

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 26, 2014, San Mateo, CA**

The meeting was called to order at 6:04 p.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Tom Mohr, Student Trustee David Zay Latt

Others Present: Chancellor Ron Galatolo, Deputy Chancellor Jim Keller, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Vice President Miljanich and seconded by Student Trustee Latt to approve the minutes of the regular meeting of January 22, 2014. The motion carried, all members voting "Aye."

It was moved by Vice President Miljanich and seconded by Trustee Holober to approve the minutes of the Annual Board Retreat of February 1, 2014. Trustee Holober requested that the following changes be made:

- Under "Proposed New Project: Cañada College Athletic Complex and Fitness Center" (14-2-3C), add "review contract and performance of current management company" as an item of discussion.
- Under "Initial Discussion of Proposed Board Goals for 2014-15" (14-2-8C):
 - Goal No. 1 – add "continued focus on fiscal stability"
 - Goal No. 3 – add that there was Board discussion regarding omitting references to specific examples of innovative efforts
 - Goal No. 9 – add that there was Board discussion regarding the need for a staff presentation on the proposed project before accepting it as a goal; there was also discussion regarding eliminating some specificity

It was agreed that the changes will be incorporated into the minutes and will be brought for approval at a subsequent Board meeting.

STATEMENTS FROM EXECUTIVES

Chancellor Galatolo congratulated Student Trustee Latt for being selected for the 2014 Phi Theta Kappa (PTK) All-California Academic Team. Three other District students were also selected. A luncheon and awards ceremony will be held in Sacramento on April 3.

Skyline College President Stanback Stroud reported that the College received full reaffirmation of accreditation. The College will provide a follow-up report on three recommendations. President Stanback Stroud said Skyline College hosted a successful presentation by author and filmmaker, M.K. Asante, followed by a book signing of his new memoir. Skyline College is making progress on a new initiative on transportation, one of the issues identified by attendees of the Success Summit held in September 2013. On the March 5 Flex Day, Dr. Shakti Butler, an expert on social justice, will speak on "Deepening the National Conversation on Race." The President's Breakfast will be held on March 27.

College of San Mateo President Claire said the College received full reaffirmation of accreditation. For the second time, the College received a commendation regarding the way in which diversity is integrated into the campus. President Claire said the Diversity in Action Group is part of the institutional planning process, assuring that every decision includes an element of diversity. President Claire said the Pacific Mambo Orchestra, co-founded by former CSM student Christian Tumalan, won a recent Grammy Award. College of San Mateo will host the MANA Movement Conference on March 14 and 15; the conference provides outreach to the Pacific Islander community. President Claire commended classified staff members Fi Tovo and Deborah Laulusa for their engagement with this community.

Cañada College President Buckley said a Super Bowl Bash was held at Cañada Vista, with 40 faculty and staff attending. In March, Cañada College will host the first annual Cañada Classic baseball championship game, with the winner receiving the Golden Horseshoe Trophy. A new exhibition, “64/72”, will run in the Cañada College Art Gallery through March 6. President Buckley said he attended an event hosted by the Mexican Consul General, at which members of the Bay 10 were presented with a proposal to bring Mexican students to their campuses. The colleges would receive money for educating the students in areas such as ESL, STEM fields, and American culture. A curriculum proposal is being developed and the three District Colleges would participate. President Buckley said the College received a letter from ACCJC reaffirming accreditation. He recognized Vice President Robin Richards, Accreditation Liaison Officer, along with co-chairs Sarah Harmon and Doug Hirzel.

Deputy Chancellor Keller said staff is paying close attention to activities occurring during the budget season. He said the District has expertise in the financial area, particularly citing Vice Chancellor Kathy Blackwood who is well-recognized throughout the State.

District Academic President Bennett said the Performance Evaluation Task Force is close to issuing a final document for Appendix G, which will be reviewed by the Senate and AFT; a vote will likely be held in the fall. The Senate is working with representatives from Human Resources on the faculty hiring process. The Senate and Vice Presidents are discussing changes to Structured Training for Online Teaching (STOT) regarding increasing the attendance allowance and clarifying the selection process for faculty participation. The Senate is reviewing Chapter 6 Board policies and is seeking input from the Vice Presidents Council and Student Senate. President Bennett attended the Academic Institute in Napa, at which General Education was the focus.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS: RECOGNITION BY THE BOARD OF DISTRICT AND COLLEGE CLASSIFIED EMPLOYEES OF THE YEAR AND SELECTION OF NOMINATION TO BE FORWARDED TO THE STATE CHANCELLOR’S OFFICE (14-2-1B)

President Schwarz said this award honors community college classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Each of the Colleges and the District Office were invited to nominate one classified employee, and each will be honored by the Board tonight. Each district may forward the information for one nominee to the California Community Colleges Chancellor’s Office for consideration of a statewide award; that nominee is selected by the Board. President Schwarz said it was very difficult for the Board to choose only one nomination to forward and she thanked each honoree for all they do.

President Stanback Stroud introduced the nominee from Skyline College, Regina Morrison, Director of Financial Aid. She said Ms. Morrison was nominated by a team of people who stressed her commitment to students and her embodiment of the mission of community colleges. Ms. Morrison was once a community college student who needed and received financial aid and worked as a student assistant, and she serves as a model for the students with whom she works. President Stanback Stroud quoted those who nominated Ms. Morrison, stressing her professionalism, generosity, sincerity and caring nature, along with her commitment to equality, equity, and her ability to help all students realize their potential. The nominators said “She is a perfect example of why Skyline College Shines!”

President Schwarz presented a certificate to Ms. Morrison and thanked her for her years of service. Ms. Morrison said it is an extreme honor to be nominated. She said she came to Skyline College in 1994 as a single mother and federal work study student, and her experience at Skyline helped direct her career choice. She said she loves helping students and making a difference as others did for her. She has worked elsewhere but was pleased to return to Skyline’s Financial Aid Department in 1997. She said it continues to be as rewarding as ever to work at Skyline College.

President Claire introduced the nominee from College of San Mateo, Michael Mitchell, Director of Transfer Services. President Claire said he was once advised to look for attitude and aptitude in employees; he said Mr. Mitchell embodies these qualities as well as enthusiasm. Mr. Mitchell is never heard complaining or telling students they cannot do something. He enthusiastically guides students through the transfer process and helps them find their best college fit. He organizes Transfer Day and Connect to College Night which are widely considered to be outstanding. In addition to his genuine concern for students, Mr. Mitchell is very active on a number of College and statewide committees. He has been a volunteer at Hillcrest Juvenile Hall, encouraging residents to think about college. He also is involved with youth projects in his church.

President Schwarz presented a certificate to Mr. Mitchell and thanked him for his years of service. Mr. Mitchell thanked President Claire, the Board of Trustees, and Chancellor Galatolo. He said he has spent his 24 years in Student

Services at CSM and has been the Transfer Director for 12 years. He said enjoys working with students and with President Claire, Vice President Jennifer Hughes and Dean Marsha Ramezane. He said his favorite time of year is April and May, when students receive their acceptances to colleges.

President Buckley introduced the nominee from Cañada College, Jeri Eznekier, Project Director. He said a number of deans came together to present Ms. Eznekier as a candidate. He called on Dean David Johnson to introduce Ms. Eznekier. Dean Johnson said he chose Ms. Eznekier to work with the College for Working Adults because he knew someone was needed to ensure that it runs smoothly. He said Ms. Eznekier is conscientious and acts as an advocate for students, always willing to voice their needs. Dean Johnson said Ms. Eznekier is the heart and soul of the program and it would not be as successful without her.

President Schwarz presented a certificate to Ms. Eznekier and thanked her for her years of service. Ms. Eznekier introduced her husband and daughter, Megan, who were in the audience. She said she came to the District in 2006 and worked in Community Education and with a grant-funded program at Cañada College before being selected to work with the College for Working Adults. Ms. Eznekier said she enjoys advocating for students and said the three deans with whom she works are always supportive.

Deputy Chancellor Keller introduced the nominee from the District Office, Nancy Witte. He said Ms. Witte is an exceptional employee and a pleasure to work with. He said she has been with the District for 14 years, starting at College of San Mateo and coming to the District Office in 2007. He said Ms. Witte quickly became a “go to” person to help solve business problems. She is organized and efficient and makes maximum use of her capabilities. She has developed training libraries and was recently called on to work on procurement card issues. She also assists with the complicated prequalification of contractors process. She regularly participates in team building activities, using her exceptional artistic talents.

President Schwarz presented a certificate to Ms. Witte and thanked her for her years of service. Ms. Witte said she first came to CSM as a student. She then attended San Francisco State University and went into the workplace. She took time off to raise her daughters and then returned to CSM to take classes in computers and accounting before coming back to CSM as an employee. Ms. Witte said it was a privilege to work at CSM. She said she took the opportunity to transfer to the District Office and considers it a privilege to work there as well.

Trustee Holober said the four nominees serve as role models and are examples of the kind of excellence exhibited by classified employees throughout the District. Trustee Mandelkern said the four candidates are well-regarded and it was particularly difficult this year to select only one to be forwarded to the State Chancellor’s Office. He said they are all winners and he thanked them for helping to make this an exemplary institution. Trustee Mohr said the four candidates are extraordinary representatives of the District and Colleges. He said the District is strong partly because of the dedication, strength, care and services of classified staff, who are often the first contact for the public. Student Trustee Latt congratulated the four candidates. He said classified staff are a talented group of people who have a great impact on students. He said students are very appreciative of their work. Chancellor Galatolo said all of the candidates are dedicated to their craft and the District is fortunate to have them.

President Schwarz said she wishes the Board could send a nomination for each College because all of the candidates are deserving; however, the requirement is that only one nomination per district may be submitted. She said that, in accordance with the Board vote, the nomination of Michael Mitchell will be forwarded for consideration of the statewide award. Mr. Mitchell thanked the Board and said he was overwhelmed by the honor.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: CAÑADA COLLEGE: A2B – ASSOCIATE TO BACHELOR DEGREE PROGRAM: WORKING TO IMPROVE TRANSFER (14-2-9C)

Robin Richards, Vice President of Student Services at Cañada College, said the Associate to Bachelor Degree Program is funded through a Hispanic-Serving Institutions Program grant. The program is designed to increase the number of transfer students. Vice President Richards introduced Lizette Bricker, A2B Program Supervisor; Jeff Rhoades, A2B University Center Program Services Coordinator; and Sunny Choi, A2B Transfer Program Services Coordinator.

Ms. Bricker said the program is in the second year of a five-year, \$3.3 million grant. She said the purpose of the program is to improve the transition from the associate degree to the bachelor’s degree; bring in new bachelor’s degree

programs and strengthen existing programs; coordinate academic support services for A2B students; use data analysis to improve programs; and enhance program infrastructure and resources.

Mr. Rhoades said the mission of the University Center is to provide access and opportunity for members of the community to achieve a baccalaureate degree on the Cañada College campus. The University Center supports the College's mission to ensure that students from diverse backgrounds have the opportunity to achieve their educational goals. The University Center currently has partnerships with San Francisco State University, Notre Dame de Namur University, National University and UC Berkeley. Discussions are in progress with Arizona State University and others to expand University Center offerings.

Ms. Choi said the A2B Program provides transfer support for Cañada College students who are interested in the majors offered through the University Center. Transfer Pathway Programs offer retention services/case management, dedicated A2B counselors, transfer-related workshops, peer mentoring, and tutoring. Transfer Pathway Programs have been established for Psychology and Early Childhood Education majors and will be available for Business in fall 2014.

Ms. Bricker said there are 130 students in the A2B Program. She said collaborations have been helpful; they include: Early Childhood Education and Social Sciences faculty leads; Social Science hub; TRIO; Beating the Odds Peer Mentorship Program; Transfer Center; and Counseling Department. Other key support staff include an A2B researcher, A2B librarian, A2B counselor, peer mentors, and tutors. Ms. Bricker said the grant objectives are to increase post-secondary success of high-need students, enable data-driven decision-making, and improve productivity and financial stability. She said A2B is a new and innovative program and those involved with the program hope to create a successful model at Cañada College.

Vice President Miljanich asked who the peer mentors are. Ms. Bricker said they are Cañada College students who are further along in Pathway Programs and who have been successful.

Trustee Mandelkern said A2B sounds like a creative program. He said there has been some publicity regarding the University Center/San Francisco State nursing program and expenditures from the Sequoia Healthcare District. He said the nursing program appears to be valuable and worthwhile and he hopes funding from the Sequoia Healthcare District will continue.

Trustee Mandelkern said he is not familiar with National University. Ms. Bricker said it is a private, not-for-profit institution. She said this partnership offers options for students in programs that lead to jobs in industries which have now started to require bachelor's degrees.

Trustee Mohr said it is important to help students identify a major early and to give them support to help them stay on track. He said it is an accomplishment to have partnered with UC Berkeley on an MBA program. He said the early data on the program is impressive and he asked that the Board be kept informed about future data as it becomes available.

Student Trustee Latt said that many students have not chosen a major when they come to a community college and a program such as this can be very helpful. He said he is impressed with the collaboration with other existing programs.

President Schwarz thanked the presenters and said she believes the program is on the right track. She said that collaborating with other programs will help enhance the success of the A2B.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (14-2-1A)

It was moved by Vice President Miljanich and seconded by Trustee Mandelkern to approve the actions in Board Report No. 14-2-1A. The motion carried, all members voting "Aye."

APPROVAL OF REVISION TO MISCELLANEOUS PAY RATES SALARY SCHEDULE (14-2-2A)

It was moved by Trustee Holoher and seconded by Trustee Mohr to approve the revision as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

President Schwarz said the consent agenda consists of Board Reports 14-2-1CA through 14-2-6CA as listed on the agenda. It was moved by Vice President Miljanich and seconded by Trustee Holoher to approve the items on the consent agenda. The motion carried, all members voting "Aye."

Other Recommendations**APPOINTMENT OF REPRESENTATIVE TO THE SAN MATEO COUNTY SCHOOL BOARDS ASSOCIATION (14-2-2B)**

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to reappoint President Schwarz to serve on the SMCSBA Board. The motion carried, all members voting "Aye."

ACCEPTANCE OF 2013-14 MID-YEAR BUDGET REPORT AND APPROVAL OF BUDGETARY TRANSFERS AND INCOME ADJUSTMENTS FOR THE PERIOD ENDING DECEMBER 31, 2013 (14-2-100B)

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to accept the budget report and approve the transfers and income adjustments as detailed in the report.

Trustee Holoher said that within the last few weeks, CalPERS announced substantial future increases for retirement costs by local agencies. He said CalSTRS can be adjusted only by action of the State Legislature, and this is being examined as well. Trustee Holoher asked if there is an estimate of what the costs to the District might be in the future. Chancellor Galatolo said the Legislature realizes it will need to make modifications to CalSTRS because of the growing unfunded liability. Regarding CalPERS, he said Executive Vice Chancellor Blackwood is knowledgeable about the figures and projections and she will provide an update to the Board.

Student Trustee Latt noted that Associated Students income increased by 204% at Cañada College and decreased by 83% at Skyline College; he asked what triggered the considerable change. Chancellor Galatolo said it is due partly to changes in enrollment and also to the timing of reporting of expenditures. President Schwarz asked that Student Trustee Latt be given a written explanation in answer to his question.

Trustee Mohr noted that the revenues and expenditures in the unrestricted general fund do not match. Deputy Chancellor Keller said this also is due to a timing issue as well as the issue of carryover.

After this discussion, the motion carried, all members voting "Aye."

APPROVAL OF CONTRACT FOR DISTRICTWIDE BASEBALL FIELD REPLACEMENT (14-2-101B)

It was moved by Vice President Miljanich and seconded by Trustee Mohr to approve the contract as detailed in the report. Trustee Mandelkern said that in the past, Board members have requested that offers from multiple vendors be included in board reports. He said the 2012 request for Board approval for field replacement included an offer from Hellas Sports Construction as well as Field Turf Tarkett. He asked if Hellas submitted an offer for the current project. Karen Powell, Director of Maintenance and Operations, said this was not a normal bidding process as it used the California Multiple Award Schedules (CMAS) bidding process. Using the CMAS process, staff focused on Field Turf Tarkett to get the best price. Ms. Powell said the College coaches were unanimous in their belief that Field Turf Tarkett's product is the one that will serve their students best. One week ago, Hellas agreed to match the price. Chancellor Galatolo and Ms. Powell agreed that in the future, multiple offers received will be presented to the Board.

Trustee Holoher asked if the price quoted is for both turf and installation. Ms. Powell said it is. Trustee Holoher asked if partial replacement of athletic fields went forward after the December 2012 request. Chancellor Galatolo said the CSM football field and Skyline College lower soccer field have been completed and the Cañada College soccer field and Skyline College upper soccer field projects are currently underway. He said that because of economic considerations, it was not possible to include all fields in 2012. The current request is to replace the baseball fields at each of the three Colleges.

Trustee Mohr asked how staff feels about the longevity of the fields installed in 2004. Chancellor Galatolo said the fields probably could have been used for a somewhat longer time; however, the District has competitive sports teams and does not believe they should wait until the fields are completely worn out. Staff wants to provide the highest quality, state-of-the-art fields for the District's athletes. Vice President Miljanich asked if there would be safety issues for athletes if use of the fields was extended for another one or two years. Chancellor Galatolo said the risk of injury increases as fields age and the risk of lawsuits also increases.

After this discussion, the motion carried, all members voting "Aye."

DECISION ON RENEWAL OF MEASURE G PARCEL TAX (14-2-102B)

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich not to request renewal of the parcel tax. Trustee Holoher said the District is well-managed and has been careful with the both income and expense sides; he complimented Chancellor Galatolo and the District's financial team. Trustee Holoher said the District had a financial crisis that began more than four years ago because of the state of the State's economy. The Board and others believed it was important to be realistic in controlling spending, but also believed it would be right to ask voters to help the District through the crisis. Voters agreed to help with the passage of Measure G, which provided \$7 million per year and made it possible for the Colleges to offer hundreds of courses to thousands of students who otherwise would have been turned away. Trustee Holoher said the District owes the taxpayers thanks for helping it weather the storm and not totally devastate what it offers to the community. He said the future is unpredictable, but there is reason for optimism in the near future. The Board has looked at projections and it appears the District is at least back to where it was several years ago. Trustee Holoher said that because of the unpredictable economy, it is a risk to not ask for renewal of the parcel tax. However, he said the District does not need the money at this time and he believes it is a risk worth taking. Therefore, he supports not asking taxpayers to renew Measure G.

Vice President Miljanich agreed with Trustee Holoher's comments. She said another factor to consider is that the District needs a bond measure more than a parcel tax in order to finish work to be done. She said she believes the public will understand and she hopes the Board will direct staff to review the possibility of support for a bond measure.

Trustee Mandelkern said he made the motion not to renew with an open mind. He said agrees that times are very different now than they were five years ago. He said he gives full credit to Trustee Holoher for suggesting the parcel tax. He said passage of the parcel tax was successful thanks to the community which values the quality of education provided by the Colleges. Trustee Mandelkern said the focus now must be on shaping the future of the institution to provide courses that are relevant to the 21st century. Trustee Mandelkern said it should be recognized that taxpayers stepped up when the District said it had a fiscal emergency. He said the emergency seems to have passed and he believes the responsible thing to do is to thank taxpayers for their help and not to ask for a renewal of the parcel tax. Trustee Mandelkern said he believes the community will support the District again if needed.

Trustee Mohr said he will vote not to ask for renewal of the parcel tax but wants to emphasize that there are still unmet needs in the District that must be addressed. He said this is a good time to thank the public for their support and also to communicate with the public to explain remaining needs.

Trustee Holoher said the Board should always be mindful of the threats of funding formula alterations. He said he believes this possibility, along with fluctuations of the economy, should be considered when planning future budgets and in bolstering reserves. Trustee Mandelkern requested that the issue of reserves be on a future study session agenda.

Vice President Miljanich said she would like to discuss directing staff to explore the possibility of a bond measure. She said it is important to explore now because of the upcoming elections. President Schwarz said a survey on unmet needs could be done in the future, but she believes the message to the public now should be about how Measure G funds were utilized and thanking the community for their support. Trustee Mandelkern said the Board has a unique opportunity to send a message to the community regarding Measure G and he believes any discussion of a potential bond measure should be conducted at a future time. Trustee Mohr said a bond measure relates to master planning and the Board needs time to examine needs before communicating with the public. After this discussion, President Schwarz said the exploration of a bond measure will be considered for a future agenda.

The motion to not approve renewal of the parcel tax carried, all members voting "Aye." The Board agreed that Barbara Christensen will prepare a press release on the Board's decision not to renew the parcel tax and that the official

message will come from President Schwarz. Trustee Mandelkern asked that the information also be posted on the District website. Chancellor Galatolo said he applauds the actions of the Board.

COMMUNICATIONS

President Schwarz said the Board received a letter from a member of the public regarding California Senate Bill 1221.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Latt said he will attend the U.S. Student Association's Legislative Conference in Washington, D.C. in March. He will also attend a meeting of Assemblyman Rich Gordon's Higher Education Advisory Council. The Associated Students organizations sponsored events for Black History Month as well as holding other events. Student Trustee Latt said he is applying to four-year institutions and will keep the Board informed of his transfer opportunities. The Colleges are preparing for the upcoming election of a new student trustee.

Trustee Mohr said he hopes the Board will have opportunities on a regular basis to talk with faculty, staff and the College presidents about issues that are central to the District's mission, e.g. how students are doing in terms of success and completion, underrepresented students, etc. Trustee Mohr said he attended the MANA Youth Conference sponsored by the Peninsula Conflict Resolution Center and College of San Mateo. At this event, President Claire, along with CSM faculty and staff, were recognized for their outreach to Pacific Islander students.

Trustee Mandelkern said he joins with Trustee Mohr in his interest in discussing student success, particularly whether there are better ways to measure success of local community college students vs. the State's method of measuring success. Trustee Mandelkern congratulated Student Trustee Latt on his selection for the PTK All-California Academic Team. He said Student Trustee Latt's performance on the Board has been impressive as well. Trustee Mandelkern congratulated the College presidents and their teams on the reaffirmation of accreditation. He said he will attend the President's Breakfast at Skyline College on March 27 and hopes his colleagues will join him.

Trustee Holober congratulated Student Trustee Latt and said he is a role model for students in the District. Trustee Holober also congratulated everyone who worked on preparing for the accreditation visits for their extraordinary efforts. He said the accreditation process should be rigorous but not punitive. He said he would like to continue to discuss the accreditation process and ways to hold that process more accountable than it has been in the past.

Vice President Miljanich congratulated Chancellor Galatolo, the College presidents, faculty, staff and students who were involved in the accreditation process. Regarding student performance and outcomes, Vice President Miljanich agreed that these are central not only to the mission of the District but also to the mission of the Board, which is to focus on policy. She said that after the recent Board retreat, she was confused and frustrated because she believes the Board has become overly involved in details and this is preventing them from having higher-level discussions on policy issues. She distributed a section of the Trustee Handbook dealing with the roles and responsibilities of the Board and administration.

President Schwarz said she sent a request to Board members to submit questions for the County Treasurer in preparation for the March 12 study session. She received responses from three Board members indicating they had no questions. President Schwarz asked for discussion about whether the Board should form a subcommittee to meet with the County Treasurer instead of holding a study session on the subject. After Board discussion, it was agreed that the study session will be held as scheduled. Trustees Holober and Mandelkern said they will submit questions and Vice President Miljanich suggested that staff be asked to submit questions as well.

President Schwarz said she served as a volunteer at a County Science Fair; she will make sure other Board members receive information on this opportunity from the County Office of Education in the future. President Schwarz complimented President Stanback Stroud on the recent article regarding the opening of the Bay Area Entrepreneur Center. She said that Beth Freeman has been confirmed as a District Court judge. Judge Freeman previously was a County Counsel assigned to the District. President Schwarz will send a letter of congratulations to her on behalf of the Board.

RECESS TO CLOSED SESSION

President Schwarz announced that during Closed Session, the Board will consider the personnel items listed as 1A, 1B and 1C on the printed agenda. The Board will also hold a conference with legal counsel regarding one case of potential litigation and will conduct a public employee performance evaluation as listed on the printed agenda.

President Schwarz said the next meeting of the Board will be a Study Session on March 12 at 9:00 a.m. in the County Treasurer's Office, 555 County Center, Redwood City.

The Board recessed to Closed Session at 9:20 p.m. and reconvened to Open Session at 11:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Schwarz reported that at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the items listed as 1A, 1B and 1C.

ADJOURNMENT

It was moved by Trustee Mohr and seconded by Trustee Holober to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 11:20 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 26, 2014 meeting.

Patricia Miljanich, Vice President-Clerk