

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
April 9, 2014, San Mateo, CA**

The meeting was called to order at 6:04 p.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Thomas Mohr, Student Trustee David Zay Latt

Others Present: Chancellor Ron Galatolo, Deputy Chancellor Jim Keller, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

DISCUSSION OF THE ORDER OF THE AGENDA

President Schwarz said there was a request to add discussion and possible action regarding AB 2087 to the agenda. She said the item needs to be addressed due to a hearing in the Assembly Higher Education Committee which will occur prior to the next Board meeting. This came to the District's attention subsequent to the agenda being posted. The Board agreed to add the item to the agenda.

DISCUSSION AND POSSIBLE ACTION REGARDING CALIFORNIA ASSEMBLY BILL 2087 (14-4-1B)

It was moved by Trustee Mohr and seconded by Vice President Miljanich to open discussion. The Board was provided: (1) a copy of an email and informational handout from a Legislative Aide to Assemblymember Tom Ammiano and (2) a bill summary and comparison of K-12 and community college procedures for appointment of a special trustee, prepared by staff.

Dan Kaplan, AFT Local 1493 Executive Secretary, said that when a special trustee is appointed in a community college district, the elected governing board loses all of its power and a single individual makes all decisions. He said this is what occurred at City College of San Francisco and the purpose of this bill is to prevent it from occurring elsewhere.

The Board discussed the differences between the K-12 and community college procedures. They agreed that, while intervention should be allowed under certain conditions, the current community college procedure is too expansive and gives the State Chancellor too much power to unilaterally usurp the power of elected boards. The Board discussed recommending an amendment of AB 2087 by adding language modeled on the K-12 procedure, which has clearer criteria and restrictions. It was moved by Trustee Mohr and seconded by Trustee Mandelkern to support AB 2087 with the amended language and to direct staff to write a letter in support of AB 2087, as amended, on behalf of the Board. The motion carried, all members voting "Aye." Trustee Holober said he would be willing to participate in the hearing of the Higher Education Committee on April 22 on behalf of the Board. Chancellor Galatolo said he was invited to testify at the hearing by Assemblymember Ammiano's office and would be willing to do so in support of the bill with the amendment recommended by the Board. Chancellor Galatolo said he believes it is more appropriate to have representation by a Board member and he will let Assemblymember Ammiano's office know that Trustee Holober will participate.

MINUTES

It was moved by Vice President Miljanich and seconded by Trustee Mohr to approve the minutes of the March 26, 2014 meeting. The motion carried, with Vice President Miljanich abstaining and all other members voting "Aye."

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (14-4-1A)

It was moved by Trustee Holober and seconded by Trustee Mandelkern to approve the actions in Board Report No. 14-4-1A. The motion carried, all members voting "Aye."

INFORMATION REPORTS

REVIEW OF CORE VALUES AND PRINCIPLES, 2014 (14-4-1C)

The Board reviewed each item in the "Core Values and Principles" statement as presented, which included edits suggested by individual Board members at and subsequent to the Board Retreat of February 1, 2014. Additional suggestions for revisions by individual Board members were discussed. It was agreed that Barbara Christensen, Director of Community/Government Relations, will incorporate edits as agreed upon by the Board and bring a revised document back to the Board for further review at a future meeting.

REVIEW OF PROPOSED BOARD GOALS FOR 2014-15 (14-4-2C)

As with the Core Values and Principles statement, the Board reviewed each of the eleven Board Goals, which included edits suggested by individual Board members. Additional revisions suggested by Board members were discussed. It was agreed that Ms. Christensen will incorporate edits as agreed upon by the Board and bring a revised document back to the Board for further review at a future meeting.

REPORT ON DISTRICTWIDE HEALTH SERVICES (14-4-3C)

Jennifer Hughes, Vice President of Student Services at College of San Mateo, introduced the other presenters: Robin Richards, Vice President of Student Services at Cañada College; Joi Blake, Vice President of Student Services at Skyline College; Executive Vice Chancellor Kathy Blackwood; and Sharon Bartels, Health Services Director at College of San Mateo. Vice President Hughes also introduced Dr. Donald Nichols, College Physician at College of San Mateo, who was in the audience.

Vice President Richards discussed why the District offers health services, including the positive impact on student success; the District's commitment to a wide array of comprehensive support services; a focus on preventive care and education; short-term/emergency assistance followed by referral to community services; students' limited access to health services; and Title 5 and Education Code Requirements.

Executive Vice Chancellor Blackwood said the Education Code requires that any community college district that provided health services in the 1986-87 fiscal year must maintain health services, at the level provided during the 1986-87 fiscal year, and each fiscal year thereafter. A district is required to maintain its health services program at that level even if it chooses not to charge a health services fee. In response to a question by Trustee Mandelkern, Executive Vice Chancellor Blackwood said there is not a requirement that the hours be at the same level.

Vice President Hughes compared health services provided by the District in 1986-87 vs. current services. Services have been expanded and advanced in several areas, including: the addition of nurse practitioners and a physician; diagnosis and treatment of minor illnesses; psychologists and threat assessment teams at each College; expanded immunizations, examinations and tests (blood test is fee for service); prescription medications (fee for service); and greater collaboration with community agencies and coordinated referrals. Executive Vice Chancellor Blackwood said the number of students served shows an overall upward trend.

Vice President Blake said the majority of services provided are for prevention/health education and promotion; testing; treatment for illnesses; medications; birth control; and immunizations.

Executive Vice Chancellor Blackwood discussed revenue and expenses, comparing 2010-11, 2011-12 and 2012-13. There have been increasing deficits for each fiscal year due to (1) the minimal increase in health fees over time, from \$11.00 per student in 1997-98 to \$19.00 in 2013-14 (the maximum amount allowed is defined in state regulation), and (2) increased staffing costs. To date, prior year reserves have been used to cover the deficits.

Executive Vice Chancellor Blackwood said possible ways to address the deficit are: general fund support; reducing the scope of services; reducing access by limiting hours of operation; and seeking alternate funding sources.

Vice President Blake discussed the continuum of services provided by community colleges. She said the minimum that can be provided by the District, in order to match the 1986-87 model, is preventive care, health education and referral. The District's current model includes advanced services and referral. Vice President Blake named the top 10 impediments to academic performance, as determined by an American College Health Association Survey. The top impediment is stress, followed by cold/flu/sore throat; sleep difficulties; concern for family/friend; depression/anxiety; relationship difficulties; internet use/games; sinus infection; death of a friend/family member; and alcohol use.

Vice President Miljanich said she recalls that at one time there was funding from the Board of Supervisors as well as from other sources. She said funding through San Mateo County Measure A could benefit the Health Services program. She said the District can still apply for future funding as there is money that has not been allotted.

Vice President Miljanich asked the presenters if they believe the District is meeting the needs of students. Ms. Bartels said she believes students' basic needs are being met with the expanded services at the Colleges and the addition of Dr. Nichols and the nurse practitioners. President Claire said the demographics of current students are different from those in 1986-87 and they have a more complex set of needs. He said expansion of services has been designed to meet those needs.

Trustee Holober asked if prescriptions are being dispensed as well as prescribed. Ms. Bartels said they are dispensed on a fee for service basis. She said the cost to the student is most often less than a copay would be.

Trustee Holober asked if there has been an assessment of how many students are covered by other plans, e.g. private or family insurance plans or MediCal. Ms. Bartels said she believes the percentage of uninsured students is approximately 80% and District Health Services provides their only access. Vice President Blake said the SparkPoint Center at Skyline College received a grant from the Center for Law and Social Policy and the American Association of Community Colleges to look at students' access to public benefits and how it impacts college completion. Over the last few years, the College has been working to determine how many students are receiving public benefits and how many are eligible. Trustee Holober asked if Health Services assists students in obtaining benefits for which they are eligible. Vice President Blake said as part of the SparkPoint Center grant, information is provided to students about accessing the appropriate community agencies. Additionally, through an outreach grant from San Mateo Health Services, students are referred to appropriate insurers and supports in the County. Executive Vice Chancellor Blackwood said that County services are not always readily available even for students who are eligible for services.

Executive Vice Chancellor Blackwood said students are being encouraged to sign up for coverage through Covered California. It is not known what the impact of the Affordable Care Act will be. Trustee Mandelkern said that trained navigators, like those at Skyline College, can be reimbursed for steering students to Covered California. Executive Vice Chancellor Blackwood said there are navigators at SparkPoint Center but not currently at the other Colleges. Ms. Bartels said she anticipates that the number of students applying for coverage through the Affordable Care Act will grow. However, some students will not apply because they are undocumented, believe they cannot afford copays, or other reasons.

Trustee Mandelkern said it would make sense to find out what benefits students are eligible for and refer them to the proper agencies in order to access the benefits. He asked if Health Services bills MediCal or private insurers when students are covered by these plans. Ms. Bartels said an entity must be a certified provider with MediCal in order to bill for services. She said the costs of billing might be more than the revenue recovered. Trustee Mandelkern said automated billing systems make the process less cumbersome than it was previously. He said the deficits might also be addressed in part by examining an increase in the fee for service options.

Vice President Miljanich asked how the District works with the County to address mental health issues. Vice President Hughes said the County is still struggling with its ability to deliver mental health services and it can be difficult and expensive for students to access services.

President Schwarz asked about the hours of operation at the Colleges. Vice President Hughes distributed a handout showing the hours and staffing at each campus.

Chancellor Galatolo said the Health Services team has expanded services and is working on staffing and coordination of services. To meet increased staffing and hours of operation, they have made some recommendations to increase the costs of operation. He said the increase could be \$100,000 to \$200,000 annually and, even if other sources of funding are realized, the Health Services budget would still need to be augmented, similar to the Child Development Centers. Chancellor Galatolo said staff is seeking direction from the Board on how to deal with the economics and deficits as proposals come forward. Vice President Miljanich said she is concerned about raising fees for students. She said that other avenues, e.g. funding from the Sequoia Healthcare District and Measure A, should be explored. Trustee Mohr said students in crisis must be provided enough service to make sure their needs are handled appropriately. He agreed that the Sequoia Healthcare District should be approached to see if it will provide assistance with the major health issues the District's students are facing.

Trustee Holoher asked if Chancellor Galatolo's question to the Board refers to increasing services, with the corresponding cost increase, or to maintaining the status quo with cost increases over time. Chancellor Galatolo it refers to both. He said that with coordination of services among the Colleges, there may be staffing changes and increases in services in order to offer the same services at each College. Trustee Holoher asked what the increase in costs would cover. Chancellor Galatolo said they would cover more physician and physician's assistant time, as well as nursing support time. Vice President Hughes said an increase would cover additional hours of operation in order to meet student demand and the ability to offer the same level of service at each campus.

Trustee Mandelkern said everyone should have access to quality health care. He said additional services are most likely needed, especially in the area of mental health. He said the approach should include seeking grants, exploration of other coverage students may have, other County services, and examination of a reimbursement model. Trustee Mandelkern said more information is needed before a decision about increased funding can be made, i.e. what services the additional funding would cover.

Trustee Mohr said that if more funding is needed to serve students in crisis situations, he believes the Board should consider an increase in funding. For longer-term needs, Trustee Mohr said he believes the Board needs to conduct further study and to remain aware of what transpires at the national level with regard to health care.

Student Trustee Latt said health issues affect the entire classroom and he believes that offering access to health services is a good investment.

President Schwarz summarized the discussion, saying the Board would appreciate pursuing other funding sources, including grants, other County services, students' eligibility for other insurance, access to coverage through the Affordable Care Act, etc. She said the Board indicated they would consider additional funding, especially in the mental health field, while pursuing additional sources of revenue.

STATEMENTS FROM BOARD MEMBERS

President Schwarz said she attended the Phi Theta Kappa Academic Team Awards Luncheon in Sacramento; she congratulated Student Trustee Latt on being named to the All-California Team.

Trustee Mandelkern said a record number of people attended the Skyline College President's Breakfast. He thanked his colleagues who attended the event.

RECESS TO CLOSED SESSION

President Schwarz said that during Closed Session, the Board will consider the personnel items listed as 1A and 1B on the printed agenda.

The Board recessed to Closed Session at 9:55 p.m.
The Board reconvened to Open Session at 10:40 p.m.

CLOSED SESSION ACTIONS TAKEN

President Schwarz announced that at the Closed Session just concluded, the Board voted 5-0 to approve the personnel items listed as 1A and 1B on the printed agenda.

ADJOURNMENT

It was moved by Trustee Mohr and seconded by Trustee Holober to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:45 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the April 23, 2014 meeting.

Patricia Miljanich, Vice President-Clerk