

Minutes
April 19, 2006
San Mateo, California

The meeting was called to order at 6:08 p.m.

Board members present: President Mandelkern, Vice-President Clerk Hausman, Trustees Holober, Miljanich, and Schwarz

Board members absent: Student Trustee Burns

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller, Vice Chancellor Joel, Skyline President Morrow, Cañada Interim President Mohr, CSM Vice President Griffin (for President Kelly), and District Academic Senate President Kapp

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

President Mandelkern asked to Board to approve hearing Board Report 06-4-1C (Report on risk management) following action on Board Report 06-4-100B (Bid award to Cutting Edge for editing system – KCSM)

MINUTES

President Mandelkern asked to add to the minutes of the Study Session of March 8 his comments as follows regarding the discussion of a potential Dental Hygiene program in the District as follows: “President Mandelkern noted that, while he was open to the District continuing to explore the feasibility of this program and developing additional information to present to the Board, he would be inclined to vote against the creation of this program given what has been presented so far, based primarily on the cost of the program and the low estimate of demand for graduates.” Additionally, he stated that the vote regarding approval of the Cañada sculpture should be 3-1, not unanimous (he stated that he voted “Nay”). Only four Board members were in attendance.

It was then moved by Trustee Hausman and seconded by Trustee Miljanich to approve the minutes of the Study Session of March 8 as amended. The motion carried, all members voting “Aye.”

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

None

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Executive and Student Representative reports were presented by Chancellor Galatolo, Skyline President Morrow, CSM Vice President Griffin (for President Kelly), Interim Cañada President Mohr, and Cañada Associated Students Vice President Noel Chavez.

Chancellor Galatolo reported that he and Director Christensen, along with representatives from Morgan Stanley, recently were in New York to conduct business on the recently completed Series A bond and on the new Series B bond. He also asked that this evening’s meeting be adjourned in memory of Woody Lawrence, husband of KCSM General Manager Marilyn Lawrence, who passed away recently; and also in memory of Patricia Binney, CSM retiree, who also passed away recently.

Adding to his written report, Interim Cañada President Mohr reported on Cañada’s Career Fair, held today on the campus. He stated that several hundred students attended and had the opportunity to make inquiries and receive information about local career and educational options.

District Academic Senate President Kapp expressed his appreciation to the Board and others who were involved recently in efforts to fill the position of President, Cañada College. He said that, although a selection was not made, it is reassuring to know of the thoroughness and concern demonstrated by all who were involved.

Cañada's Associated Students Vice President Noel Chavez presented an update of events and activities including a Club Fair, which resulted in the establishment of four new campus clubs; promotion of a book scholarship fund; events commemorating Black History Month; a Spring concert; and campus tours/orientation. He added that four ASCC members were able to travel to Washington DC to participate in the National Student Advocacy conference, during which they had the opportunity to observe a Supreme Court hearing. The ASCC sponsored a lecture on immigrant rights in honor of the life and work of Cesar Chavez; the organization is also planning a volunteer activity with Samaritan House to provide opportunities for students to do community service. Another project is the Common Ground Project, which is designed to help students resolve and manage conflicts through workshops and coaching. Upcoming events include Spring Fling, Spring elections, and the Graduation Reception. Members will also be attending the upcoming Student Senate General Assembly in San Diego.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Maurice Goodman, former Skyline student and one-time candidate for the SMCCCD Board of Trustees, addressed the Board regarding the anticipated closure of the Skyline Child Care Center for Summer, 2006. He reported that this anticipated closure would have a particular impact on cosmetology students at Skyline because they are expected to enroll in a required course during the summer (he said that the course is not offered during the semester nor is it offered every summer) and the closure of the Child Care Center would prevent students with children at the Center from attending this required course. He asked for the Board's help in this matter.

The Board thanked Mr. Goodman for his comments; the Board suggested that the District's Child Care facilities be agendaized for a future Board meeting.

On another matter, Executive Facilities Director Nunez reported that Karen Freeman Powell, who had been an integral part of the Swinerton staff, has left the company. He said that she was very important to the work on the Capital Improvement Program and will be missed.

UNFINISHED BUSINESS

NOMINATIONS FOR BOARD OF DIRECTORS, CALIFORNIA COMMUNITY COLLEGE TRUSTEES – 2006 (06-3-1B)

President Mandelkern reminded the Board that, at the last Regular Meeting on March 22, members had put forward the names of five candidates (Ed Ortell, Paul Fong, Anita Grier, Isabel Barreras, and Kay Albani). He asked them if they wished to change any of these names and, if not, whether they wished to add names to the ballot. Members put forward the following names for a total of 10: Marie Kiersch, San Luis Obispo County CCD; Rebecca Garcia, Cabrillo CCD; Bill McMillin, Ohlone CCD; Charles Ming, Napa Valley CCD; and Judi Beck, Shasta-Tehama-Trinity Joint CCD.

It was then moved by Trustee Schwarz and seconded by Trustee Holober to approve the ballot as specified for the Board of Directors of the California Community College Trustees – 2006. The motion carried, all members voting "Aye."

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (06-4-1)

It was moved by Trustee Holober and seconded by Trustee Hausman to approve the actions in Board Report No. 06-4-1A. President Mandelkern noted a correction on page 2 of the report: The effective date of the reclassification of Barbara Lamson is January 1, 2006, not March 1, 2006 as shown on the report. With that correction, the motion carried, all members voting "Aye."

RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY FOR THE 2006-07 ACADEMIC YEAR (06-4-2A)

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the recommendations detailed in the report. The motion carried, all members voting "Aye."

Chancellor Galatolo stated that, as is the practice, he will send congratulatory letters to those faculty on the list who have achieved tenure.

HEARING OF THE PUBLIC AND ADOPTION OF DISTRICT'S INITIAL CONTRACT PROPOSAL TO AFSCME, LOCAL 829 (06-4-3A)

At 6:46 p.m., President Mandelkern declared the public hearing open and called for comments/questions from the audience. Hearing none, President Mandelkern declared the public hearing closed at 6:47 p.m.

It was then moved by Trustee Holoher and seconded by Trustee Schwarz to accept the District's initial proposal. The motion carried, all members voting "Aye".

HEARING OF THE PUBLIC AND ADOPTION OF DISTRICT'S INITIAL CONTRACT PROPOSAL TO CSEA, CHAPTER 33 (06-4-4A)

At 6:48 p.m., President Mandelkern declared the public hearing open and called for comments/questions from the audience. Hearing none, President Mandelkern declared the public hearing closed at 6:49 p.m.

It was then moved by Trustee Hausman and seconded by Trustee Holoher to adopt the District's initial proposal to CSEA, Chapter 33. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA (06-4 1CA – 06-4 5CA)

The Consent Agenda consists of the following board reports:

- 06-4-1CA Approval of Community Education youth programs, Summer 2006
- 06-4-2CA Approval of Community Education College of San Mateo baseball camp, Summer 2006
- 06-4-3CA Approval of Community Education soccer camps, Summer 2006
- 06-4-4CA Ratification of District warrants for third quarter, 2006
- 06-4-5CA Declaration of surplus property

President Mandelkern asked that Board Report 06-4-5CA (Declaration of surplus property) be set aside for separate discussion.

It was then moved by Trustee Hausman and seconded by Trustee Schwarz to approve the Consent Agenda as amended.. The motion carried, all members voting "Aye".

DECLARATION OF SURPLUS PROPERTY (06-4-5CA)

President Mandelkern asked whether this property is listed on SCove. Executive Vice Chancellor Keller responded that he is not certain that it is, except possibly for vehicles and large amounts. Chancellor Galatolo responded that staff would research this matter and prepare information for a more detailed future discussion at a time when General Services Director Bennett, who has been instrumental in the development and expansion of the surplus property program, would be able to attend.

With that information, it was moved by Trustee Hausman and seconded by Trustee Miljanich to declare the items specified in the report as surplus to the mission of the District and the Colleges. The motion carried, all members voting "Aye."

APPROVAL OF BOARD GOALS (06-4-1B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the San Mateo County Community College District proposed 2006 goals.

In discussion, Trustee Holoher reported that he and Trustee Schwarz will serve as a subcommittee to address concerns about Goals #10, 12 and 13. Other members of the Board offered suggestions, especially directed to developing targeted outreach, including those in the community that are historically underrepresented.

The Board asked Director Christensen, who had blended the original ideas of the Board into this document, to revise the goals to reflect this evening's discussion and to bring them back to the Board for approval.

No Board action was taken at this time.

BID AWARD TO CUTTING EDGE FOR EDITING SYSTEM – KCSM (06-4-100B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the Avid On-Line and Off-Line Editing System from Cutting Edge in an amount not to exceed \$70,320 plus tax and incidental expended. The motion carried, all members voting "Aye."

REPORT ON RISK MANAGEMENT (06-4-1C)

Executive Vice Chancellor Keller presented a report, noting that last Fall, the Board adopted resolutions of intent to withdraw from the Bay Area Community College District Joint Powers Agency and from Protected Insurance Program for Schools Joint Powers Authority. He said that the purpose of the resolutions was to provide flexibility for the District to adopt risk management programs outside of the established joint powers agencies.

He said that the District has investigated alternative risk management programs with the hope of finding programs that would allow the District greater control, would reduce costs and would be better suited to the District's size and complexity. If the District withdraws, an RFP would be issued immediately, so that the District could move ahead to provide improved service with more timely administration.

In response to questions from the Board Executive Vice Chancellor Keller said that it might be possible, if rates become attractive, to reenter the Joint Powers Agencies if the District withdraws now. He reminded the Board that the JPA is not an insurance company and that their cases are often protracted and do not serve the District well, especially workers compensation matters. He added that the costs of earthquake coverage are prohibitive.

The Board thanked Executive Vice Chancellor Keller and his staff for their time and thoroughness in preparing this information for the Board.

ADOPTION OF RESOLUTION NO. 06-7 NOTICE OF WITHDRAWAL FROM BAY AREA COMMUNITY COLLEGE DISTRICTS JOINT POWERS AGENCY AND RESOLUTION NO. 06-8 NOTICE OF WITHDRAWAL FROM PROTECTED INSURANCE PROGRAM FOR SCHOOLS JOINT POWER AUTHORITY (06-4-101B)

Following Executive Vice Chancellor Keller's report, it was moved by Trustee Hausman and seconded by Trustee Schwarz to adopt Resolutions No. 06-7 and 06-8 giving notice to the Bay Area Community College JPA and the Protected Insurance Program for Schools that the District is withdrawing from the respective programs. The motion carried, all members voting "Aye."

CSM SCIENTIFIC EQUIPMENT MULTIPLE CONTRACT AWARD TO: CAROLINA BIOLOGICAL SUPPLY, DAEDALEON & EDMUNDS, EME, FISHER SCIENTIFIC, JH TECHNOLOGY, MEASUREMENT TECHNOLOGY, PASCO SCIENTIFIC, SARGENT-SELCH/CENCO, SCIENCE KIT BOREAL, SCOPE CITY, VERNIER, INC., AND WARDS (06-4-102B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to award bids for various scientific items, per Bid 86528, as listed in the report, to the specified vendors totaling \$500,538, not including sales tax, delivery, or installation, if required. While these individual amounts may change slightly depending on further Science Division consultations on selected items, the total dollar amount will not change substantively. The motion carried, all members voting "Aye."

CSM TELESCOPE BID AND CONTRACT AWARD TO RC OPTICAL SYSTEMS (06-4-103B)

It was moved by Trustee Hausman and seconded by Trustee Schwarz to award Bid 86527 to RC Optical System in an amount not to exceed \$74,714 plus tax and shipping. The motion carried, all members voting "Aye."

UPDATE OF FACILITIES MASTER PLAN (06-4-2C)

Executive Facilities Director Nunez opened discussion and introduced consultants Liz Gibbons and Ernie Yamane, who provided extensive reports on the process and status of the Facilities Master Plan. They described the strategies employed to address both academic and physical matters, including development of options and development of solutions. They stressed that, in all phases, there has been extensive college participation of all constituencies through college meetings.

It was emphasized that, while there are common grounds of understanding among the Colleges, each College is unique with a distinctive vision statement. Among all the Colleges, guiding principles of accessibility and full participation prevail. Issues such as cluster analysis of buildings, circulation within the campus, general campus environment and promotion of a sense of community at each site are being fully addressed.

The Facilities Master Planning effort is proceeding as planned and has included activities that have laid a solid foundation upon which the goals of the plan have been developed, along with identification of issues that require creative solutions. There will be other updates for the Board and it is expected that the Master Plan development process will be completed and the Facilities Master Plan will be ready for adoption in August 2006.

In discussion, some members expressed concern that reference to faculty/staff housing was premature and that reference to that concept be termed "potential." It was suggested that the concept not be totally excluded from the Master Plan and that the existing *College Vista* site be evaluated after one year before making plans for other housing sites at the Colleges.

STATEMENTS FROM BOARD MEMBERS

Trustee Schwarz reported that she attended one of the final drama performances directed by Professor Linda Hoy at Cañada. She added that Professor Hoy will be retiring and will definitely be missed. Trustee Schwarz also reported that she attended the Skyline Transfer Hall of Fame event and was impressed with the event and the lives and accomplishments of the honorees.

President Mandelkern also extended praise to Professor Linda Hoy. He added that he attended the recent Progress Seminar and the Skyline President's Breakfast.

Trustee Holober reported that he also attended the Skyline President's Breakfast and the Progress Seminar where he heard a discussion of public sector pensions.

Trustee Hausman reported that she also attended Professor Hoy's final production. She also said that she attended a recent San Mateo County School Boards Association (SMCSBA) meeting with a topic of "foundations." She also reminded the members of the May 8 Kent Awards event, sponsored by the SMCSBA. She noted that she has learned that Supervisor Jerry Hill has extended a proposal to form a committee on education. In discussion of this topic, members of the Board expressed concern about jurisdictional matters and whether County Supervisors should concern themselves with any matters not directly related to their supervisory responsibilities. Some Board members expressed interest in learning more while maintaining existing ties with local school boards. The members believe it is important to attempt to bridge the gap regarding information and to maintain a network of colleagues.

The Board also discussed commencement assignments: Trustees Miljanich and Schwarz will attend Cañada; Chancellor Galatolo and Trustee Holober will attend CSM; and President Mandelkern and Vice President-Clerk Hausman will attend Skyline.

The Board also recommended that another Board meeting be added in May; it was agreed that May 10 would be a Study Session, followed by the previously scheduled Regular Meeting on May 17.

COMMUNICATIONS

The Board received a communication from an individual regarding the District's decision regarding the KCSM issue.

The Board recessed to Closed Session at 8:25 p.m.

The Board reconvened to Open Session at 10:00 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that, at the Closed Session conducted earlier, the Board conferred with legal counsel regarding one case of potential litigation; no action was taken. He also reported that the Board considered the personnel items listed on the printed agenda and unanimously approved the actions in Board Report No.1-A and 1-B. He also reported that the Board discussed collective bargaining matters with Chief Negotiator Joel; no action was taken.

ADJOURNMENT

It was moved by Trustee Schwarz and seconded by Trustee Hausman to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:00 p.m. in memory of Woody Lawrence, husband of KCSM General Manager Marilyn Lawrence, who passed away recently; and Patricia Benney, a former CSM staff member, who also passed away recently.

The next meeting of the Board will be a Study Session on May 10, 2006, beginning at 6:00 p.m. in the District Board Room.

The next Regular Meeting of the Board will be May 17, 2006, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the June 28, 2006, 2006 meeting.

Helen Hausman
Vice President-Clerk