

**CHAPTER 1: Board of Trustees**  
**ADMINISTRATIVE PROCEDURE NO. 1.40.2 (AP 2365)**

**ADMINISTRATIVE PROCEDURE**  
**San Mateo County Community College District**

**Subject:** 1.40.2 Recording of Meetings  
**Revision Date:** 9/13  
**References:** Education Code Section 72121(a); Government Code Sections 54953.5 and  
54953.6

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Any audio or video recording of an open and public Board meeting made by or at the direction of the Board shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250 et seq. The District will ensure that any such recordings are maintained for at least thirty days following the taping or recording.