625 in expenses associated with the evacuation center and staff are working with the County and other agencies to recoup costs.

Ms. Powell said the College of San Mateo community warmly welcomed its guests and went above and beyond to help those in need feel comfortable. Staff heard from guests, as well as County and community services employees and volunteers, that the CSM evacuation center was the most gracious and best-supported that they had ever experienced.

Trustee Schwarz said she is impressed that Ms. Rudovsky referred to displaced residents as “guests.” She said she would like the Board to recognize those involved in the event by presenting “Above and Beyond” awards. Trustee Mohr said the team was outstanding. He said a number of community members expressed appreciation to him on how well the event was handled. Vice President Mandelkern said the Board is proud of the team and complimented Vice Chancellor Nuñez on the “one team” concept. He said Above and Beyond awards are clearly appropriate and he proposed that the Board host a luncheon or barbecue to honor the team. President Miljanich said the team provided excellent service to people who were experiencing a very stressful time. She said a number of Board members heard from members of the community about the outstanding manner in which the evacuation center was handled.

COMMUNICATIONS

Trustee Schwarz said she received a letter from Rachael Spencer, a trustee at Cabrillo College, along with a resolution passed by the trustees at Cabrillo College in support of changes to community college funding to include differential funding for high-cost career technical education programs. Trustee Spencer asked that other community college board

members support a similar resolution and forward it to the State Chancellor's Office. Trustee Schwarz asked that this item be placed on the agenda for a future meeting.

Vice President Mandelkern said he received an email from a student at Skyline College who is currently completing prerequisites to enter the Radiology program at Cañada College and is experiencing difficulty enrolling in the last class she needs to fulfill the prerequisites. The student noted that she registered as soon as she was permitted to do so, but is still on the waitlist and has not been successful in her appeal to be enrolled in the class. She said she is seeking assistance and guidance from the Board. Vice President Mandelkern asked that the email be forwarded to the appropriate persons at the College.

STATEMENTS FROM BOARD MEMBERS

At this time, President Miljanich asked that the Board observe a moment of silence in memory of Skyline College student Andre Apodaca.

Student Trustee Bajwa said he attended the College of San Mateo Athletic Hall of Fame Induction Ceremony and the Skyline College Associated Students Retreat. He said the Faculty Association of California Community Colleges will hold an Advocacy and Policy Conference on March 1-2 in Sacramento; this will take place in lieu of March in March. Trustee Bajwa said students are working on initiatives, including a transportation initiative at Cañada College.

Trustee Mohr said he attended the Trades Introduction Program (TIP) graduation and noted that the graduates were excited about the possibility of joining a trade. He also attended San Mateo's State of the City address at which people commented to him on the beauty of the campuses and on how nicely the emergency shelter was set up. Trustee Mohr said he was invited to attend a meeting with the County Probation Department and Judges Clifford Cretin and Marta Diaz. They spoke with him about the impact Project Change is having on young people in the Youth Services Center. Trustee Mohr said Project Change Director Katie Bliss and College of San Mateo are doing a wonderful job and he would like to see a presentation to the Board on Project Change. Trustee Mohr attended the College of San Mateo Honors Project presentation. He said seven scholars made presentations on their work, in company with faculty members led by David Laderman and including Kimberly Escamilla, Chris Smith and others. Trustee Mohr said the rigor and challenge of the projects are top-tier. Trustee Mohr attended the College of San Mateo Athletics Hall of Fame induction ceremony; he said he was impressed that Chancellor Galatolo gave credit to the coaches as teachers.

Trustee Schwarz said she attended the College of San Mateo Athletic Hall of Fame Induction Ceremony and enjoyed hearing the history and stories shared by the inductees. She attended the TIP graduation and said the program now has enough enrollees for the next two classes and has funding as well. She attended the San Mateo County School Boards Association (SMCSBA) meeting and learned that the deadline for submitting nominations for the Kent Awards has been extended by one week. The conversation at the SMCSBA meeting focused on stress experienced by high school students as they feel pressure to get good grades and get into a good college. Members of the San Mateo County Youth Commission reported that the high level of stress on high school students affects their mental health. Trustee Schwarz said she is aware that the Colleges work with local high schools and she believes they should continue to communicate with counselors and parent groups to emphasize the alternatives that the District's Colleges can offer.

Trustee Holober congratulated Skyline College and President Stanback Stroud on being selected for the four-year degree program. He said this is recognition of the great work that occurs at Skyline College.

Vice President Mandelkern, referring to the email mentioned under "Communications," said it raises an interesting issue regarding students who need a specific class to complete a program or meet prerequisites and are not able to enroll in that class, thereby affecting the timing of their educational plan. He said that making sure students are able to gain access to the classes they need in order to move forward would be one way to improve students' experience at the Colleges. He said he would like to have an update and discussion on this issue. Vice President Mandelkern said he was in Los Angeles and unable to attend the CSEA Installation Dinner and the College of San Mateo Athletic Hall of Fame Induction Ceremony. He congratulated the CSEA officers and the Hall of Fame inductees, including Chancellor Galatolo. Vice President Mandelkern congratulated Skyline College and President Stanback Stroud on being selected to offer a baccalaureate degree. He said President Stanback Stroud was widely quoted in the press and did an excellent job of answering questions and conveying the enthusiasm of the entire District. Vice President Mandelkern said he had the opportunity to see a sneak preview of a movie titled *Spare Parts*. The movie relates the true story of a group of four students at Carl Hayden High School in a disadvantaged community in Arizona who in 2004 won a national college-level underwater robotics competition. The team had only \$800 but won over several highly funded university teams.

The movie depicts what happened to the four students after high school. Because they were undocumented, they were treated as international students and only one could afford to finish college. There is also a documentary version of the story titled *Underwater Dreams*. Vice President Mandelkern said this is available to non-profit groups to show in their communities. He recommended that it be shown at one of the Colleges to illustrate the kinds of successes the Colleges can help create for non-traditional students.

President Miljanich said the TIP graduation was inspiring; she said the students work hard to create different pathways for themselves. President Miljanich agreed with Trustee Schwarz's comments about the importance of working with high school counselors to emphasize that community colleges can provide pathways for students to reach their eventual goals. She said counselors can be ambassadors along with the student ambassadors who currently visit the high schools. President Claire said College of San Mateo's plans include placing counseling resources directly in the high school career guidance centers. President Miljanich said Project Change provides an opportunity for students to better themselves and also provides hope to these students that there is a pathway for them. She commended Katie Bliss for her leadership in establishing the program. President Miljanich congratulated Skyline College and everyone involved in being selected to offer a four-year degree program. She noted that Chancellor Galatolo has long been a strong advocate for this concept at the state level. President Miljanich said she, along with Trustees Mohr and Schwarz, attended the Foundation Board of Directors meeting; she said Foundation staff is gearing up for the annual campaign.

RECESS TO CLOSED SESSION

President Miljanich announced that during Closed Session, the Board will (1) hold a conference with the District Labor Negotiator as listed on the printed agenda and (2) hold a conference with legal counsel regarding one case of potential litigation.

The Board recessed to Closed Session at 8:45 p.m. and reconvened to Open Session at 10:00 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich reported that at the Closed Session just concluded, the Board took no action.

ADJOURNMENT

It was moved by Trustee Mohr and seconded by Trustee Holober to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:01 p.m. in memory of Galen Marshall.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 11, 2015 meeting.

Dave Mandelkern, Vice President-Clerk