

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
December 10, 2014, San Mateo, CA**

The meeting was called to order at 6:15 p.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Tom Mohr, Student Trustee Rupinder Bajwa

Others Present: Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo Vice President of Instruction Jennifer Hughes, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

President Schwarz said Trustees Holober and Mandelkern were delayed due to traffic; therefore, actions that require a vote will be postponed until their arrival. Trustees Holober and Mandelkern arrived soon thereafter and participated in all action items.

President Schwarz said Chancellor Galatolo has received the “Certificate of the Chief Elections Officer for the Statewide General Election held on Tuesday, November 4, 2014.” The record of votes on Measure H submitted by the San Mateo County Community College District is attached to the Certification. Measure H was approved by the voters, with 66.22% of voters voting in favor of issuing bonds. Pursuant to requirements laid out in the California Constitution, if it appears from the certificate of election results that 55 percent of the votes cast on the proposition of issuing bonds are in favor of issuing bonds, the governing board shall cause an entry of that fact to be made upon its minutes. Staff will send a certification to the San Mateo County Board of Supervisors, signed by the President of the Board of Trustees, verifying that this entry of the voting results on Measure H has been made upon the minutes.

President Schwarz said it has come to her attention that the family of former Student Trustee Patiane Gladstone, who passed away recently, does not have sufficient financial resources to pay for her to be cremated. As Board President, she recommended that the Board direct staff to allocate up to \$2,500 for cremation services in compensation for Patty’s active and dedicated service to both Skyline College and the District Board of Trustees. Trustee Holober asked that staff seek a legal opinion on whether District funds may be used for this purpose. The Board agreed unanimously to approve an allocation of up to \$2,500 if the legal opinion states it is permissible.

MINUTES

It was moved by Vice President Miljanich and seconded by Trustee Holober to approve the minutes of the regular meeting of November 24, 2014. The motion carried, all members voting “Aye.”

ORGANIZATION OF THE BOARD OF TRUSTEES

President Schwarz announced that tonight is the annual organizational meeting of the Board to elect officers for the coming year, as required by the Education Code.

President Schwarz called for nominations for President. It was moved by Trustee Mandelkern and seconded by Trustee Holober to elect Vice President Miljanich to serve as President. There were no other nominations. The motion carried, all members voting “Aye.”

President Miljanich called for nominations for Vice President-Clerk. It was moved by Trustee Holober and seconded by Trustee Schwarz to elect Trustee Mandelkern to serve as Vice President-Clerk. There were no other nominations. The motion carried, all members voting “Aye.”

It was moved by Vice President Mandelkern and seconded by Trustee Holober to reaffirm the appointment of Chancellor Galatolo as Secretary for the Board. The motion carried, all members voting “Aye.”

President Miljanich called for nominations for the position of Representative of the Board to the County Committee on School District Organization. It was moved by Vice President Mandelkern and seconded by Trustee Schwarz to reappoint Trustee Mohr to serve as Board Representative. There were no other nominations. The motion carried, all members voting "Aye."

President Miljanich called for nominations for two Board members to serve as Representatives of the Board to the San Mateo County Community Colleges Foundation for two-year terms. It was moved by Vice President Mandelkern and seconded by Trustee Holober to reappoint President Miljanich and Trustee Schwarz to serve as Board Representatives. There were no other nominations. The motion carried, all members voting "Aye."

The Board discussed its procedure for electing officers. There was agreement that the Board historically, and with few exceptions, has used a rotation system and no consideration has been given to County election results. Trustee Schwarz said the Board has been agreeable and the system has worked well. President Miljanich suggested, and the Board agreed, that this topic merits further discussion and will be on a future meeting agenda. The discussion will include the opportunity for newer Board members to serve as president as well as the role of the Board President.

President Miljanich thanked Trustee Schwarz and presented an award to her. She noted that Trustee Schwarz assumed the presidency when Trustee Helen Hausman retired and the Board needed her to step in. She thanked Trustee Schwarz for participating in and representing the Board at many events.

Trustee Mohr said Trustee Schwarz has been a superb president and her leadership has meant a great deal to him personally as a new Trustee. He said Trustee Schwarz has a great perspective and sense of history and manifests wisdom at a very high level.

Vice President Mandelkern thanked Trustee Schwarz for serving as President. He said the unfortunate circumstances that caused then-President Helen Hausman to retire called for Trustee Schwarz to step in as President. He said Trustee Schwarz handled difficult situations with grace, diplomacy and wisdom. He said the Board is better off now due in large part to Trustee Schwarz's leadership.

Trustee Holober said Trustee Schwarz served the District well as President. He said the Board has had some positive accomplishments during her tenure, including passage of the bond measure last month. Trustee Holober thanked Trustee Schwarz for her willingness to listen to all Board members. He said she was fair in considering different perspectives and working toward resolution openly and fairly.

Student Trustee Bajwa said he is grateful to have had Trustee Schwarz serve as President. He thanked her for her support and for allowing him to be part of Board discussions.

Trustee Schwarz said Trustee Hausman is greatly missed. She said it has been her pleasure to serve as President. She said the District is great only because of what Board members, administrators, the Chancellor and others at the District and Colleges put into it. She said she is fortunate to be able to attend events and knows that other Board members do as much as they are able. Trustee Schwarz thanked Board members for their support.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo congratulated the new officers of the Board. He thanked Trustee Schwarz for her leadership and guidance as President and said he looks forward to working with President Miljanich. Regarding the storm that is predicted for tonight and tomorrow, Chancellor Galatolo said he recommends remaining open at this time. He said final exams are coming up and to prematurely close the campuses would be difficult for teaching and learning. He said staff will follow the situation carefully. He commended Vice Chancellor José Nuñez and his staff for their preparations, including cleaning of the storm drains at all locations.

Skyline College President Stanback Stroud said some events scheduled for tomorrow, including the strategic planning session, have been canceled due to concerns about the storm. At the request of Dolores Huerta, her lecture has been canceled and will be rescheduled. President Stanback Stroud said the City of San Bruno held its Centennial Gala at Skyline College on December 6. She said the venue was beautifully decorated and included a tent with a

dance floor and bandstand. Congresswoman Jackie Speier, San Bruno Mayor Jim Ruane and Trustee Mohr attended the event.

College of San Mateo Vice President Hughes said some events scheduled for tomorrow have been canceled. She said the CSM Cares Committee, which focuses on reaching out to students, faculty and staff to create awareness of mental health needs of students, sponsored an event last week focused on suicide prevention. She commended the Peer Educators who are part of CSM Cares. She thanked Trustee Mohr for stopping in at the event.

Cañada College President Buckley said the second annual Tropical Hawaiian Fest luncheon was held today, with more than 100 people in attendance. President Buckley thanked the Facilities team who worked diligently to prepare for the storm.

District Academic Senate President Bennett said the Senate has approved a recommendation to dissolve the local minimum qualifications in Psychology and Reading in favor of using the minimum qualifications for faculty established for all California Community Colleges.

Javier Santos, President of the Associated Students of Cañada College (ASCC), and Evelyn Valenzuela, Vice President of ASCC, presented the student report. They discussed initiatives and campaigns undertaken this semester, which include:

- Transportation Initiative – working with SamTrans to begin selling discounted/subsidized tokens beginning in 2015.
- Resolution by the Student Senate to include “Associated Students of Cañada College” on transcripts of ASCC officers who are in office for one year and complete training and benchmarks.
- Club Initiative – to ensure that club leaders and advisors learn club materials and bylaws.
- New Steps to Sustainability – includes dispersal of reusable water bottles.
- iCAN Campaign in partnership with President Buckley – held iCAN day to talk with students about their goals and pledges to themselves.
- Blogging Initiative – created blogs for ASCC executive board members.

President Santos and Vice President Valenzuela discussed ASCC events for this semester, which included the Redwood City 4th of July Parade, creation of a bookmark listing all ASCC events for the year, HalloweenTown, and International Education Week. New this year are Open Mic events which give students an opportunity to have their voices heard. ASCC also sponsored events such as Career Fair and Transfer Success Tours. Student leaders attended a Leadership Retreat in Santa Cruz; the Democracy Commitment National Conference; the National Conference on Student Leadership; and the California Community College Student Affairs Association (CCCSAA) Student Leadership Conference.

President Santos thanked the Board, President Buckley, administrators, faculty and staff to the opportunity to serve students and their College.

Trustee Mohr said President Santos and Vice President Valenzuela presented an excellent report. He said he is particularly impressed with the open mic initiative. President Miljanich said she too is impressed with the new initiatives and with the graphics of the presentation. Trustee Holober complimented ASCC on the transportation initiative. Student Trustee Bajwa acknowledged the exceptional work of ASCC and Student Life and Leadership Manager Misha Maggi. He said the open mic initiative has spurred the other campuses to look at similar events.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Angelica Tam and Andrew Lidwell, students at Skyline College, addressed the Board regarding the circumstances surrounding the departure of former employee Alan Ceccarelli. They told the Board that they also represent other current and former Skyline College students who believe that Mr. Ceccarelli’s departure merits further investigation. They described Mr. Ceccarelli’s contributions as a teacher and theatre manager and said he is now having difficulty securing employment. They asked that the Board consider their perspective and their request to examine the situation further. Ms. Tam presented a letter signed by students which outlines their concerns. President Miljanich said the Board appreciates hearing the students’ comments and concerns. She asked that staff forward the letter to all Board members.

NEW BUSINESS**APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (14-12-1A)**

It was moved by Vice President Mandelkern and seconded by Trustee Holober to approve the actions in Board Report No. 14-12-1A. The motion carried, all members voting "Aye."

HEARING OF THE PUBLIC ON AMERICAN FEDERATION OF TEACHERS (AFT), LOCAL 1493 INITIAL CONTRACT PROPOSAL TO THE DISTRICT (14-12-2A)

It was moved by Trustee Schwarz and seconded by Vice President Mandelkern to hold a hearing of the public. The motion carried, all members voting "Aye." President Miljanich declared the public hearing open and invited comments and questions from the members of the public. Hearing none, she declared the public hearing closed.

RATIFICATION OF RENEWED COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 33 (14-12-3A)

It was moved by Trustee Schwarz and seconded by Trustee Holober to ratify the renewed agreement as detailed in the report. The motion carried, all members voting "Aye."

RATIFICATION OF RENEWED COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO, LOCAL 829, COUNCIL 57 (14-12-4A)

It was moved by Trustee Holober and seconded by Trustee Schwarz to ratify the renewed agreement as detailed in the report. The motion carried, all members voting "Aye."

Other Recommendations**APPROVAL OF STUDENT EQUITY PLANS – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (14-12-1B)**

It was moved by Trustee Holober and seconded by Vice President Mandelkern to approve the Plans as presented. The motion carried, all members voting "Aye." Trustee Mohr said the Plans contain outstanding data that can provide guidance to the District and to the strategic planning process.

President Miljanich said San Mateo County maintains a website with data concerning many different areas, such as gaps in services, needs, etc. She suggested that the District might consider providing some of its data to be included on the website.

ADOPTION OF DISTRICT ACADEMIC CALENDAR FOR 2016-17 (14-12-2B)

It was moved by Vice President Mandelkern and seconded by Trustee Mohr to adopt the calendar as presented. The motion carried, all members voting "Aye." Vice President Mandelkern thanked staff for including the dates of commencement at the three Colleges.

ACCEPTANCE OF BAY AREA WORKFORCE FUNDING COLLABORATIVE GRANT FOR CAÑADA COLLEGE (14-12-100B)

It was moved by Trustee Schwarz and seconded by Trustee Holober to accept the funding as detailed in the report. The motion carried, all members voting "Aye."

ACCEPTANCE OF CTE ENHANCEMENT SUBGRANT FUNDS FOR CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (14-12-101B)

It was moved by Trustee Mohr and seconded by Trustee Holober to accept the funds as detailed in the report. The motion carried, all members voting "Aye."

INFORMATION REPORTS

REPORT AND DISCUSSION ON MULTIFAMILY OVERLAY AT CAÑADA COLLEGE (14-12-1C)

Barbara Christensen, Director of Community/Government Relations, said the District has been in discussion with the Town of Woodside for three or four years regarding their need to identify some area in Woodside where they could potentially, at some future date, have a multifamily development. Identifying such an area is a requirement in order to have their Housing Element, which must be updated in 2015, certified by the State.

Ms. Christensen said the original recommendation by Woodside planning staff was to do a multifamily overlay over the entire campus. However, concern was expressed by neighbors, particularly regarding the west side of campus which has land that is rather pristine and untouched. She said the Planning Commission determined at its meeting last week that it was not necessary to include the entire campus in order to meet the requirements for certification. Ms. Christensen distributed an updated map showing that the overlay would essentially be on areas of the campus that are already developed. She said the Planning Commission also indicated that the multifamily overlay zoning would be in effect only as long as the College District owns Cañada College and only if the District wanted to build additional affordable housing on the campus. Ms. Christensen said she attended the Planning Commission meeting and informed them that the District has no desire to build housing. She informed them that the District Board of Trustees would be discussing this but understands that the Town of Woodside is not obligated to consult with the District. She said the Planning Director clearly stated that this is not an initiative of or request from the District or College, but is strictly a Town of Woodside issue.

Ms. Christensen said the multifamily overlay in no way obligates the District to construct housing or to sell land to have housing built. She said it is simply a method of meeting the State requirements for the Town of Woodside.

Vice President Mandelkern said it is important to have this issue discussed in open session and become part of the record because misinformation can be circulated and there is a potential in the future for people to view this as a historical precedent. He said it is important to have on record the background information and what this means for the District, as well as to state the views and intentions of the Board. He said Ms. Christensen did an excellent job providing background information.

Vice President Mandelkern said he understands the Town of Woodside's obligation to update its Housing Element and understands that the Town of Woodside is not required to consult with the District. He said is pleased to hear that Ms. Christensen and the Town of Woodside Planning Director were clear in their statements that this is not a District or College initiative. He said the District has a high degree of concern about affordable housing in the County. He said the process the District utilized for the College Vista and Cañada Vista projects provided positive contributions and demonstrates what can be done if the intent to provide affordable housing is serious.

Vice President Mandelkern said there might be some advantage for the District to show other uses for the designated area on the campus in the Facilities Master Plan. Ms. Christensen said the Facilities Master Plan shows other uses by the College on all designated areas.

President Buckley said he spoke with Dick Dodge, President of the Woodhill Estates Homeowners Association, who was confused about the multifamily overlay zoning after receiving a letter from the Town of Woodside. Ms. Christensen said the letter clearly stated that this is not an initiative of the District or College. She said she and President Buckley will meet with Mr. Dodge to clarify the issue.

Chancellor Galatolo said he feels comfortable after viewing the map distributed by Ms. Christensen because every bit of buildable space designated for the overlay is being used for College purposes.

Ms. Christensen said staff at the Town of Woodside were easy to work with. She noted that the Town of Woodside got credit for 24 units of affordable housing when Cañada Vista was constructed and they are grateful for that.

President Miljanich said the report was helpful. She agreed that the issue could be confusing to members of the general public and said she is pleased that Ms. Christensen and President Buckley will meet with Mr. Dodge.

Trustee Schwarz thanked Ms. Christensen for attending the Planning Commission meeting and presenting clarification to the Board.

FIRST QUARTER REPORT OF AUXILIARY OPERATIONS, 2014-15 (14-12-2C)

The Board accepted the report.

REPORT ON MEASURE G PARCEL TAX OVERSIGHT COMMITTEE 2013-14 ANNUAL REPORT TO THE COMMUNITY (14-12-3C)

Executive Vice Chancellor Blackwood said there will be one additional report on Measure G because the Colleges are continuing to spend the funds this year. She said the final report will focus on new and innovative programs and what the Colleges are doing to institutionalize the programs and make them sustainable. Chancellor Galatolo commended the Colleges for how they have spent the Measure G funds and for honoring the commitment made to voters regarding how the money would be spent.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Bajwa said he attended a meeting of the Student Senate Council of the Student Senate of California Community Colleges. He said a representative of the Faculty Association of California Community Colleges informed students about the Advocacy & Policy Conference which will be held in Sacramento on March 1-2. Student Trustee Bajwa said it appears that there will not be a March in March event in 2015 and he, along with students from each of the three Colleges, will attend this conference instead. He said students would appreciate having Board members attend as well. Student Trustee Bajwa said the District Student Council is working on a Districtwide event to take place in February. He said he will provide information to the Board as it becomes available.

Trustee Mohr said he attended the CSEA holiday luncheon; he said it was a reminder of the good working relationship the District enjoys with classified staff. He attended the Cañada College Bookstore luncheon and said it was a warm and receptive environment. Trustee Mohr attended a meeting of the EOPS advisory body at Cañada College, of which he is a member, and was struck by the remarkable impact the program has on the young people it serves. He is also a member of the Education Committee of the Blue Ribbon Commission and was proud to have Project Change Coordinator Katie Bliss, along with College of San Mateo Deans James Carranza and Jennifer Taylor, attend a meeting to explain what they are doing to assist youth coming out of incarceration. Trustee Mohr attended Strategic Planning forums at Cañada College and College of San Mateo; he said he is confident the process will result in a set of guiding goals that will help set and understand priorities. Trustee Mohr said the San Bruno Centennial Gala was a wonderful; he said he was impressed not only with the elegance of the setup, but also with the manifestation of the connection that Skyline College has made with the residents of the San Bruno community. Trustee Mohr said he attended a diversity training at Skyline College conducted by noted filmmaker Lee Mun Wah. He said it was the best diversity training he has participated in.

Vice President Mandelkern said Trustee Mohr's mention of diversity training reminds him of his past visit to the Museum of Tolerance. He said employees who participate in this training establish long-lasting bonds and he believes it is a very worthwhile program. Vice President Mandelkern again thanked Trustee Schwarz for her leadership during her presidency. He congratulated President Miljanich and said he looks forward to an exciting year ahead. He thanked his colleagues for the trust they placed in him by appointing him Vice President for the coming year. Vice President Mandelkern complimented Skyline College and President Stanback Stroud on the very positive front page article in the *San Mateo Daily Journal* on the College's sustainability program. Vice President Mandelkern said he attended the ribbon cutting ceremony for the solar panel at Cañada College. He noted that this will provide 50 percent of the electric power and save approximately \$600,000 per year in PG&E costs, all with no use of taxpayer money. He attended the CSEA holiday luncheon; he said the event provides a good opportunity to get together with CSEA members who contribute much to the District throughout the year. Vice President Mandelkern attended the San Mateo County Labor Council holiday luncheon; he said Labor Council Executive Secretary/Treasurer Shelley Kessler reported that she was pleased with all aspects of her wedding reception which was held at College of San Mateo's College Center. He attended the Skyline College Automotive Luncheon and said the Automotive program epitomizes all of the things the District does well as a community college district. Vice President Mandelkern wished everyone a joyful holiday season and New Year.

Trustee Holober congratulated President Miljanich and Vice President Mandelkern on their election. He said he is looking forward to a great year. He said the passage of the Measure H will allow the District to provide even more state-of-the-art facilities for its students. Trustee Holober wished everyone a happy holiday season.

Trustee Schwarz congratulated President Miljanich and Vice President Mandelkern on their election. She said she and a guest from the Sequoia Union High School District attended the San Mateo County Community Colleges Foundation's Jeffersonian Luncheon and enjoyed an interesting discussion on the role of teachers in the age of the Internet. Trustee Schwarz attended the CSEA holiday luncheon and said it was a fun event. She attended the solar panel ribbon cutting at Cañada College and noted that the District is a leader in this area. She attended the Cañada College Bookstore holiday luncheon and said it was a warm and wonderful afternoon. Trustee Schwarz said Karen Powell has received a well-deserved promotion to Executive Director of Facilities Planning & Operations. She said Joi Blake, Vice President of Student Services, is leaving Skyline College and will become the President at College of Alameda. Trustee Schwarz said the San Mateo County School Boards Association raised the topic of providing information about mental health issues to all students. She asked if information from the CSM Cares Program might be available to share. Vice President Hughes said she will forward information to Trustee Schwarz.

President Miljanich congratulated Vice President Mandelkern and thanked her colleagues for their support. She wished everyone safe and happy holidays.

COMMUNICATIONS

Vice President Mandelkern said he received a telephone call today from a member of the public who expressed concerns about the accessibility of KCSM-FM station management to listen to his concerns and suggestions about new revenue sources and podcasting. Vice President Mandelkern also received a voice message from *Daily Journal* reporter Angela Swartz regarding the granting of baccalaureate degrees by community colleges. Other trustees received calls from Ms. Swartz as well and Trustee Mohr said he spoke with her.

Trustee Schwarz said she received a letter from a former student at College of San Mateo regarding the positive experience he had as a student in classes taught by Professor Lee Ryan Miller. She asked that staff prepare a letter of acknowledgement.

MEETING OF THE BOARD OF DIRECTORS OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

The meeting was called to order at 8:14 p.m. by President Schwarz.

Present: President Karen Schwarz, Vice President Ron Galatolo, Secretary Patricia Miljanich, Treasurer Kathy Blackwood, Director Richard Holober, Director Dave Mandelkern, Director Tom Mohr

Approval of Minutes of the December 11, 2013 meeting

It was moved by Secretary Miljanich and seconded by Director Holober to approve the minutes as presented. The motion carried, all members voting "Aye."

Naming of Officers for 2014

President Schwarz said that in accordance with the bylaws of the Financing Corporation, the officers for 2015 will be:

President – Board of Trustees President Patricia Miljanich
 Vice President – District Chancellor Ron Galatolo
 Secretary – Board of Trustees Vice President-Clerk Dave Mandelkern
 Treasurer – District Executive Vice Chancellor Kathy Blackwood

It was moved by Director Holober and seconded by Director Mohr to approve the new officers. The motion carried, all members voting "Aye."

President Miljanich announced that the next scheduled meeting of the Financing Corporation will be held on December 15, 2015.

It was moved by Director Holober and seconded by Director Schwarz to adjourn the meeting. The meeting was adjourned at 8:16 p.m.

RECESS TO CLOSED SESSION OF BOARD OF TRUSTEES

President Miljanich announced that during Closed Session, the Board will consider one student discipline matter.

The Board recessed to Closed Session at 8:25 p.m. and reconvened to Open Session at 9:28 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich reported that at the Closed Session just concluded, the Board acted to expel a student.

ADJOURNMENT

It was moved by Trustee Mohr and seconded by Trustee Schwarz to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:30 p.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the January 14, 2015 meeting.

Dave Mandelkern
Vice President-Clerk