

The meeting was called to order at 6:03 p.m.

Board members present: President Miljanich; Vice President-Clerk Mandelkern; and Trustees Hausman, Holober (arrived at 6:05 p.m.) and Schwarz; Student Trustee Burns

Others present: Chancellor Galatolo and Executive Vice Chancellor Keller

And others: Cañada College Interim President Mohr; CSM President Kelly; Skyline College President Morrow; and District Senate President Kapp

Pledge of Allegiance

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-9-1A)

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve the actions in Board Report No. 05-9-1A. The motion carried by a voted of 4-0 (Trustee Holober had not yet arrived), all members present voting "Aye".

PUBLIC HEARING OF 2005-06 FINAL BUDGET (05-9-100B)

It was moved by Trustee Mandelkern and seconded by Trustee Holober to proceed with the public hearing on the proposed 2005-06 Final Budget for the San Mateo County Community College District. The motion carried, all members voting "Aye." At 6:06p.m., President Miljanich then declared the public hearing open and invited comments and questions from the public regarding the 2005-06 Final Budget for the District. Hearing no comments or questions, President Miljanich declared the hearing closed at 6:07 p.m.

ADOPTION OF THE 2005-06 FINAL BUDGET (05-9-101B)

It was moved by Trustee Mandelkern and seconded by Student Trustee Burns to adopt the 2005-06 Final Budget, in the amounts detailed in the report, representing estimated expenditures plus projected fund balances, and that the CCFS-311 report be submitted to the San Mateo County Superintendent of Schools and the State Chancellor's Office.

In discussion, Chief Financial Officer Blackwood first extended her appreciation to Debbie Carrington, District budget officer, for her work in developing the budget and in formatting the information into a very readable format. CFO Blackwood noted that the primary changes (viewed as positive) from the Tentative Budget were \$30 million additional equalization funding and the maintenance of STRS as it now stands (no assumption of obligation on the part of the districts). She stressed that it is important for the District to develop enrollment plans since future funding will be enrollment driven. She added that, at this point, the District has \$650K in available resources although it was necessary to borrow \$900K from 2005-06. Funding for this year is expected to be the same as last year.

Members of the Board commended the District Committee on Budget and Finance for their work.

Following discussion, the motion carried, all members voting "Aye."

CONTRACT AWARD – FIRE PUMP REPLACEMENT PROJECT, COLLEGE OF SAN MATEO (05-9-102B)

It was moved by Student Trustee Burns and seconded by Trustee Holober to award the Fire Pump Replacement Project at College of San Mateo to Transbay Fire Protection, Inc., in an amount not to exceed \$1,463,786. The motion carried, all members voting “Aye.”

AUTHORITY TO EXECUTE AN AGREEMENT WITH COMPUTERLAND FOR MICROSOFT CAMPUS LICENSE AGREEMENT FOR 2005-06 (05-9-102B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to authorize the Chancellor-Superintendent to execute an agreement with Computerland through the Foundation for California Community Colleges for a period of three years to provide licensing for selected Microsoft products in an amount not to exceed \$52,135 per year. The motion carried, all members voting “Aye.”

AUTHORITY TO EXECUTE AN AGREEMENT WITH QUEST MEDIA & SUPPLIES, INC. FOR NETWORK MAINTENANCE SERVICES USING THE CALSAVE CONTRACT (05-9-104B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve an agreement based on the CalSAVE contract with Quest Media & Supplies for maintenance services for a three-year period in an amount not to exceed \$101,360 plus applicable taxed. The motion carried, all members voting “Aye.”

STUDY SESSION

INFORMATION REPORTS

SAFETY, SECURITY & EMERGENCY PREPAREDNESS BRIEFING (05-9-1C)

Chancellor Galatolo opened discussion, noting that he and Executive Facilities Director Nuñez met previously with governing bodies in Sacramento to garner support for seismic retrofitting at the three Colleges. Along those same lines, he asked Executive Director Nuñez to describe District security and emergency preparedness activities.

Executive Director Nuñez noted that the Board has often expressed interest in learning more about safety, security and emergency health services in the District. He emphasized that disaster response involves obligations to the community, communications and implementation of agreements with the Red Cross and other agencies.

Participating in the extended discussion were the College Presidents and District administrators.

Director da Silva addressed faculty, staff and student safety; she added that, in the prequalification process for bidders, a company’s safety record and commitment are factors in bidding eligibility. Director Bennett presented a demo on hazardous materials on the campuses and stated that materials such as monitors and CPUs are considered hazardous waste and are disposed of according to recycling guidelines. He also said that the District Safety Committee will provide safety and emergency preparedness information on the campuses in October; he added that a web site addressing safety and emergency preparedness is being developed. Speaking for Vice Chancellor Joel, Director Bennett stated that recent employee health and safety trends reveal that workers’ compensation claims have been reduced dramatically. Director Vaskelis noted that a new District telephone system, scheduled for installation very soon, is expected to improve communications, especially in the event of an emergency.

Interim Cañada President Mohr presented information on the College’s safety and emergency preparedness strategies, including building marshals, evacuation plans, safety committee activities, training of “responders” on the campus and first aid kits; he added that there has been a relatively low number of matters requiring security intervention.

CSM President Kelly stated that Director Stanford and Chief Wells are responsible for overall safety and security at the College, which provides security coverage 24/7. She said that coverage of safety and security will be improved with the acquisition of Nextel phone systems. She also said that the College expects to purchase additional defibrillators and to mark campus streets and buildings using other than numbers to enable emergency vehicles to more easily access campus locations. The College will also be updating the published response guide and requesting safety reports and inspections by

security officers. At present, the campus emergency operations center is located in Building 1, Room 114. Eventually, this center will be located at KCSM, Building 9, where there is more widespread access to the technology needed to communicate with the College and County community.

Skyline President Morrow stated that Security Chief Herndon and Vice President Adrian are the College administrators who oversee safety and emergency preparedness matters. She said that teamwork is essential in these efforts and that the College has an excellent working relationship with the San Bruno Police Department. She said the College is working on an updated emergency operations plan with training, including simulation of an emergency situation, planned for October. Areas for development that she noted are security standards, education of students and 24/7 coverage.

In response to questions from the Board, District Academic Senate President Kapp stated that safety discussions are conducted during new faculty orientation. Skyline Vice President Stroud said that these discussions have become an increased focus for faculty development topics. Regarding student participation and notification, it was noted that students serve on the District and College safety committees and are kept abreast of information. Concerns about safety and security matters can be reported to those committees for follow-up. In response to Board questions and concerns, it was noted that procedures and emergency information is posted throughout each of the Colleges and via KCSM, which is part of the Emergency Broadcasting System. Director Bennett noted that, in case of catastrophe, the District would be on its own for 72 hours, during which time it would be necessary to get students off the campuses, determine independent sustainability and determine leadership protocols. Chancellor Galatolo stated that the local media are the District's best allies.

The Board recessed to Closed Session at 8:05 p.m.

The Board reconvened to Public Session at 9:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich stated that, during the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B. Although discussion of collective bargaining matters was listed on the Closed Session agenda, discussion did not take place due to the absence of Chief Negotiator Joel.

ADJOURNMENT

The meeting adjourned by consensus at 9:10 p.m.

The next Regular Meeting of the Board will be September 28, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the September 28, 2005 meeting.

Dave Mandelkern
Vice President-Clerk